

**SDSU QUICK TURNAROUND PRINT  
NOTICE OF AWARDS**

Buyer: Missy Schuetzle  
Phone: 605-773-4277  
Fax: 605-773-4840  
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Date: December 20, 2023

- 1. Contract Term:** This notice establishes contract(s) resulting from Solicitation # 23IFB9350 for one (1) year, from January 1, 2024, through December 31, 2024, inclusive. The Solicitation and the vendor's response, along with the South Dakota Vendor's Manual are made part of the vendor's contract by this reference.
- 2. Extension:** The State shall have the option, at the State's sole discretion, to extend the contract(s) resulting from this Solicitation for an additional two (2) months past the original contract expiration date. The State may renew this contract for up to four (4) additional one (1) year periods. Notice shall be given by the State to the vendor at least 60 days prior to the termination of the contract, and the vendor shall agree to such extension within 30 days thereafter, before such extension period shall become effective.
- 3. Pricing:** All prices quoted in the referenced proposal are firm for the term of this contract. Price decreases are acceptable on invoice(s) presented for payment. If the open market price of a specific contract item is under the vendor's price, the State reserves the right to purchase the lower priced product.
- 4. Delivery:** All orders shall be shipped F.O.B. destination with all transportation and handling charges paid for by the vendor. Delivery shall be made in accordance with the specifications and terms contained in the bid documents.
- 5. Compliance With SDCL Ch 5-18A:** Contractor certifies and agrees that the following information is correct:

The bidder or offeror is not an organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, limited liability company, or other entity or business association, including all wholly-owned subsidiaries, majority-owned subsidiaries, parent companies, or affiliates, of those entities or business associations, regardless of their principal place of business, which is ultimately owned or controlled, directly or indirectly, by a foreign parent entity from, or the government of, the People's Republic of China, the Republic of Cuba, the Islamic Republic of Iran, the Democratic People's Republic of Korea, the Russian Federation, or the Bolivarian Republic of Venezuela.

It is understood and agreed that, if this certification is false, such false certification will constitute grounds for the purchasing agency to reject the bid or response submitted by the bidder or offeror on this project and terminate any contract awarded based on the bid or response, and further would be

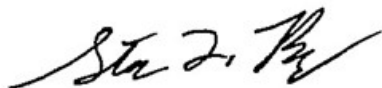
cause to suspend and debar a business under SDCL § 5-18D-12.

The successful bidder or offeror further agrees to provide immediate written notice to the purchasing agency if during the term of the contract it no longer complies with this certification and agrees such noncompliance may be grounds for contract termination and would be cause to suspend and debar a business under SDCL § 5-18D-12.

6. **Restriction of Boycott of Israel:** For contractors, vendors, suppliers, or subcontractors with five (5) or more employees who enter into a contract with the State of South Dakota that involves the expenditure of one hundred thousand dollars (\$100,000) or more, by submitting a response to this solicitation or agreeing to contract with the State, the bidder certifies and agrees that the following information is correct:

The bidder in preparing its response in considering bids submitted from qualified, potential vendors, suppliers, and subcontractors, or in the solicitation, selection, or commercial treatment of any vendor, supplier, or subcontractor, has not refused to transact business activities, has not terminated business activities, and has not taken other similar actions intended to limit its commercial relations, related to the subject matter of the bid, with a person or entity on the basis of Israeli national origin, or residence or incorporation in Israel or its territories, with the specific intent to accomplish a boycott or divestment of Israel in a discriminatory manner. It is understood and agreed that, if this certification is false, such false certification will constitute grounds for the State to reject the bid submitted by the bidder on this project and terminate any contract awarded based on the bid. The successful bidder further agrees to provide immediate written notice to the contracting executive branch agency if during the term of the contract it no longer complies with this certification and agrees such noncompliance may be grounds for contract termination.

