

ADDENDUM #11

TO

MULTIFUNCTION DEVICES – NOTICE OF AWARDS

A&B Business
1600 North A Avenue
Sioux Falls, SD 57104-0370
Contact: Sara Mathews
Phone: 605-218-2208
Email: Sara.Mathews@abbusiness.com
Vendor #12036980
CONTRACT #17610

Date: February 9, 2024

Buyer: Missy Schuetzle

Phone: 605-773-4277

Black/White Multifunction Devices:

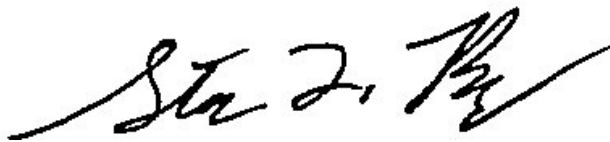
The Toshiba e-Studio 6518A has been replaced with the Toshiba e-Studio 6529A.

The copier accessories have been updated as follows: MP2503L replaces MP2502.

Both digital copiers are available for Purchase and/or Rental. All pricing remains the same.

The Notice of Awards has been updated to reflect these replacements.

Sincerely,



Steven L. Berg, Director
Office of Procurement Management



523 East Capitol, Pierre, South Dakota 57501

605.773.3405 / boa.sd.gov

ADDENDUM #10

TO

MULTIFUNCTION DEVICES – NOTICE OF AWARDS

Marco

1764 Centre St Suite A

Rapid City, SD 57703

Contact: Cortney Ficken

Phone: 605-221-4513

Email: Cortney.e.ficken@marconet.com

Vendor #12201534

Contract #17611

October 30, 2023

Buyer: Missy Schuetzle

Phone Number: 605-773-4277

Addendum #10 is issued for the following:

1. The Sharp Color BP-50C30 updated in Addendum #5 should be listed as Sharp Color BP-50C31. There is no Sharp Color BP-50C30.

All terms and conditions remain the same.

Sincerely,

A handwritten signature in black ink, appearing to read 'Steven L. Berg', with a stylized flourish at the end.

Steven L. Berg, Director
Office Procurement Management

MULTIFUNCTION DEVICES – ANNUAL

NOTICE
CONTRACT EXTENSION - ADDENDUM #9

Marco

1764 Centre St Suite A

Rapid City, SD 57703

Contact: Cortney Ficken

Phone: 605-221-4513

Email: Cortney.e.ficken@marconet.com

Vendor #12201534

Contract #17611

September 8, 2023

Buyer: Missy Schuetzle

Phone Number: 605-773-4277

A&B Business

1600 North A Avenue

Sioux Falls, SD 57104-0370

Contact: Sara Mathews

Phone: 605-218-2208

Email: Sara.Mathews@abbusiness.com

Vendor #12036980

Contract #17610

Riverside Technologies, Inc. (RTI)

105 Gateway Drive

North Sioux City, SD 57049

Contact: Dan Pollema & Ashlee Tenney

Phone: 605-359-9300

Email: dpollema@1rti.com

ATenney@1rti.com

Vendor #12163031

Contract #17613

Addendum #9 is issued for the following:

1. The contract for furnishing the Multifunction Devices annual contract to the State of South Dakota, resulting from IFB #2396 & 2397 has been extended for a period of one (1) year, beginning October 12, 2023 through October 11, 2024.

2. Sara Mathews replaces Tim Paris as the Contract Administrator for A&B Business. The contact information has been updated to reflect this.

Compliance With SDCL Ch 5-18A: Contractor certifies and agrees that the following information is correct:

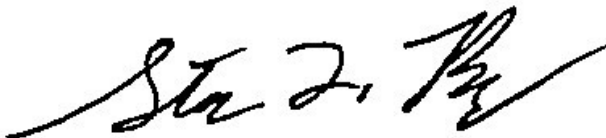
The bidder or offeror is not an organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, limited liability company, or other entity or business association, including all wholly-owned subsidiaries, majority-owned subsidiaries, parent companies, or affiliates, of those entities or business associations, regardless of their principal place of business, which is ultimately owned or controlled, directly or indirectly, by a foreign parent entity from, or the government of, the People's Republic of China, the Republic of Cuba, the Islamic Republic of Iran, the Democratic People's Republic of Korea, the Russian Federation, or the Bolivarian Republic of Venezuela.

It is understood and agreed that, if this certification is false, such false certification will constitute grounds for the purchasing agency to reject the bid or response submitted by the bidder or offeror on this project and terminate any contract awarded based on the bid or response, and further would be cause to suspend and debar a business under SDCL § 5-18D-12.

The successful bidder or offeror further agrees to provide immediate written notice to the purchasing agency if during the term of the contract it no longer complies with this certification and agrees such noncompliance may be grounds for contract termination and would be cause to suspend and debar a business under SDCL § 5-18D-12.

All terms and conditions remain the same.

Sincerely,

A handwritten signature in black ink, appearing to read "Steven L. Berg", with a stylized flourish at the end.

Steven L. Berg, Director
Office Procurement Management

ADDENDUM #8

TO

MULTIFUNCTION DEVICES – NOTICE OF AWARDS

Marco
1764 Centre St Suite A
Rapid City, SD 57703
Contact: Cortney Ficken
Phone: 605-221-4513
Email: Cortney.e.ficken@marconet.com
Vendor #12201534
CONTRACT #17611

Date: April 12, 2023

Buyer: Missy Schuetzle

Phone: 605-773-4277

Black/White Multifunction Devices:

The Sharp MX-M2651 has been replaced with the Sharp BP-50M26.
The Sharp MX-M3051 has been replaced with the Sharp BP-50M31.
The Sharp MX-M4051 has been replaced with the Sharp BP-50M45.
The Sharp MX-M6051 has been replaced with the Sharp BP-50M65.

Copier Accessories:

Purchase Information

Sharp BP-50M26		Each	\$2,157.43
Copier Accessories:			
2/3 Punch	MX-PN14B	Each	\$210.00
(2) Additional 550 Sheet Trays	BP-DE14	Each	\$390.00
2,500 Sheet Large Capacity Tray	BP-DE15	Each	\$540.00
External Staple Finisher	BP-FN13	Each	\$750.00
Sharp BP-50M31		Each	\$2,397.26
Copier Accessories:			
(2) Additional 550 Sheet Trays	BP-DE14	Each	\$390.00
2,500 Sheet Large Capacity Tray	BP-DE15	Each	\$540.00
External Staple Finisher	BP-FN13	Each	\$750.00
Saddle Staple Finisher	BP-FN14	Each	\$960.00

Sharp BP-50M45		Each	\$2,705.48
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Copier Accessories:

(2) Additional 550 Sheet Trays	BP-DE14	Each	\$390.00
2,500 Sheet Large Capacity Tray	BP-DE15	Each	\$540.00
External Staple Finisher	BP-FN13	Each	\$750.00
Saddle Staple Finisher	BP-FN14	Each	\$960.00

Sharp BP-50M65		Each	\$3,184.93
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Copier Accessories:

(2) Additional 550 Sheet Trays	BP-DE14	Each	\$390.00
2,500 Sheet Large Capacity Tray	BP-DE15	Each	\$540.00
External Staple Finisher	BP-FN13	Each	\$750.00
Saddle Staple Finisher	BP-FN14	Each	\$920.00

Rental Information

Sharp BP-50M26		Each	\$63.00
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Copier Accessories:

2/3 Punch	MX-PN14B	Each	\$11.39
(2) Additional 550 Sheet Trays	BP-DE14	Each	\$15.77
2,500 Sheet Large Capacity Tray	BP-DE15	Each	\$21.90
External Staple Finisher	BP-FN13	Each	\$ 28.30

Sharp BP-50M31		Each	\$70.00
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Copier Accessories:

(2) Additional 550 Sheet Trays	BP-DE14	Each	\$11.39
2,500 Sheet Large Capacity Tray	BP-DE15	Each	\$15.77
External Staple Finisher	BP-FN13	Each	\$21.90
Saddle Staple Finisher	BP-FN14	Each	\$28.30

Sharp BP-50M45		Each	\$79.00
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Copier Accessories:

(2) Additional 550 Sheet Trays	BP-DE14	Each	\$11.39
2,500 Sheet Large Capacity Tray	BP-DE15	Each	\$15.77
External Staple Finisher	BP-FN13	Each	\$21.90
Saddle Staple Finisher	BP-FN14	Each	\$28.30

Sharp BP-50M65		Each	\$93.00
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Copier Accessories:

(2) Additional 550 Sheet Trays	BP-DE14	Each	\$11.39
2,500 Sheet Large Capacity Tray	BP-DE15	Each	\$15.77

External Staple Finisher	BP-FN13	Each	\$21.90
Saddle Staple Finisher	BP-FN14	Each	\$28.30

All digital copiers are available for Purchase and/or Rental. All pricing remains the same.

