

STATE OF SOUTH DAKOTA
OFFICE OF PROCUREMENT MANAGEMENT
523 EAST CAPITOL AVENUE
PIERRE, SOUTH DAKOTA 57501-3182

IFB 1329 – Transport/Tankwagon Propane

NOTICE

ADDENDUM 3

DATE: June 9, 2020

BUYER: Scott Nelson

PHONE: 605-773-4275

Addendum 3 is being issued for the following:

Renewal of all locations for another year except for: Armour, Bonesteel, Buffalo, Chamberlain, Cottonwood, DeSmet, Valley Springs, White Lake, and Woonsocket. These locations were re-bid on IFB 2001, awarded and added to this Notice of Award.



Steven L. Berg, Director
Office of Procurement Management

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PIERRE, SOUTH DAKOTA 57501-3182

IFB 1329 – Transport/Tankwagon Propane

NOTICE

ADDENDUM 2

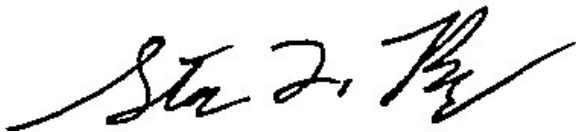
DATE: January 7, 2020

BUYER: Scott Nelson

PHONE: 605-773-4275

Addendum 2 is being issued for the following:

Change the name of North Star Energy to Agtegra Cooperative. Contract terms and pricing will remain the same.

A handwritten signature in black ink, appearing to read "Steven L. Berg". The signature is fluid and cursive, with a large initial "S" and "B".

Steven L. Berg, Director
Office of Procurement Management

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IFB 1329 – Transport/Tankwagon Propane

NOTICE

ADDENDUM 1

DATE: June 27, 2019

BUYER: Scott Nelson

PHONE: 605-773-4275

Addendum 1 is being issued for the following:

Renewal of all locations for another year except for: Chamberlain, Lake Andes, Lennox, Martin, Mission, Platte, Sioux Falls, Springfield, White River, and Winner. These locations were re-bid on IFB 1673, awarded and added to this Notice of Award.



Steven L. Berg, Director
Office of Procurement Management

PMB 01231
BUREAU OF ADMINISTRATION
OFFICE OF PROCUREMENT MANAGEMENT
523 EAST CAPITOL
PIERRE, SD 57501-3182
(605) 773-3405
FAX (605) 773-4840



LP GAS
NOTICE OF AWARDS

Buyer: Scott Nelson
Phone: 605-773-4275
Fax: 605-773-4840
Email: Scott.Nelson@state.sd.us

Date: June 8, 2018

- 1. Contract Term:** This notice establishes contract(s) resulting from Solicitation # 1329 for a period of one year, from July 1, 2018 through June 30, 2019 inclusive. The Solicitation and the vendor's response, along with the South Dakota Vendor's Manual are made part of the vendor's contract by this reference.
- 2. Extension:** The State shall have the option, at the State's sole discretion, to extend the contract(s) resulting from this Solicitation for an additional two (2) months past the original contract expiration date. The State may renew this contract for up to four (4) additional one (1) year periods. Notice shall be given by the State to the vendor at least 60 days prior to the termination of the contract, and the vendor shall agree to such extension within 30 days thereafter, before such extension period shall become effective.
- 3. Pricing:** All margin prices quoted in the referenced proposal are firm for the term of this contract. Base price shall be adjusted daily. The adjustments for the day will be made immediately upon receipt of 'DTN' and available on the Internet for the State agencies using the contract. In the event that 'DTN' is not published for a period of time, the "unbranded average price" indicated in the last published edition shall apply until the next published issue is received. The using agencies shall access the Internet for the daily price changes. Should 'DTN' cease publication, change method of publishing prices, or change product designations as currently listed, an agreement may be made by the parties on a new price determination method during the contract period or the contract shall be terminated. The listing for Rapid City will be a Statewide average of the daily propane listings from the other two sites.

Vendors will be authorized to invoice State accounts the adjusted price for orders received. Orders made before 1:00PM CST are to be billed at that day's pricing. Orders made after 1:00PM CST are to be billed at the next day's pricing.

If a product ordered is not available the agency is authorized to buy from a non-contract vendor or wait to be notified by the contractor when the fuel is available to be re-ordered.

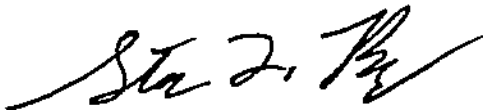
If the open market price in the local area covered by a specific contract is \$.025 or more cents per gallon under the vendor's price, a state agency may purchase the less expensive product after first giving the vendor an opportunity to meet the lower price.