7. In the event of the inability or failure of the contractor to furnish and deliver any item or items enumerated in the schedules and specifications at the time and in accordance with the terms and conditions therein provided, the Director of the Office of Procurement Management may contract for or purchase such supplies, equipment, and commodities in the open market and the contractor shall make good the excess over the price named in the schedule and specifications and the cost of such supplies, equipment, and commodities in the open market provided however, that the foregoing provisions shall not apply where other penalties for any default in the performance of the conditions of this contract are provided for in the schedules and specifications.
8. All delivery tickets, invoices and statements shall show the purchase order number, brand or trade name and State Item Number when applicable as shown in this contract. Invoices must be submitted in duplicate to the State Agency ordering the merchandise. **DO NOT SUBMIT STATEMENT OR INVOICES TO THE OFFICE OF PROCUREMENT MANAGEMENT AS IT ONLY DELAYS PAYMENT.**



Steven L. Berg, Director  
Office of Procurement Management

**Contractors:**

**Creative Printing, Inc.  
210 3<sup>rd</sup> Street SW  
Huron, SD 57350**

**Contact: Brad McGirr  
Phone: 605-352-6565  
E-mail: [brad@creativeprinting.com](mailto:brad@creativeprinting.com)**

**Vendor #12046602  
Contract #17807**

## **SDSU Quick Turnaround Print – Annual Contract**

Contract Date effective January 1, 2024 through December 30, 2024.

The purpose of this contract is to handle overflow print projects the SDSU Printing Services is not able to accommodate.

### **Time Delivery Requirements: (CRITICAL)**

Job requests received by the contract vendor between 8:00 a.m.-12:00 p.m. will be required to provide delivery to SDSU Campus no later than the next business day by 12:00 p.m.

Job requests received by the contract vendor between 1:00 p.m.-5:00 p.m. will be required to provide delivery to SDSU Campus no later than the next business day by 5:00 p.m.

Example: Contract vendor receives job ticket 10:00 a.m. Monday morning. Delivery will be required to SDSU Campus by Tuesday, 12:00 p.m.

\*\*Contract vendor will have the option to decline a print job if they are not able to meet the delivery requirements.

Many of these print jobs are for specific events, therefore non-delivery of print project may result in non-payment from SDSU since the print project would no longer be needed since event has since passed.

Late production deliveries could invalidate the bid award.

No "proof" approvals are necessary.

Once bid is awarded, vendor will assign one dedicated liaison to communicate and work with SDSU Printing Services.

Vendor will be asked to sign a confidentiality notice.

The awarded vendor must have production facilities (not be print brokers) and awarded vendor cannot subcontract projects out to other vendors.

Low vendor may be required to submit print samples of work from presses they intend to use during the printing of these projects (offset, digital presses) within 2 working days.

PMS colors can be printed as 4 color process. *Please note the screen mix of PMS 287 Blue (a school color) can easily print as a reddish purple hue due to the amount of magenta in the mix--we prefer it to print to the blue'r hue.*

Shipments for all projects are directed to:

South Dakota State University  
F&S Customer Service Center  
1451 Stadium Road  
Brookings, SD 57007  
Attn: Printing Services

Recycled Paper Requirements:

Shall include the statement "Printed On Recycled Paper"

Shall include an inscription listing the publisher, number of copies published, and approximate cost per copy per SDCL 5-18D-15

The vendor must provide environmentally preferable paper products that meet one of the following criteria:

- (1) Green Seal certified as defined in ARSD 10:02:05:04;
- (2) Ecologo certified as defined in ARSD 10:02:05:05; or
- (3) Comply with the minimum requirements for recycled content as published in the United States Environmental Protection Agency Comprehensive Procurement Guidelines, Buy-Recycled Series, Paper Products, October 2007. The Comprehensive Guide can be viewed on OPM's website at <https://boa.sd.gov/central-services/procurement-management/default.aspx> under "Info for Vendor's"
- 4) or any other certification program or comparable data.

The vendor may offer lower cost alternative paper products that do not meet one of the listed requirements, as long as all other specification requirements are met. The State may consider the alternative products for award if it is apparent that no product is available that meets any of the stated requirements or if the environmentally preferable paper product does not exceed the price of the alternate product by more than five percent.