The Notice of Awards has been updated to reflect these replacements.

Sincerely,

A handwritten signature in black ink, appearing to read "Steven L. Berg", written in a cursive style.

Steven L. Berg, Director
Office of Procurement Management

ADDENDUM #7

TO

MULTIFUNCTION DEVICES – NOTICE OF AWARDS

A&B Business
1600 North A Avenue
Sioux Falls, SD 57104-0370
Contact: Tim Paris
Phone: 605-209-1277
Email: tim.paris@abbusiness.com
Vendor #12036980
CONTRACT #17610

Date: October 25, 2022

Buyer: Missy Schuetzle

Phone: 605-773-4277

Black/White Multifunction Devices:

The Toshiba e-Studio 2018A has been replaced with the Toshiba e-Studio 2528A.
The Toshiba e-Studio 3018A has been replaced with the Toshiba e-Studio 3528A.
The Toshiba e-Studio 4518A has been replaced with the Toshiba e-Studio 4528A.

Color Multifunction Devices:

The Toshiba e-Studio 3015AC has been replaced with the Toshiba e-Studio 3525AC.
The Toshiba e-Studio 4515AC has been replaced with the Toshiba e-Studio 4525AC.

The copier accessories have been updated as follows: KD1073LT replaces KD1059B.

Both digital copiers are available for Purchase and/or Rental. All pricing remains the same.

The Notice of Awards has been updated to reflect these replacements.

Sincerely,



Steven L. Berg, Director
Office of Procurement Management

MULTIFUNCTION DEVICES
CONTRACT ADDENDUM #6

October 11, 2022
Buyer: Missy Schuetzle
Phone Number: 605-773-4277

A&B Business

1600 North A Ave.
Sioux Falls, SD 57104-0370
Contact: Tim Paris
Phone: 605-209-1277
Email: tim.paris@abbusiness.com
Vendor Number: 12036980
Contract #17610

Century Business Products

1011 East 15th Street
Sioux Falls, SD 57104
Contact: Aaron Gerdes
Phone: 605-335-7367
Email: agerdes@cbpine.biz
Vendor Number: 12039139
Contract #17612

Marco

1764 Centre St Suite A
Rapid City, SD 57703
Contact: Cortney Ficken
Phone: 605-221-4513
Email: Cortney.e.ficken@marconet.com
Vendor Number: 12201534
Contract #17611

Riverside Technologies, Inc. (RTI)

105 Gateway Drive
North Sioux City, SD 57049
Contact: Dan Pollema & Ashlee Tenney
Phone: 605-359-9300
Email: dpollema@1rti.com or
ATenney@1rti.com
Vendor Number: 12163031
Contract #17613

1. The contract for furnishing the Multifunction Devices annual contract to the State of South Dakota, resulting from IFB #2396 and #2397 has been extended for a period of one (1) year, beginning October 12, 2022 through October 11, 2023.
2. All terms, conditions and specifications of this contract are firm for the extended period.
3. Century Business Products, Contract #17612 has been removed from the contract.

Sincerely,



Steven L. Berg, Director
Office Procurement Management

ADDENDUM #5

TO

MULTIFUNCTION DEVICES – NOTICE OF AWARDS

MARCO
1764 Centre St Suite A
Rapid City, SD 57703
Contact: Cortney Ficken
Phone: 605-221-4513
Cell: 605-389-7875
Email: Cortney.e.ficken@marconet.com
Vendor #12201534
CONTRACT #17611

Date: September 16, 2022

Buyer: Missy Schuetzle

Phone: 605-773-4277

The Sharp Color MX-3051 has been replaced with Sharp Color BP-50C30 and Sharp Color MX-4051 has been replaced with Sharp Color BP-50C45.

The copier accessories have been updated as follows:

(2) Additional 550 Sheet Trays: BP-DE14 replaces MX-DE27N
2,500 Sheet Large Capacity Tray: BP-DE15 replaces MX-DE28N
External Staple Finisher: BP-FN13 replaces MX-FN28
Saddle Stitch Finisher: BP-FN14 replaces MX-FN29

Both digital copiers are available for Purchase and/or Rental. All pricing remains the same.

The Notice of Awards has been updated to reflect these replacements.

Sincerely,



Steven L. Berg, Director
Office of Procurement Management



5523 East Capitol, Pierre, South Dakota 57501

605.773.3405 / boa.sd.gov

ADDENDUM #4

TO

MULTIFUNCTION DEVICES – NOTICE OF AWARDS

MARCO
1764 Centre St Suite A
Rapid City, SD 57703
Contact: Cortney Ficken
Phone: 605-221-4513
Cell Phone: 605-389-7875
Email: cortney.e.ficken@marconet.com
Vendor #12201534
CONTRACT #17611

Date: August 1, 2022

Buyer: Missy Schuetzle

Phone: 605-773-4277

The Post Script Expansion Kit, MK13L, has been added as an accessory to the Multifunction Devices Notice of Awards, IFB #2396 & #2397 and is available for Purchase or Rental. Agencies interested in this accessory please reach out to the Marco technology advisor if you are commonly printing from a department specific program/software. They can advise if this is needed for your device. This accessory is available for **Sharp MX-M2651, MX-M3051, MX-M4051, MX-M6051, MX-3051, MX-4051.**

Purchase Sharp Accessory

Post Script Expansion Kit	MX-PK13L	Each	\$175.00
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Rental Sharp Accessory

Post Script Expansion Kit	MX-PK13L	Each	\$5.08
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The Notice of Awards listed below has been updated to reflect the new addition and pricing.

Sincerely,

Steven L. Berg, Director
Office of Procurement Management

ADDENDUM #3

TO

MULTIFUNCTION DEVICES – NOTICE OF AWARDS

Century Business Products
1011 East 15th Street
Sioux Falls, SD 57104
Contact: Aaron Gerdes
Phone: 605-335-7367
Email: agerdes@cbpinc.biz
Vendor #12039139
CONTRACT #17612

Date: December 8, 2021

Buyer: Missy Schuetzle

Phone: 605-773-4277

The Kyocera TaskAlfa digital copier and accessories from Century Business Products have been added to the Multifunction Devices Notice of Awards, IFB #2396 & 2397. This is a 60CPM digital copier and is available for Rental only. The Notice of Awards listed below has been updated to reflect the new addition and pricing.