- 4. Delivery:** The contractor shall furnish and deliver all of the awarded items of supplies, equipment, and commodities enumerated in the schedules and specifications, at the price and according to the terms and conditions, and of the kind, quality, and amounts and at the times specified in the schedules and specifications. The supplies, equipment

and commodities shall be delivered to the Director of the Office of Procurement Management or to such State Department or State agency as he shall direct and such delivery shall be made without cost to the State.

All deliveries are F.O.B. Destination and are to be made within two (2) business days from time of order.

5. In the event of the inability or failure of the contractor to furnish and deliver any item or items enumerated in the schedules and specifications at the time and in accordance with the terms and conditions therein provided, the Director of the Office of Procurement Management may contract for or purchase such supplies, equipment, and commodities in the open market and the contractor shall make good the excess over the price named in the schedule and specifications and the cost of such supplies, equipment, and commodities in the open market provided however, that the foregoing provisions shall not apply where other penalties for any default in the performance of the conditions of this contract are provided for in the schedules and specifications.
6. All delivery tickets, invoices and statements shall show the purchase order number, brand or trade name and State Item Number when applicable as shown in this contract. Invoices must be submitted in duplicate to the State Agency ordering the merchandise. DO NOT SUBMIT STATEMENTS OR INVOICES TO THE OFFICE OF PROCUREMENT MANAGEMENT AS IT ONLY DELAYS PAYMENT.
7. **Unless otherwise indicated, payment for items on the contract(s) may be made with the South Dakota Purchasing Card (Citibank Master Card). State agencies may use the Purchasing Card when making purchases of \$1000.00 or less per transaction.**



Steven L. Berg, Director
Office of Procurement Management

CONTRACTORS

To view the contractor awarded for your location, visit [https://boa.sd.gov/central-services/procurement-management/Contract Fuel Price Propane.htm](https://boa.sd.gov/central-services/procurement-management/Contract_Fuel_Price_Propane.htm) and click on the tankwagon or transport tab at the bottom of the worksheet. Locations are listed in alphabetical order.

<p>Agtegra Cooperative 39278 133rd Str. Aberdeen, SD 57401 Contact: Scott Bishop Phone: 605-225-6383 Fax: 605-225-6389 Email: scott.bishop@agtegra.com</p> <p>Vendor # 12029118-10 Contract # 17222</p>	<p>Burke Oil Company 1200 East King Str. Chamberlain, SD 57325 Contact: Robert Burke Phone: 605-734-6905 Fax: 605-234-5784 Email: burkeoil@midstatesd.net</p> <p>Vendor # 12042906 Contract # 17213</p>
<p>D & R Propane PO Box 581 Eagle Butte, SD 57625 Contact: David Neigel Phone: 605-964-4509 Fax: 605-964-4508 Email: david_neigel@hotmail.com</p> <p>Vendor # 12124094 Contract # 17215</p>	<p>Deuel County Farmer's Union PO Box 430 Toronto, SD 57268 Contact: Daryl Feilmeier Phone: 605-794-4861 Fax: 605-794-4961 Email: daryl.dcfu@itctel.com</p> <p>Vendor # 12028639-04 Contract # 17216</p>
<p>Enning Propane PO Box 55 Enning, SD 57737 Contact: Todd Keffeler Phone: 605-985-5406 Fax: None Email: enningpropane@goldenwest.net</p> <p>Vendor # 12483474 Contract # 17217</p>	<p>Farmer's Alliance PO Box 1286 Mitchell, SD 57301 Contact: Darwin Zerfoss Phone: 605-352-6492 Fax: 605-352-7360 Email: Darwin.Zerfoss@chsinc.com</p> <p>Vendor # 12020868-37 Contract # 17218</p>
<p>Friman Oil & Gas 603 W. Sioux Ave Pierre, SD 57501 Contact: Jeff Friman Phone: 605-224-5971 Fax: 605-224-5974 Email: jeff.frimanoil@midco.net</p> <p>Vendor # 12045142 Contract # 17219</p>	<p>Kadoka Oil PO Box 500 Kadoka, SD 57543 Contact: Tammy Carlson Phone: 605-837-1840 Fax: 605-837-2280 Email: discountfuel2@hotmail.com</p> <p>Vendor # 12046154 Contract # 17220</p>