SDSU Contact: (Robert Carlson 605-688-4270 or [robert.carlson@sdstate.edu](mailto:robert.carlson@sdstate.edu))  
Yeager Hall, Room #100A  
Brookings, SD 57007  
605.688.5111

| <b>Paper</b>              |                |           |          |          |          |          |
|---------------------------|----------------|-----------|----------|----------|----------|----------|
| Volume Color Printing:    | UOM            | Quantity  | 1-Sided  | 2-Sided  | 1 Fold   | 2 Folds  |
| 8.5" x 11" 80# Gloss Text | Price Per Each | 1-99      | \$0.1550 | \$0.2150 | \$0.0250 | \$0.0250 |
| 8.5" x 11" 80# Gloss Text | Price Per Each | 100-199   | \$0.1473 | \$0.2105 | \$0.0250 | \$0.0250 |
| 8.5" x 11" 80# Gloss Text | Price Per Each | 200-299   | \$0.1434 | \$0.2078 | \$0.0250 | \$0.0250 |
| 8.5" x 11" 80# Gloss Text | Price Per Each | 300-399   | \$0.1395 | \$0.2035 | \$0.0250 | \$0.0250 |
| 8.5" x 11" 80# Gloss Text | Price Per Each | 400-499   | \$0.1356 | \$0.1989 | \$0.0250 | \$0.0250 |
| 8.5" x 11" 80# Gloss Text | Price Per Each | 500-999   | \$0.1318 | \$0.1949 | \$0.0250 | \$0.0250 |
| 8.5" x 11" 80# Gloss Text | Price Per Each | 1000-1499 | \$0.1240 | \$0.1903 | \$0.0250 | \$0.0250 |
| 8.5" x 11" 80# Gloss Text | Price Per Each | 1500-2000 | \$0.1167 | \$0.1833 | \$0.0250 | \$0.0250 |
| Volume Color Printing:    | UOM            | Quantity  | 1-Sided  | 2-Sided  | 1 Fold   | 2 Folds  |
| 12" x 18" 80# Gloss Text  | Price Per Each | 1-99      | \$0.3400 | \$0.4600 | \$0.0250 | \$0.0250 |
| 12" x 18" 80# Gloss Text  | Price Per Each | 100-199   | \$0.3230 | \$0.4370 | \$0.0250 | \$0.0250 |
| 12" x 18" 80# Gloss Text  | Price Per Each | 200-299   | \$0.3145 | \$0.4255 | \$0.0250 | \$0.0250 |
| 12" x 18" 80# Gloss Text  | Price Per Each | 300-399   | \$0.3060 | \$0.4140 | \$0.0250 | \$0.0250 |
| 12" x 18" 80# Gloss Text  | Price Per Each | 400-499   | \$0.2975 | \$0.4025 | \$0.0250 | \$0.0250 |
| 12" x 18" 80# Gloss Text  | Price Per Each | 500-999   | \$0.2890 | \$0.3910 | \$0.0250 | \$0.0250 |
| 12" x 18" 80# Gloss Text  | Price Per Each | 1000-1499 | \$0.2720 | \$0.3680 | \$0.0250 | \$0.0250 |
| 12" x 18" 80# Gloss Text  | Price Per Each | 1500-2000 | \$0.2125 | \$0.3308 | \$0.0250 | \$0.0250 |
| Volume Color Printing:    | UOM            | Quantity  | 1-Sided  | 2-Sided  | 1 Fold   | 2 Folds  |
| 8.5" x 11" 80# Dull Text  | Price Per Each | 1-99      | \$0.1655 | \$0.2250 | \$0.0250 | \$0.0250 |
| 8.5" x 11" 80# Dull Text  | Price Per Each | 100-199   | \$0.1573 | \$0.2205 | \$0.0250 | \$0.0250 |