Sincerely,



Steven L. Berg, Director
Office of Procurement Management



523 East Capitol, Pierre, South Dakota 57501

605.773.3405 / boa.sd.gov

ADDENDUM #2

TO

MULTIFUNCTION DEVICES – NOTICE OF AWARDS

A&B Business
1600 North A Avenue
Sioux Falls, SD 57104-0370
Contact: Tim Paris
Phone: 605-209-1277
Email: tim.paris@abbusiness.com
Vendor #12036980
CONTRACT #17610

Date: November 8, 2021

Buyer: Missy Schuetzle

Phone: 605-773-4277

The Toshiba eStudio 3018a digital copier and accessories from A&B Business have been added to the Multifunction Devices Notice of Awards, IFB #2396 & 2397. This is a 30CPM digital copier and is available for Purchase and/or Rental. The Notice of Awards listed below has been updated to reflect the new addition and pricing.

Sincerely,

A handwritten signature in black ink, appearing to read 'Steve L. Berg'. The signature is fluid and cursive, with a long horizontal stroke at the end.

Steven L. Berg, Director
Office of Procurement Management



5523 East Capitol, Pierre, South Dakota 57501

605.773.3405 / boa.sd.gov

ADDENDUM #1

TO

MULTIFUNCTION DEVICES – NOTICE OF AWARDS

Riverside Technologies, Inc. (RTI)
105 Gateway Drive
North Sioux City, SD 57049
Contact: Ashlee Tenney & Dan Pollema
Phone: 605-359-9300
Email: dpollema@1rti.com
ATenney@1rti.com
Vendor #12163031
CONTRACT #17613

Date: October 27, 2021

Buyer: Missy Schuetzle

Phone: 605-773-4277

The E78330dn digital color copier and accessories from RTI have been added to the Multifunction Devices Notice of Awards. This is a 30CPM digital color copier and is available for Purchase and/or Rental. The Notice of Awards listed below has been updated to reflect the new addition and pricing.

Sincerely,

A handwritten signature in black ink, appearing to read 'Steve L. Berg', written in a cursive style.

Steven L. Berg, Director
Office of Procurement Management

STATE OF SOUTH DAKOTA
OFFICE OF PROCUREMENT MANAGEMENT
523 EAST CAPITOL AVENUE
PIERRE, SOUTH DAKOTA 57501-3182

MULTIFUNCTION DEVICES ANNUAL

Buyer: Missy Schuetzle (007)
Phone: 605-773-4277
Fax: 605-773-4840
Email: Missy.Schuetzle@state.sd.us

September 1, 2021

CONTRACT TERM: This notice establishes a contract resulting from IFB 2396 & 2397 Digital Copier Purchase and Rental, to furnish the articles or commodities specified therein, as required by various State agencies for the term of one (1) year from October 12, 2021 thru October 11, 2022 inclusive.

EXTENSION: The State may, at its own discretion, extend a contract for an additional two (2) months past the original contract expiration date. The State may renew this contract for up to four (4) additional one (1) year periods. Notice shall be given by the State to the vendor at least 60 days prior to the termination of the contract, and the vendor shall agree to such extension within 30 days thereafter, before such extension period shall become effective.

PRICING: All prices quoted in the referenced proposal are firm for the term of this contract. Price decreases are acceptable on invoice(s) presented for payment. If the open market price of a specific contract item is under the vendor's price, the State reserves the right to purchase the lower priced product.

TERMINATION: The State reserves the right to terminate any contract in accordance with either of the following:

- A. The failure of the State Legislature to provide funds and expenditure authority relative to the procurement which is the subject of the contract. Vendor agrees that a termination because of a lack of funds or expenditure authority will not result in a claim against the State or any officer or employee thereof. Notice from Office of Procurement Management will be given to the vendor in the event of termination.
- B. In the event a vendor fails to perform in good faith or in accordance with the terms of the contract and cannot furnish good and sufficient cause for its failure to perform, the contract shall be terminated and the State shall take the necessary action to recover any damage to the State from the defaulting vendor. Written notice shall be given to the vendor stating the reason(s) for termination. Circumstances such as strikes and/or fire over which the vendor has no control will not be considered sufficient cause for termination.
- C. The State may terminate the Contract, in whole or in part, for convenience if the State Procurement Director determines that termination is in the State's best interest. The State Procurement Director shall terminate the Contract by delivering to the supplier a Notice of Termination for Convenience specifying the terms and effective date of Contract termination. The Contract termination date shall be a minimum of 60 days from the date the Notice of Termination for Convenience is issued by the State Procurement Director. The notice required shall not release either party from full performance of all terms and conditions of this lease after the notice of termination but before the lease end date.

DELIVERY: Unless otherwise specified in the solicitation or awarding documents, all deliveries shall be F.O.B. Destination. The bidder(s) awarded the contract(s) shall prepay all packaging, handling, shipping and delivery charges and firm prices quoted in the bid shall include all such charges. All products and/or services to be delivered pursuant to the contract(s) shall be subject to final inspection and acceptance by the State at destination. "Destination" shall mean delivered to the receiving dock or other point specified in the purchase order. The State assumes no responsibility for goods until accepted by the State at the receiving point in good condition. Title and risk of loss or damage to all items shall be the responsibility of the supplier until accepted by the receiving agency. The supplier(s) awarded the contract(s) shall be responsible for filing, processing, and collecting any and all damage claims accruing prior to acceptance.

Supplier(s) awarded the contract(s) shall be required to deliver products and services as bid, during normal working hours, on or before the required date. Deviations, substitutions or changes in products and services shall not be made unless expressly authorized in writing by the Office of Procurement Management. An additional ten (10) days will be

allowed for back-ordered items when the suppliers give written notification to the ordering agency that the items are not available for immediate delivery.

All delivery tickets, invoices and statements shall show the purchase order number, brand or trade name and State Item Number when applicable as shown in this contract. Invoices must be submitted in duplicate to the State Agency ordering the merchandise. DO NOT SUBMIT STATEMENTS OR INVOICES TO THE OFFICE OF PROCUREMENT MANAGEMENT AS IT ONLY DELAYS PAYMENT.

RESTRICTION OF BOYCOTT ISRAEL:

For contractors, vendors, suppliers, or subcontractors with five (5) or more employees who enter into a contract with the State of South Dakota that involves the expenditure of one hundred thousand dollars (\$100,000) or more, by submitting a response to this solicitation or agreeing to contract with the State, the bidder certifies and agrees that the following information is correct:

The bidder in preparing its response in considering bids submitted from qualified, potential vendors, suppliers, and subcontractors, or in the solicitation, selection, or commercial treatment of any vendor, supplier, or subcontractor, has not refused to transact business activities, has not terminated business activities, and has not taken other similar actions intended to limit its commercial relations, related to the subject matter of the bid, with a person or entity on the basis of Israeli national origin, or residence or incorporation in Israel or its territories, with the specific intent to accomplish a boycott or divestment of Israel in a discriminatory manner. It is understood and agreed that, if this certification is false, such false certification will constitute grounds for the State to reject the bid submitted by the bidder on this project and terminate any contract awarded based on the bid. The successful bidder further agrees to provide immediate written notice to the contracting executive branch agency if during the term of the contract it no longer complies with this certification and agrees such noncompliance may be grounds for contract termination.

VENDOR INFORMATION: Additional accessory options that are not listed in this Notice of Award must be approved by the Bureau of Information and Telecommunications.

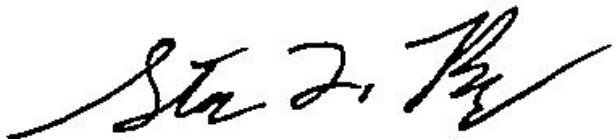
The contractor will continue to provide maintenance while the machine is in use by the State even if they no longer hold the current contract.

TERMS & CONDITIONS: All terms and conditions of IFB 2396 & 2397 apply.

STATE AGENCIES: A brief description must be used when ordering from this contract.

Any additional accessory options that are not listed in this Notice of Award must be approved by the Bureau of Information and Telecommunications.

Agencies under the control of the Executive Branch that would like to purchase or lease a multifunction device other than what is listed on this Notice of Award (NOA) MUST email their request to Procurement Management, Missy Schuetzle, Missy.Schuetzle@state.sd.us, for her review and potential approval. The email must clearly explain why a multifunction device on this current NOA will not meet their needs.