<p>Nelson's Oil & Gas 1346 Galveston Ave. Hot Springs, SD 57747 Contact: Richard Nelson Phone: 605-745-4189 Fax: 605-745-4188 Email: nelsonsoil@gwtc.net</p> <p>Vendor # 12035410-09 Contract # 17221</p>	<p>Olson Propane 12600 US Highway 85 Buffalo, SD 57720 Contact: Sam Olson Phone: 605-641-6556 Fax: 605-375-3370 Email: sam@buffalohardwarestore.com</p> <p>Vendor # 12596392 Contract # 17447</p>
<p>Sioux Valley Coop 220 10th Str NW Watertown, SD 57201 Contact: Jared Landmark Phone: 605-886-5829 Fax: 605-886-4995 Email: jlandmark@siouxvalleycoop.com</p> <p>Vendor # 12030270 Contract # 17223</p>	<p>Slater Oil and LP Gas 1007 E. Grand Crossing Mobridge, SD 57601 Contact: Kent Slater Phone: 605-845-3744 Fax: 605-845-3745 Email: slateroil@midconetwork.com</p> <p>Vendor # 12035830-02 Contract # 17224</p>
<p>Southwest Grain 1722 Highway 22 South Dickinson, ND 58601 Contact: Jim Renke Phone: 701-483-5157 Fax: 701-483-5160 Email: jim.renke@chsinc.com</p> <p>Vendor # 12020868-09 Contract # 17225</p>	<p>Stern Oil Company 27923 US Highway 81 Freeman, SD 57029 Contact: Gillas J. Stern Phone: 605-925-7999 Fax: 605-925-4367 Email: gillas@sternoil.com</p> <p>Vendor # 12036633 Contract # 17226</p>

INSTRUCTIONS FOR LP GAS-PROPANE

PRICE INFORMATION:

Prices for propane fuel are to be computed using the "price adjustments" method set forth herein:
The total price of the product delivered to destination shall consist of two components. These components are:

- A) Base Price (DTN Published Prices "Unbranded Averages" for Propane)
- B) Bid Price (Vendor Margin which includes all costs other than those in Base Price above). The margin price MUST include all costs, e.g., perc. fees, freight, transportation, etc. associated with providing and the delivery of LP Gas.

BASE PRICE:

The base price shall be the "unbranded" average price for propane as reported by an industry daily publication entitled "[Data Transmission Network Corporation](#)" (DTN). The "unbranded" average price, for each terminal in South Dakota, as published in the FastRacks report for each fuel, will be the base price. The State of South Dakota reserves the right to use Contract Averages for any sites where unbranded data is insufficient or out of fuel situations occur.

Bidders should use the abbreviations shown below to indicate, in the designated column on the bid pages, which terminal will be used as the source of fuel for each location for which a bid is provided. This will be the determining factor from which the DTN price will be based. DTN is published each day by www.dtenergy.net.

RC: Rapid City

WS: Wolsey

YK: Yankton

Listing for Rapid City will be a statewide average of the daily propane listings from the other sites.

BID PRICE

The bid price shall be the margin the bidder quotes above the base price. The bid price shall be firm for the full term of the contract.

Bidders shall indicate only the margin bid price on the pricing schedules provided at the end of this packet. Do not indicate the total price per gallon.

All bid prices are to be expressed as a decimal. For example:

If the bid price is five and three quarters cents per gallon, express as 0.0575. If the bid price is three quarters of a cent per gallon, express as 0.0075. Negative Margins must be bid as a minus number in parentheses. Example (-.0001)

PRICE ADJUSTMENT

Base Price – Base price shall be adjusted daily. The adjustments for the day will be made immediately upon receipt of "DTN" and available [on the Internet](#) for the State agencies using the contract resulting from this solicitation.

In the event that "DTN" is not published for a period of time, the "unbranded" average price indicated in the last published edition shall apply until the next published issue is received. The using agencies shall access the Internet for the daily price changes.

Should "DTN" cease publication, change method of publishing prices, or change product designations as currently listed, an agreement may be made by the parties on a new price determination method during the contract period or the contract shall be terminated.

The price will be adjusted in dollars, up or down in an amount equal to the "unbranded" average price change for the product as published by the [Data Transmission Network Corporation](#) for each day.

Vendors will be authorized to invoice State accounts the adjusted price for orders received. Orders made before 1:00PM CST are to be billed at that day's pricing. Orders made after 1:00PM CST, that are not delivered that same day, are to be billed at the next day's pricing.

If a product ordered is not available, the agency is authorized to buy from a non-contract vendor or wait to be notified by the contractor when the fuel is available to be re-ordered.

If the open market price in the local area covered by a specific contract is \$.025 or more cents per gallon under the vendor's price, a state agency may purchase the less expensive product after first giving the vendor an opportunity to meet the lower price.

Unbranded LP Gas is acceptable but must conform to the current revision of the Gas Processors Association (GPA) Standard 2140.

All quantities indicated in this formal solicitation are estimated. The State does not guarantee the purchase of any minimum or maximum quantity during the term of the contract.

ALL ORDERS SHALL BE SHIPPED F.O.B. DESTINATION WITH ALL TRANSPORTATION AND HANDLING CHARGES PAID BY THE VENDOR AND SHALL BE MADE WITHIN 2 BUSINESS DAYS FROM THE DATE OF ORDER.

VENDORS WILL SUBMIT INVOICES TO THE STATE AGENCIES AT LEAST ONCE A MONTH.