| 8.5" x 11" 80# Dull Text  | Price Per Each | 200-299   | \$0.1534 | \$0.2178 | \$0.0250 | \$0.0250 |
| 8.5" x 11" 80# Dull Text  | Price Per Each | 300-399   | \$0.1495 | \$0.2135 | \$0.0250 | \$0.0250 |
| 8.5" x 11" 80# Dull Text  | Price Per Each | 400-499   | \$0.1456 | \$0.2089 | \$0.0250 | \$0.0250 |
| 8.5" x 11" 80# Dull Text  | Price Per Each | 500-999   | \$0.1418 | \$0.2049 | \$0.0250 | \$0.0250 |
| 8.5" x 11" 80# Dull Text  | Price Per Each | 1000-1499 | \$0.1340 | \$0.2003 | \$0.0250 | \$0.0250 |
| 8.5" x 11" 80# Dull Text  | Price Per Each | 1500-2000 | \$0.1267 | \$0.1933 | \$0.0250 | \$0.0250 |
| Volume Color Printing:    | UOM            | Quantity  | 1-Sided  | 2-Sided  | 1 Fold   | 2 Folds  |
| 12" x 18" 80# Dull Text   | Price Per Each | 1-99      | \$0.3500 | \$0.4700 | \$0.0250 | \$0.0250 |
| 12" x 18" 80# Dull Text   | Price Per Each | 100-199   | \$0.3323 | \$0.4470 | \$0.0250 | \$0.0250 |
| 12" x 18" 80# Dull Text   | Price Per Each | 200-299   | \$0.3245 | \$0.4355 | \$0.0250 | \$0.0250 |
| 12" x 18" 80# Dull Text   | Price Per Each | 300-399   | \$0.3106 | \$0.4240 | \$0.0250 | \$0.0250 |
| 12" x 18" 80# Dull Text   | Price Per Each | 400-499   | \$0.3075 | \$0.4125 | \$0.0250 | \$0.0250 |
| 12" x 18" 80# Dull Text   | Price Per Each | 500-999   | \$0.2989 | \$0.4010 | \$0.0250 | \$0.0250 |
| 12" x 18" 80# Dull Text   | Price Per Each | 1000-1499 | \$0.2820 | \$0.3780 | \$0.0250 | \$0.0250 |
| 12" x 18" 80# Dull Text   | Price Per Each | 1500-2000 | \$0.2225 | \$0.3475 | \$0.0250 | \$0.0250 |
| Volume Color Printing:    | UOM            | Quantity  | 1-Sided  | 2-Sided  | 1 Fold   | 2 Folds  |
| 8.5" x 11" Cardstock      | Price Per Each | 1-99      | \$0.1975 | \$0.2575 | \$0.0400 | \$0.0500 |
| 8.5" x 11" Cardstock      | Price Per Each | 100-199   | \$0.1920 | \$0.2546 | \$0.0400 | \$0.0500 |
| 8.5" x 11" Cardstock      | Price Per Each | 200-299   | \$0.1878 | \$0.2446 | \$0.0400 | \$0.0500 |
| 8.5" x 11" Cardstock      | Price Per Each | 300-399   | \$0.1825 | \$0.2382 | \$0.0400 | \$0.0500 |
| 8.5" x 11" Cardstock      | Price Per Each | 400-499   | \$0.1800 | \$0.2318 | \$0.0400 | \$0.0500 |
| 8.5" x 11" Cardstock      | Price Per Each | 500-999   | \$0.1780 | \$0.2240 | \$0.0400 | \$0.0500 |
| 8.5" x 11" Cardstock      | Price Per Each | 1000-1499 | \$0.1750 | \$0.2290 | \$0.0400 | \$0.0500 |
| 8.5" x 11" Cardstock      | Price Per Each | 1500-2000 | \$0.1700 | \$0.2300 | \$0.0400 | \$0.0500 |