A handwritten signature in black ink, appearing to read "Steve L. Berg", with a stylized flourish at the end.

Steven L. Berg, Director
Office of Procurement Management

CONTRACTORS

A&B BUSINESS 1600 North A Ave. Sioux Falls, SD 57104-0370 Contact: Tim Paris Phone: 605-209-1277 Fax: 605-335-8942 Email: tim.paris@abbusiness.com Vendor Number: 12036980 Contract #17610	MARCO 1764 Centre St Suite A Rapid City, SD 57703 Contact: Cortney Ficken Phone: 605-221-4513 Cell: 605-389-7875 Fax: 605-224-4228 Email: cortney.e.ficken@marconet.com Vendor Number: 12201534 Contract #17611
CENTURY BUSINESS PRODUCTS 1011 East 15 th Street Sioux Falls, SD 57104 Contact: Aaron Gerdes Phone: 605-335-7367 Email: agerdes@cbpinc.biz Vendor Number: 12039139 Contract #17612	RIVERSIDE TECHNOLOGIES, INC. (RTI) ATTN: ASHLEE 105 Gateway Drive North Sioux City, SD 57049 Contact: Dan Pollema & Ashlee Tenney Phone: 605-359-9300 Email: dpollema@1rti.com ATenney@1rti.com Vendor Number: 12163031 Contract #17613

Waiver of Liability

Vendors employees will be required to sign a Waiver Liability Form and have a background check performed before multifunction devices can be installed, removed and or serviced in Department of Correction's facilities.

Data Security Removable Hard Drive Costs

- Pricing includes both purchased and rented multifunction devices.
- Pricing is for only multifunction devices purchased or rented from this Notice of Award.
- Only the contract vendor can remove the hard drives from their own multifunction devices.
- The contract vendor will leave the hard drive in the state's possession at the time of termination.
- BIT will have the responsibility of securely erasing the hard drive and returning the hard drive to either the contracted vendor or agency who will then be responsible for returning the hard drive to the vendor.

Vendor	Hard Drive Not Returned to Vendor	Hard Drive Returned to Vendor	Secure DOD Overwrite (HDD's don't need removed)
A&B Business	\$50.00	No Charge	Yes – No Charge
Marco	\$150.00	\$75.00	Yes – No Charge
Century Business Products	\$250.00	\$50.00	Yes – No Charge
Riverside Technologies, Inc.	\$250.00	No Charge	Yes – No Charge

Multifunction Device Installation and Removal Procedures

Installation

1. Agency will place an installation work order with the BIT Help Desk at <https://servicedesk.sd.gov/sp?id=index>, click on the **Shopping Cart Icon**, click on the **General Service Request Icon**, **complete the online form** and in field titled “**Short Description**” provide the applicable information listed below and then select the submit button:

Copier Install

Brand of Copier Rental Agreement #
Agency and address of installation
Agency Contact Name including email address or phone number
Copier Vendor –
Vendor Contact Name and email address or phone number

Copier Removal

Brand of Copier Rental Agreement # Serial Number
Agency and address of installation
Agency Contact Name including email address or phone number
Copier Vendor –
Vendor Contact Name and email address or phone number

2. Agency will coordinate the installation schedule with BIT LAN Services and the vendor. Per BIT a minimum of a 1 week lead time is to be observed.
3. Agency will receive confirmation that the call ticket has been entered. In this confirmation will be a ticket number. This ticket number needs to be given to the vendor.
4. Vendor arrives on site and prints off the address book of the old multifunction device and provides that information to the agency.
5. Vendor sets up the new device by connecting power and CAT5 cables.
6. Vendor changes the TCP/IP setup (if necessary) to DHCP.
7. Vendor prints out a network configuration report with IP address and provides to local agency contact.
The vendor will NOT provide any login ID's or passwords to the local agency staff. When BIT has completed the device setup, they will provide the approved user ID(s) and password(s) to the local agency contact.
8. Vendor will provide basic multifunction device instruction to the agency while on site. This includes how to make copies, clear paper jams, etc.
9. Vendor will provide instruction to the agency on how to setup fax numbers via the multifunction device's control panel
10. LAN Services will complete the device setup remotely. LAN Services will setup an agency login ID and password and then provide the agency with this login information. LAN Services will also provide documentation for the agency to use to setup email addresses for scanning to email.

Removal/Hard Drive Wipe

Multifunction devices purchased and or leased from this Notice of Award will not need to have the hard drives removed to be erased. These multifunction devices have a way to encrypt the information from the hard drives and therefore will not need to be removed. A BIT Call Ticket will still need to be obtained when removing these multifunction devices.

Below is the policy for disposing of **all** other purchased and leased multifunction devices, from previous contracts, with hard drives or other memory that might contain confidential or sensitive information for this contract.

No multifunction device should leave the agencies possession until the hard drive has been removed by the vendor for BIT to erase.

Only the vendor who provided the multifunction device can remove the hard drive and multifunction device. **Do Not** suggest to another vendor to remove the hard drive and or the multifunction device; only the vendor who owns the multifunction device has permission to touch that multifunction device.

Some multifunction device companies have been asking that the user sign a waiver of liability indemnifying the multifunction device company if the data is compromised once they take back the machine. DO NOT SIGN such a waiver.

1. Agency will place a removal work order with the BIT Help Desk, <https://servicedesk.sd.gov/sp?id=index>, click on the **Shopping Cart Icon**, click on the **General Service Request Icon**, **complete the online form** and in field titled "**Short Description**", indicate a leased device is being replaced and the hard drive needs to be wiped. The below information should be included with the request:

Copier Removal

Brand of Copier Rental Agreement # Serial Number
Agency and address of installation
Agency Contact Name including email address or phone number
Copier Vendor –
Vendor Contact Name and email address or phone number

This call ticket should be a separate ticket from the new device installation ticket if the copier is from a different vendor.

2. Agency will receive confirmation that the call ticket has been entered. In this confirmation will be a ticket number. This ticket number needs to be given to the vendor.
3. The vendor arrives to remove the old device and leaves the hard drive onsite with the local agency contact. **The hard drive is not to leave the local site with the vendor at this time.** The agency contacts LAN Services to let them know that the hard drive is available to be picked up for wiping.
4. BIT LAN Services obtains the hard drive from the agency localsite.
5. BIT LAN Services connects the hard drive to a computer and runs the WipeDrive program with a 3 pass option.
6. BIT LAN Services returns the drive to the vendor or the agency. The below information should go along with the drive when it is returned to the vendor or the agency.
 - Agency and location (building/town) where the drive came from
 - Agency contact person and phone number
 - Multifunction Device vendor
 - Vendor contact
 - Vendor phone number
 - Multifunction Device brand and model
 - Multifunction Device serial number
7. If the drive is returned to the agency, it is the **AGENCY'S** responsibility to return the drive to the vendor in a timely manner.

Purchasing Multifunction Devices

Purchasing Instructions: All purchases made by State Agencies from this contract should enter a requisition to Office of Procurement Management. The multifunction device catalog is available on ESM.

Information on requisitions should also include number of employees using the multifunction device, number of copies used per month and contact person name and telephone number.

- ❖ **Agency WILL NOT be allowed to remove standard specification accessories from the multifunction device such as the Fax, 2/3 Hole Punch and or Scanner.**
- ❖ **The multifunction devices are multifunctional and can be networked to provide scanning & faxing. This will alleviate the addition of stand-alone scanners & faxes in offices. Agencies need to contact BIT Help Desk to have the multifunction device setup as a networked machine.**
- ❖ Maintenance to include all parts, labor, mileage, per diem, toner, developer, fuser agent, reclaim bottles, staples and/or all other consumables with the exception of paper. Multifunction Devices purchased by an agency will receive ongoing service from the awarded vendor at the contract rate for five (5) years; after the first five (5) years, with notification to the agency, the vendor will be allowed to adjust the maintenance cost each year up to 5 percent, with the total maximum adjustment not to exceed 25 percent, which at this time, the multifunction device should probably be removed and a new multifunction device purchased and or leased.
- ❖ For rental instructions see page 11.