| Volume Color Printing: |                | UOM | Quantity  | 1-Sided  | 2-Sided  | 1 Fold   | 2 Folds  |
|------------------------|----------------|-----|-----------|----------|----------|----------|----------|
| 12" x 18" Cardstock    | Price Per Each |     | 1-99      | \$0.5100 | \$0.6300 | \$0.0400 | \$0.0500 |
| 12" x 18" Cardstock    | Price Per Each |     | 100-199   | \$0.4845 | \$0.5985 | \$0.0400 | \$0.0500 |
| 12" x 18" Cardstock    | Price Per Each |     | 200-299   | \$0.4718 | \$0.5828 | \$0.0400 | \$0.0500 |
| 12" x 18" Cardstock    | Price Per Each |     | 300-399   | \$0.4590 | \$0.5670 | \$0.0400 | \$0.0500 |
| 12" x 18" Cardstock    | Price Per Each |     | 400-499   | \$0.4463 | \$0.5513 | \$0.0400 | \$0.0500 |
| 12" x 18" Cardstock    | Price Per Each |     | 500-999   | \$0.4335 | \$0.5355 | \$0.0400 | \$0.0500 |
| 12" x 18" Cardstock    | Price Per Each |     | 1000-1499 | \$0.4080 | \$0.5040 | \$0.0400 | \$0.0500 |
| 12" x 18" Cardstock    | Price Per Each |     | 1500-2000 | \$0.3188 | \$0.3939 | \$0.0400 | \$0.0500 |
| Volume Color Printing: |                | UOM | Quantity  | 1-Sided  | 2-Sided  | 1 Fold   | 2 Folds  |
| 8.5" x 11" Bond        | Price Per Each |     | 1-99      | \$0.1200 | \$0.1850 | \$0.0250 | \$0.0250 |
| 8.5" x 11" Bond        | Price Per Each |     | 100-199   | \$0.1150 | \$0.1800 | \$0.0250 | \$0.0250 |
| 8.5" x 11" Bond        | Price Per Each |     | 200-299   | \$0.1100 | \$0.1775 | \$0.0250 | \$0.0250 |
| 8.5" x 11" Bond        | Price Per Each |     | 300-399   | \$0.1090 | \$0.1750 | \$0.0250 | \$0.0250 |
| 8.5" x 11" Bond        | Price Per Each |     | 400-499   | \$0.1050 | \$0.1700 | \$0.0250 | \$0.0250 |
| 8.5" x 11" Bond        | Price Per Each |     | 500-999   | \$0.0990 | \$0.1675 | \$0.0250 | \$0.0250 |
| 8.5" x 11" Bond        | Price Per Each |     | 1000-1499 | \$0.0950 | \$0.1650 | \$0.0250 | \$0.0250 |
| 8.5" x 11" Bond        | Price Per Each |     | 1500-2000 | \$0.0900 | \$0.1600 | \$0.0250 | \$0.0250 |
| Volume Color Printing: |                | UOM | Quantity  | 1-Sided  | 2-Sided  | 1 Fold   | 2 Folds  |
| 12" x 18" Bond         | Price Per Each |     | 1-99      | \$0.2373 | \$0.3673 | \$0.0250 | \$0.0250 |
| 12" x 18" Bond         | Price Per Each |     | 100-199   | \$0.2254 | \$0.3494 | \$0.0250 | \$0.0250 |
| 12" x 18" Bond         | Price Per Each |     | 200-299   | \$0.2195 | \$0.3405 | \$0.0250 | \$0.0250 |
| 12" x 18" Bond         | Price Per Each |     | 300-399   | \$0.2136 | \$0.3316 | \$0.0250 | \$0.0250 |
| 12" x 18" Bond         | Price Per Each |     | 400-499   | \$0.2076 | \$0.3226 | \$0.0250 | \$0.0250 |
| 12" x 18" Bond         | Price Per Each |     | 500-999   | \$0.2017 | \$0.3137 | \$0.0250 | \$0.0250 |
| 12" x 18" Bond         | Price Per Each |     | 1000-1499 | \$0.1898 | \$0.2958 | \$0.0250 | \$0.0250 |
| 12" x 18" Bond         | Price Per Each |     | 1500-2000 | \$0.1850 | \$0.2900 | \$0.0250 | \$0.0250 |
| Volume Color Printing: |                | UOM | Quantity  | 1-Sided  | 2-Sided  | 1 Fold   | 2 Folds  |
| 8.5" x 11" Index       | Price Per Each |     | 1-99      | \$0.1855 | \$0.2455 | \$0.0400 | \$0.0500 |
| 8.5" x 11" Index       | Price Per Each |     | 100-199   | \$0.1777 | \$0.2337 | \$0.0400 | \$0.0500 |
| 8.5" x 11" Index       | Price Per Each |     | 200-299   | \$0.1723 | \$0.2278 | \$0.0400 | \$0.0500 |
| 8.5" x 11" Index       | Price Per Each |     | 300-399   | \$0.1780 | \$0.2220 | \$0.0400 | \$0.0500 |
| 8.5" x 11" Index       | Price Per Each |     | 400-499   | \$0.1636 | \$0.2161 | \$0.0400 | \$0.0500 |
| 8.5" x 11" Index       | Price Per Each |     | 500-999   | \$0.1592 | \$0.2102 | \$0.0400 | \$0.0500 |
| 8.5" x 11" Index       | Price Per Each |     | 1000-1499 | \$0.1504 | \$0.1984 | \$0.0400 | \$0.0500 |
| 8.5" x 11" Index       | Price Per Each |     | 1500-2000 | \$0.1350 | \$0.1772 | \$0.0400 | \$0.0500 |
| Volume Color Printing: |                | UOM | Quantity  | 1-Sided  | 2-Sided  | 1 Fold   | 2 Folds  |
| 12" x 18" Index        | Price Per Each |     | 1-99      | \$0.5920 | \$0.7120 | \$0.0400 | \$0.0500 |
| 12" x 18" Index        | Price Per Each |     | 100-199   | \$0.5629 | \$0.6769 | \$0.0400 | \$0.0500 |
| 12" x 18" Index        | Price Per Each |     | 200-299   | \$0.5484 | \$0.6594 | \$0.0400 | \$0.0500 |
| 12" x 18" Index        | Price Per Each |     | 300-399   | \$0.5338 | \$0.6418 | \$0.0400 | \$0.0500 |
| 12" x 18" Index        | Price Per Each |     | 400-499   | \$0.5193 | \$0.6243 | \$0.0400 | \$0.0500 |
| 12" x 18" Index        | Price Per Each |     | 500-999   | \$0.5470 | \$0.6067 | \$0.0400 | \$0.0500 |
| 12" x 18" Index        | Price Per Each |     | 1000-1499 | \$0.4756 | \$0.5716 | \$0.0400 | \$0.0500 |
| 12" x 18" Index        | Price Per Each |     | 1500-2000 | \$0.3738 | \$0.4588 | \$0.0400 | \$0.0500 |