Black/White Purchased Multifunction Devices

Minimum 20 CPM Multifunction Devices

Toshiba e-Studio 2018A 2528A				Sharp MX-M2651			
A&B Business Contract #17610				Marco Contract #17611			
Digital Copier, with 4GB RAM, 320GB HDD, 1200 Sheet Capacity, Ethernet, RJ45, Network Capable, RADF, Automatic Duplex, Fax, Scan to Email/Network, Automatic Stapling, 100 Sheet Bypass, Electronic Sorting, Cabinet, 5-1/2x8-1/2 minimum copy, 11x17 copies. 25 copies per minute, Maintenance 0.0040 per copy.				Digital Copier, with 5GB RAM, 500GB HDD, 1100 Sheet Capacity, Ethernet, RJ45, Network Capable, RADF, Automatic Duplex, Fax, Scan to Email/Network, Automatic Stapling, 100 Sheet Bypass, Electronic Sorting, Cabinet, 5-1/2x8-1/2 minimum copy, 11x17 copies. 26 copies per minute, Maintenance 0.0045 per copy.			
e-Studio 2018A 2825A		Each	\$1937.00	MX-M2651		Each	\$2157.43
Copier Accessories:				Copier Accessories:			
Additional Paper Drawer, 2000 Capacity	KD1059B KD1073LT	Each	\$506.00	2/3 Punch	MX-PN14B	Each	\$210.00
				(2) Additional 550 Sheet Trays	MX-DE27N	Each	\$390.00
				2,500 Sheet Large Capacity Tray	MX-DE28N	Each	\$540.00
				External Staple Finisher	MX-FN28	Each	\$750.00

Black/White Purchased Multifunction Devices Minimum 30 CPM Multifunction Devices

Sharp MX-M3051				Toshiba e-Studio 3048A 3528A			
Marco Contract #17611				A&B Business Contract #17610			
Digital Copier, with 5GB Memory, 250GB HDD, 1100 Sheet Capacity, RADF, Automatic Duplex, Fax, Scan to Email/Network, Automatic Stapling, 3 Hole Punch, 100 Sheet Bypass, Electronic Sorting, Cabinet, 5-1/2x8-1/2 minimum copy, 11x17 copies. 30 copies per minute, Maintenance 0.0045 per copy.				Digital Copier, with 1GB RAM, 60 GB HDD, 1100 sheet capacity, Ethernet, RJ45, Network Capable, RADF, Automatic Duplex, Fax, Scan to Email/Network, Automatic Stapling, 3 Hole Punch , 100 Sheet Bypass, Electronic Sorting, Cabinet, 5-1/2x8-1/2 minimum copy, 11x17 copies. 35 copies per minute, Maintenance .0040 per copy.			
MX-M3051	Each	\$2397.26		e-Studio 3048A 3528A	Each	\$2235.00	
Copier Accessories:				Copier Accessories:			
(2) Additional 550 Sheet Trays	MX-DE27N	Each	\$390.00	Additional Paper Drawer, 2000 Capacity	KD4059B KD1073LT	Each	\$506.00
2,500 Sheet Large Capacity Tray	MX-DE28N	Each	\$540.00				
External Staple Finisher	MX-FN28	Each	\$750.00				
Saddle Staple Finisher	MX-FN29	Each	\$960.00				

Black/White Purchased Multifunction Devices

Minimum 40 CPM Multifunction Devices

Toshiba e-Studio 4518A 4528A				Sharp MX-M4051			
A&B Business Contract #17610				Marco Contract #17611			
Digital Copier, with 1 GB Memory and 2 X 550 Sheet Paper Drawers, 1200 Sheet Paper Capacity, RADF, Automatic Duplex, Fax, Scan to Email/Network, Automatic Stapling, 3 Hole Punch, 100 Sheet Bypass, Electronic Sorting, Cabinet, 5-1/2x8-1/2 minimum copy, 11x17 copies. 45 copies per minute, maintenance 0.0040 per copy.				Digital Copier, with 5GB Memory, 250GB HDD, 1100 Sheet Capacity, RADF, Automatic Duplex, Fax, Scan to Email/Network, Automatic Stapling, 3 Hole Punch, 100 Sheet Bypass, Electronic Sorting, Cabinet, 5-1/2x8-1/2 minimum copy, 11x17 copies. 40 copies per minute, maintenance 0.0045 per copy			
e-Studio 4518A 4528A		Each	\$2358.00	MX-M4051		Each	\$2705.48
Copier Accessories:				Copier Accessories:			
Additional Paper Drawer, 2000 Sheets	KD1059B KD1073LT	Each	\$506.00	(2) Additional 550 Sheet Trays	MX-DE27N	Each	\$390.00
				2,500 Sheet Large Capacity Tray	MX-DE28N	Each	\$540.00
				External Staple Finisher	MX-FN28	Each	\$750.00
				Saddle Staple Finisher	MX-FN29	Each	\$960.00

Black/White Purchased Multifunction Devices

Minimum 60 CPM Multifunction Devices

Sharp MX-M6051				Toshiba e-Studio 6518A 6529A			
Marco Contract #17611				A&B Business Contract #17610			
Digital Copier, with 5GB Memory, 500GB HDD, and 1100 Sheet Capacity, Ethernet, RJ45, Network Capable, RADF, Automatic Duplex, Fax, Scan to Email/Network, Automatic Stapling, 3 Hole Punch, 100 Sheet Bypass, Electronic Sorting, Finisher 3300 Sheets, Cabinet, 5-1/2x8-1/2 minimum copy, 11x17 copies. 60 copies per minute, maintenance 0.0045 per copy				Digital Copier, with 1GB Memory and 3600 sheet capacity, Ethernet, RJ45, Network Capable, RADF, Automatic Duplex, Fax, Scan to Email/Network, Automatic Stapling, 3 Hole Punch, 100 Sheet Bypass, Electronic Sorting, Finisher 3000 Sheets, Cabinet, 5-1/2x8-1/2 minimum copy, 11x17 copies. 65 copies per minute, maintenance 0.0035 per copy.			
MX-M6051	Each	\$3184.93		e-Studio 6518A 6529A	Each	\$4398.00	
Copier Accessories:				Copier Accessories:			
(2) Additional 550 Sheet Trays	MX-DE27N	Each	\$390.00	Additional Paper Drawer, Capacity 2,500	MP2502 MP2503L	Each	\$932.00
2,500 Sheet Large Capacity Tray	MX-DE28N	Each	\$540.00				
External Staple Finisher	MX-FN28	Each	\$750.00				
Saddle Staple Finisher	MX-FN29	Each	\$920.00				

Renting Multifunction Devices

Rental Instructions: Per State policy all agencies/universities must use the attached Attorney General approved rental agreement for new and extended rental agreements. Agency and or universities will work with the vendor to create a rental number scheme to keep track of your agreements. Since BOA/OPM will no longer be providing administrative oversight your organization and the copier vendors must work together in creating/maintaining the records for extensions or replacement of rental agreements.

- ❖ **Agencies are only to sign the rental agreement. Do not sign any other documents and or forms that are provided by the vendor. Only the rental agreement is approved by the State.**
- ❖ Agency WILL NOT be allowed to remove standard specification accessories from the multifunction device such as the Fax, 2/3 Hole Punch and or Scanner.
- ❖ The multifunction devices are multifunction and can be networked to provide scanning & faxing. This will alleviate the addition of stand-alone scanners & faxes in offices. Agencies need to contact BIT Help Desk to have the multifunction device setup as a networked machine.
- ❖ Rental pricing is for a period of 36 months. The rental payments will commence with the satisfactory installation of equipment on user premises and ending at the end of the rental period with a fiscal year-to-year option to extend after that.
- ❖ The installation date on the original rental agreement is the official date for basing extensions and expirations of rental agreements.
- ❖ It is the responsibility of the vendor to contact the agency to see if they wish to extend the rental agreement for an additional year. When both parties are in agreement, the agency will create an extension to the rental agreement.
- ❖ The agency and universities will maintain the original extension agreement and follow the retention and destruction schedule for extended leases.
- ❖ Maintenance to include all parts, labor, mileage, per diem, toner, developer, fuser agent, reclaim bottles, staples and/or all other consumables with the exception of paper. The contractor will provide maintenance for the length of the rental agreement and continue even if the vendor no longer holds the current contract.

Black/White Rental Multifunction Devices Minimum 20 CPM Multifunction Devices

Toshiba e-Studio 2018A 2528A				Sharp MX-M2651			
A&B Business Contract #17610				Marco Contract #17611			
Digital Copier, with 4GB RAM, 320GB HDD, 1200 Sheet Capacity, Ethernet, RJ45, Network Capable, RADF, Automatic Duplex, Fax, Scan to Email/Network, Automatic Stapling, 100 Sheet Bypass, Electronic Sorting, Cabinet, 5-1/2x8-1/2 minimum copy, 11x17 copies. 25 copies per minute, Maintenance 0.0040 per copy.				Digital Copier, with 5GB RAM, 500GB HDD, 1100 Sheet Capacity, Ethernet, RJ45, Network Capable, RADF, Automatic Duplex, Fax, Scan to Email/Network, Automatic Stapling, 100 Sheet Bypass, Electronic Sorting, Cabinet, 5-1/2x8-1/2 minimum copy, 11x17 copies. 26 copies per minute, Maintenance 0.0045 per copy.			
e-Studio 2018A 2528A		Each	\$60.00	MX-M2651		Each	\$63.00
Copier Accessories:				Copier Accessories:			
Additional Paper Drawer, 2000 Sheets	KD4059B KD1073LT	Each	\$16.00	(2) Additional 550 Sheet Trays	MX-DE27N	Each	\$11.39
				2,500 Sheet Large Capacity Tray	MX-DE28N	Each	\$15.77
				External Staple Finisher	MX-FN28	Each	\$21.90
				Saddle Stitch Finisher	MX-FN29	Each	\$28.30

Black/White Rental Multifunction Devices Minimum 30 CPM Multifunction Devices

Sharp MX-M3051				Toshiba e-Studio 3048A 3528A			
Marco Contract #17611				A&B Business Contract #17610			
Digital Copier, with 5GB Memory, 250GB HDD, 1100 Sheet Capacity, RADF, Automatic Duplex, Fax, Scan to Email/Network, Automatic Stapling, 3 Hole Punch, 100 Sheet Bypass, Electronic Sorting, Cabinet, 5-1/2x8-1/2 minimum copy, 11x17 copies. 30 copies per minute, Maintenance 0.0045 per copy.				Digital Copier, with 1GB RAM, 60 GB HDD, 1100 sheet capacity, Ethernet, RJ45, Network Capable, RADF, Automatic Duplex, Fax, Scan to Email/Network, Automatic Stapling, 3 Hole Punch, 100 Sheet Bypass, Electronic Sorting, Cabinet, 5-1/2x8-1/2 minimum copy, 11x17 copies. 35 copies per minute, Maintenance .0040 per copy.			
MX-M3051		Each	\$70.00	e-Studio 3048A 3528A		Each	\$69.00
Copier Accessories:				Copier Accessories:			
(2) Additional 550 Sheet Trays	MX-DE27N	Each	\$11.39	Additional Paper Drawer, 2000 Sheets	KD4059B KD1073LT	Each	\$16.00
2,500 Sheet Large Capacity Tray	MX-DE28N	Each	\$15.77				
External Staple Finisher	MX-FN28	Each	\$21.90				
Saddle Stitch Finisher	MX-FN29	Each	\$28.30				

Black/White Rental Multifunction Devices

Minimum 40 CPM Multifunction Devices

Toshiba e-Studio 4518A 4528A				Sharp MX-M4051			
A&B Business Contract #17610				Marco Contract #17611			
Digital Copier, with 1 GB Memory and 2 X 550 Sheet Paper Drawers, 1200 Sheet Paper Capacity, RADF, Automatic Duplex, Fax, Scan to Email/Network, Automatic Stapling, 3 Hole Punch, 100 Sheet Bypass, Electronic Sorting, Cabinet, 5-1/2x8-1/2 minimum copy, 11x17 copies. 45 copies per minute, maintenance 0.0040 per copy.				Digital Copier, with 5GB Memory, 250GB HDD, 1100 Sheet Capacity, RADF, Automatic Duplex, Fax, Scan to Email/Network, Automatic Stapling, 3 Hole Punch, 100 Sheet Bypass, Electronic Sorting, Cabinet, 5-1/2x8-1/2 minimum copy, 11x17 copies. 40 copies per minute, maintenance 0.0045 per copy			
e-Studio 4518A 4528A		Each	\$73.00	MX-M4051		Each	\$79.00
Copier Accessories:				Copier Accessories:			
Additional Paper Drawer, 2000 Sheets	KD1059B KD1073LT	Each	\$16.00	(2) Additional 550 Sheet Trays	MX-DE27N	Each	\$11.39
				2,500 Sheet Large Capacity Tray	MX-DE28N	Each	\$15.77
				External Staple Finisher	MX-FN28	Each	\$21.90
				Saddle Stitch Finisher	MX-FN29	Each	\$28.30

Black/White Rental Multifunction Devices

Minimum 60 CPM Multifunction Devices

Sharp MX-M6051				Toshiba e-Studio 6548A 6529A			
Marco Contract #17611				A&B Business Contract #17610			
Digital Copier, with 5GB Memory, 500GB HDD, and 1100 Sheet Capacity, Ethernet, RJ45, Network Capable, RADF, Automatic Duplex, Fax, Scan to Email/Network, Automatic Stapling, 3 Hole Punch, 100 Sheet Bypass, Electronic Sorting, Finisher 3300 Sheets, Cabinet, 5-1/2x8-1/2 minimum copy, 11x17 copies. 60 copies per minute, maintenance 0.0045 per copy.				Digital Copier, with 1GB Memory and 3600 sheet capacity, Ethernet, RJ45, Network Capable, RADF, Automatic Duplex, Fax, Scan to Email/Network, Automatic Stapling, 3 Hole Punch, 100 Sheet Bypass, Electronic Sorting, Finisher 3000 Sheets, Cabinet, 5-1/2x8-1/2 minimum copy, 11x17 copies. 65 copies per minute, maintenance 0.0035 per copy.			
MX-M6051	Each	\$93.00		e-Studio 6548A 6529A	Each	\$135.00	
Copier Accessories:				Copier Accessories:			
(2) Additional 550 Sheet Trays	MX-DE27N	Each	\$11.39	Additional Paper Drawer, 2,500 Sheets	MP2502 MP2503L	Each	\$29.00
2,500 Sheet Large Capacity Tray	MX-DE28N	Each	\$15.77				
External Staple Finisher	MX-FN28	Each	\$21.90				
Saddle Stitch Finisher	MX-FN29	Each	\$28.30				
Kyocera TaskAlfa 6004i							
Gentury Business Products Contract #17612							
Digital Copier, with 4GB RAM, 320GB HDD, 1150 Sheet Capacity, RADF, Automatic Duplex, Fax, Scan to Email/Network, Automatic Stapling, 3 Hole Punch, 150 Sheet Bypass, Electronic Sorting, Cabinet, 5-1/2x8-1/2 minimum copy, 11x17 copies. 60 copies per minute, maintenance 0.0043 per copy.							
Kyocera TaskAlfa 6004i	Each	\$121.08					
Copier Accessories:							
Additional Paper Drawer, Capacity 500 x 2	PF-7140	Each	\$16.90				
3,000 Sheet Paper Deck	PF-7150	Each	\$18.20				
4,000 Sheet Finisher	DF-7140	Each	\$16.80				
Booklet & Trifold for DF-7110	BF-730	Each	\$19.70				
7 Bin Mailbox for DF-7110	MT-730	Each	\$13.20				