| <b>Finishing Services</b>                             | <b>One Time Set-up Charge</b> | <b>Price Per Each</b> |
|---|-------------------------------|-----------------------|
| Fold (hand fold)                                      | N/A                           | \$0.1500              |
| Machine fold  | \$20.0000                     | \$0.0700              |
| Collate (Hand Collate)                                | \$20.0000                     | \$0.0500              |
| Gather/Marry (Sets)                                   | \$20.0000                     | \$0.0500              |
| Inserting   | \$20.0000                     | \$0.0500              |
| Machine Staple  | \$20.0000                     | \$0.1800              |
| Saddle Stitch   | \$20.0000                     | \$0.1800              |
| Cut   | \$20.0000                     | \$0.1500              |
| Face Trim Book  | \$20.0000                     | \$0.1500              |
| Full Bleed Cut  | \$20.0000                     | \$0.1800              |
| Drill (Standard 3-Hole)                               | \$20.0000                     | \$0.1500              |
| Drill (Custom)  | \$20.0000                     | \$0.1800              |
| Score   | \$20.0000                     | \$0.1000              |
| <b>Lamination (2 Sided Only)</b>                      |                               |                       |
|   | <b>Price Per Each</b>         |                       |
| 8.5" x 11" Sheet                                      | \$2.5000                      |                       |
| 8.5" x 14" Sheet                                      | \$3.0000                      |                       |
| 11" x 17" Sheet                                       | \$4.0000                      |                       |
| 12" x 18" Sheet                                       | \$5.0000                      |                       |
| <b>Spiral Coil Binding (1" or Less) Book Quantity</b> |                               |                       |
|   | <b>Price Per Each</b>         |                       |
| 1-9   | \$4.0000                      |                       |
| 10-29   | \$4.0000                      |                       |
| 30-99   | \$4.0000                      |                       |
| 100-149   | \$3.0000                      |                       |
| 150-300   | \$2.7500                      |                       |