COLOR Purchased Multifunction Devices

Minimum 30 CPM Multifunction Devices

Konica Minolta Bizhub C300i				Sharp MX-3051 Sharp BP-50C31			
Marco Contract #17611				Marco Contract #17611			
Digital Color Copier, with 8GB RAM, 500GB HDD, 1150 Sheet Capacity, Ethernet, RJ45, Network Capable, RADF, Automatic Duplex, Fax, Scan to Email/Network, Automatic Stapling, 3 Hole Punch, 150 Sheet Bypass, Electronic Sorting, Cabinet, 5-1/2x8-1/2 minimum copy, 11x17 copies. 30 copies per minute, Black/White Maintenance 0.0045 per copy and Color 0.040 per copy.				Digital Color Copier, with 5GB RAM, 500GB HDD, 1100 Sheet Capacity, Ethernet, RJ45, Network Capable, RADF, Automatic Duplex, Fax, Scan to Email/Network, Automatic Stapling, 3 Hole Punch, 100 Sheet Bypass, Electronic Sorting, Cabinet, 5-1/2x8-1/2 minimum copy, 11x17 copies. 30 copies per minute, Black/White Maintenance 0.0045 per copy and Color 0.040 per copy.			
Bizhub C300i		Each	\$3511.40	MX-3051 BP-50C30		Each	\$3047.95
Copier Accessories:				Copier Accessories:			
2500 Sheet Large Capacity Tray	PC-416	Each	\$520.00	(2) Additional 550 Sheet Trays	MX-DE27N BP-DE14	Each	\$390.00
External Staple Finisher	FS-539	Each	\$750.00	2,500 Sheet Large Capacity Tray	MX-DE28N BP-DE15	Each	\$540.00
Saddle Staple Finisher	FS-539 SD	Each	\$1,580.00	External Staple Finisher	MX-FN28 BP-FN13	Each	\$750.00
				Saddle Staple Finisher	MX-FN29 BP-FN14	Each	\$960.00
Toshiba e-Studio 3045AC 3525AC				HP E78330dn			
A&B Business Contract #17610				Riverside Technologies, Inc. Contract #17613			
Digital Color Copier, with 4GB RAM, 320GB HDD, 1150 Sheet Capacity, Ethernet, RJ45, Network Capable, RADF, Automatic Duplex, Fax, Scan to Email/Network, Automatic Stapling, 3 Hole Punch, 150 Sheet Bypass, Electronic Sorting, Cabinet, 5-1/2x8-1/2 minimum copy, 11x17 copies. 35 copies per minute, Black/White Maintenance 0.0083 per copy and Color 0.0382 per copy.				Digital Color Copier, with 6GB RAM, 320GB HDD, 1040 Sheet Capacity, Ethernet, RJ45, Network Capable, RADF, Automatic Duplex, Fax, Scan to Email/Network, Automatic Stapling, 3 Hole Punch, 100 Sheet Bypass, Electronic Sorting, Cabinet, 5-1/2x8-1/2 minimum copy, 11x17 copies. 30 copies per minute, Black/White Maintenance .0040 per copy and Color 0.0370 per copy.			
e-Studio 3045AC 3525AC		Each	\$3086.00	HP E78330dn		Each	\$4381.00
Copier Accessories:				Copier Accessories:			
Additional Paper Drawer, Capacity 2,000	KD4059B KD1073LT	Each	\$506.00	2000 Sheet High Capacity Input Tray	Y1F99A	Each	\$719.00
				3,000 Sheet Finisher	Y1G18A	Each	\$830.00
				Job Separator	Y1G15A	Each	\$75.00
				Dual Cassette 2 x 520 sheet-trays	Y1F97A	Each	\$399.00
				Booklet Marker Finisher	Y1G07A	Each	\$1,399.00
				External Finisher Hole Punch	Y1G10A	Each	\$359.00

COLOR Purchased Multifunction Devices
Minimum 40 CPM Multifunction Devices

Konica Minolta Bizhub C450i				Sharp MX-4051 Sharp BP-50C45			
Marco Contract #17611				Marco Contract #17611			
Digital Copier, with 8GB Memory, 256GB HDD, 1150 Sheet Capacity, DSDf, Automatic Duplex, Fax, Scan to Email/Network, Automatic Stapling, 3 Hole Punch, 150 Sheet Bypass, Electronic Sorting, Cabinet, 5-1/2x8-1/2 minimum copy, 11x17 copies. 45 copies per minute, Black/White Maintenance 0.0045 per copy and Color 0.040 per copy.				Digital Color Copier, with 5GB RAM, 500GB HDD, 1100 Sheet Capacity, Ethernet, RJ45, Network Capable, RADF, Automatic Duplex, Fax, Scan to Email/Network, Automatic Stapling, 3 Hole Punch, 100 Sheet Bypass, Electronic Sorting, Cabinet, 5-1/2x8-1/2 minimum copy, 11x17 copies. 40 45 copies per minute, Black/White Maintenance 0.0045 per copy and Color 0.040 per copy			
Bizhub C450i		Each	\$4157.15	BP-50C45		Each	\$3803.08
Copier Accessories:				Copier Accessories:			
2,500 Sheet Large Capacity Tray	PC-416	Each	\$520.00	(2) Additional 550 Sheet Trays	MX-DE27N BP-DE14	Each	\$390.00
External Staple Finisher	FS-539	Each	\$750.00	2,500 Sheet Large Capacity Tray	MX-DE28N BP-DE15	Each	\$540.00
Saddle Staple Finisher	FS-539 SD	Each	\$1,580.00	External Staple Finisher	MX-FN28 BP-FN13	Each	\$750.00
				Saddle Stapler Finisher	MX-FN29 BP-FN14	Each	\$960.00
Toshiba e-Studio 4515AC 4525AC				Kyocera TASKalfa 4053ci			
A&B Business Contract #17610				Century Business Products Contract #17612			
Digital Copier, with 1 GB Memory and 2 X 550 Sheet Paper Drawers, 1200 Sheet Paper Capacity, RADF, Automatic Duplex, Fax, Scan to Email/Network, Automatic Stapling, 3 Hole Punch, 100 Sheet Bypass, Electronic Sorting, Cabinet, 5-1/2x8-1/2 minimum copy, 11x17 copies. 45 copies per minute, Black/White Maintenance 0.0070 per copy and Color 0.0341 per copy.				Digital Color Copier, with 4GB RAM, 320GB HDD, 1150 Sheet Capacity, Ethernet, RJ45, Network Capable, RADF, Automatic Duplex, Fax, Scan to Email/Network, Automatic Stapling, 3 Hole Punch, 150 Sheet Bypass, Electronic Sorting, Cabinet, 5-1/2x8-1/2 minimum copy, 11x17 copies. 40 copies per minute, Black/White Maintenance 0.0055 per copy and Color 0.0350.			
e-Studio 4515AC 4525AC		Each	\$3535.00	TASKalfa 4053ci		Each	\$5012.57
Copier Accessories:				Copier Accessories:			
Additional Paper Drawer, Capacity 2,000	KD1059B KD1073LT	Each	\$506.00	2 Additional 500 Sheet Trays	PF-7100	Each	\$540.00
				3,000 Sheet Paper Deck	PF-7110	Each	\$503.00
				4,000 Sheet Finisher	DF-7110	Each	\$498.00
				Booklet & Trifold for DF-7110	BF-730	Each	\$586.00
				7 Bin Mailbox for DF-7110	MT-730	Each	\$391.00

COLOR Rental Multifunction Devices
Minimum 30 CPM Multifunction Devices

Konica Minolta Bizhub C300i				Sharp MX-3051 Sharp BP-50C31			
Marco Contract #17611				Marco Contract #17611			
Digital Copier, with 8GB RAM, 500GB HDD, 1150 Sheet Capacity, Ethernet, RJ45, Network Capable, RADF, Automatic Duplex, Fax, Scan to Email/Network, Automatic Stapling, 3 Hole Punch, 150 Sheet Bypass, Electronic Sorting, Cabinet, 5-1/2x8-1/2 minimum copy, 11x17 copies. 30 copies per minute, Black/White Maintenance 0.0045 per copy and Color 0.040 per copy.				Digital Color Copier, with 5GB RAM, 500GB HDD, 1100 Sheet Capacity, Ethernet, RJ45, Network Capable, RADF, Automatic Duplex, Fax, Scan to Email/Network, Automatic Stapling, 3 Hole Punch, 100 Sheet Bypass, Electronic Sorting, Cabinet, 5-1/2x8-1/2 minimum copy, 11x17 copies. 30 copies per minute, Black/White Maintenance 0.0045 per copy and Color 0.040 per copy.			
Bizhub C300i		Each	\$102.53	MX-3051 BP-50C30		Each	\$89.00
Copier Accessories:				Copier Accessories:			
2,500 Sheet Large Capacity Tray	PC-416	Each	\$15.18	(2) Additional 550 Sheet Trays	MX-DE27N BP-DE14	Each	\$11.39
External Staple Finisher	FS-539	Each	\$21.90	2,500 Sheet Large Capacity Tray	MX-DE28N BP-DE15	Each	\$15.77
Saddle Staple Finisher	FS-539 SD	Each	\$46.14	External Staple Finisher	MX-FN28 BP-FN13	Each	\$21.90
				Saddle Stitch Finisher	MX-FN29 BP-FN14	Each	\$28.30
Toshiba e-Studio 3015AC 3525AC				HP E78330dn			
A&B Business Contract #17610				Riverside Technologies, Inc. Contract #17613			
Digital Color Copier, with 4GB RAM, 320GB HDD, 1150 Sheet Capacity, Ethernet, RJ45, Network Capable, RADF, Automatic Duplex, Fax, Scan to Email/Network, Automatic Stapling, 3 Hole Punch, 150 Sheet Bypass, Electronic Sorting, Cabinet, 5-1/2x8-1/2 minimum copy, 11x17 copies. 35 copies per minute, Black/White Maintenance 0.0088 per copy and Color 0.0382.				Digital Color Copier, with 6GB RAM, 320GB HDD, 1040 Sheet Capacity, Ethernet, RJ45, Network Capable, RADF, Automatic Duplex, Fax, Scan to Email/Network, Automatic Stapling, 3 Hole Punch, 100 Sheet Bypass, Electronic Sorting, Cabinet, 5-1/2x8-1/2 minimum copy, 11x17 copies. 30 copies per minute, Black/White Maintenance .0040 per copy and Color 0.0370 per copy.			
e-Studio 3015AC 3525AC		Each	\$95.00	HP E78330dn		Each	\$134.00
Copier Accessories:				Copier Accessories:			
Additional Paper Drawer, Capacity 2,000	KD1059B KD1073LT	Each	\$16.00	2000 Sheet High Capacity Input Tray	Y1F99A	Each	\$20.00
				3,000 Sheet Finisher	Y1G18A	Each	\$23.00
				Job Separator	Y1G15A	Each	\$3.00
				Dual Cassette 2 x 520 sheet-trays	Y1F97A	Each	\$11.00
				Booklet Marker Finisher	Y1G07A	Each	\$39.00
				External Finisher Hole Punch	Y1G10A	Each	\$10.00

COLOR Rental Multifunction Devices
Minimum 40 CPM Multifunction Devices

Konica Minolta Bizhub C450i				Sharp MX-4051 Sharp BP-50C45			
Marco Contract #17611				Marco Contract #17611			
Digital Copier, with 8GB Memory, 256GB HDD, 1150 Sheet Capacity, DSDF, Automatic Duplex, Fax, Scan to Email/Network, Automatic Stapling, 3 Hole Punch, 150 Sheet Bypass, Electronic Sorting, Cabinet, 5-1/2x8-1/2 minimum copy, 11x17 copies. 45 copies per minute, Black/White Maintenance 0.0045 per copy and Color 0.040 per copy.				Digital Color Copier, with 5GB RAM, 500GB HDD, 1100 Sheet Capacity, Ethernet, RJ45, Network Capable, RADF, Automatic Duplex, Fax, Scan to Email/Network, Automatic Stapling, 3 Hole Punch, 100 Sheet Bypass, Electronic Sorting, Cabinet, 5-1/2x8-1/2 minimum copy, 11x17 copies. 40 45 copies per minute, Black/White Maintenance 0.0045 per copy and Color 0.040 per copy.			
Bizhub C450i		Each	\$121.39	MX-4051 BP-50C45		Each	\$111.05
Copier Accessories:				Copier Accessories:			
2,500 Sheet Large Capacity Tray	PC-416	Each	\$15.18	(2) Additional 550 Sheet Trays	MX-DE27N BP-DE14	Each	\$11.39
External Staple Finisher	FS-539	Each	\$21.90	2,500 Sheet Large Capacity Tray	MX-DE28N BP-DE15	Each	\$15.77
Saddle Staple Finisher	FS-539 SD	Each	\$46.14	External Staple Finisher	MX-FN28 BP-FN13	Each	\$21.90
				Saddle Stitch Finisher	MX-FN29 BP-FN14	Each	\$28.30
Kyocera TASKalfa 4053ci				Toshiba e-Studio 4515AC			
Century Business Products Contract #17612				A&B Business Contract #17610			
Digital Color Copier, with 4GB RAM, 320GB HDD, 1150 Sheet Capacity, Ethernet, RJ45, Network Capable, RADF, Automatic Duplex, Fax, Scan to Email/Network, Automatic Stapling, 3 Hole Punch, 150 Sheet Bypass, Electronic Sorting, Cabinet, 5-1/2x8-1/2 minimum copy, 11x17 copies. 40 copies per minute, Black/White Maintenance 0.0055 per copy and Color 0.0350.				Digital Color Copier, with 7GB RAM, 640GB HDD, 1040 Sheet Capacity, Ethernet, RJ45, Network Capable, RADF, Automatic Duplex, Fax, Scan to Email/Network, Automatic Stapling, 3 Hole Punch, 100 Sheet Bypass, Electronic Sorting, Cabinet, 5-1/2x8-1/2 minimum copy, 11x17 copies. 45 copies per minute, Black/White Maintenance 0.0070 per copy and Color 0.0341.			
TASKalfa 4053ci		Each	\$130.83	e-Studio 4515AC 4525AC		Each	\$109.00
Copier Accessories:				Copier Accessories:			
2 Additional 500 Sheet Trays	PF-7100	Each	\$16.90	Additional Paper Drawer, Capacity 2,000	KC1059B KD1073LT	Each	\$16.00
3,000 Sheet Paper Deck	PF-7110	Each	\$18.20				
4,000 Sheet Finisher Upgrade	DF-7110	Each	\$16.80				
Booklet & Trifold for DF-7110	BF-730	Each	\$19.70				
7 Bin Mailbox for DF-7110	MT-730	Each	\$13.20				