



South Dakota

**BUREAU OF ADMINISTRATION
OFFICE OF THE STATE ENGINEER**

Joe Foss Building
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boa.sd.gov/divisions/engineer/

December 9, 2016

To: Interested Firms

Re: Grandstand Long-term Repair Study
SD State Fair
Huron, SD
OSE# M2317--08X/SWMR

The Office of the State Engineer, on behalf of the South Dakota Bureau of Administration, is soliciting Statements of Interest from firms interested in providing professional engineering services for the project referenced above. The study shall involve the entire Grandstand to determine all repairs necessary to maintain safety and functionality of the facility. Provide a report on findings including recommendations relative to repair and/or replacement of existing facility. Study to include cost estimate for work recommended in study. The project will need to be completed by May 10, 2017. Based on the study results and future funding the selected firm may be asked to design the repairs and provide construction administration services.

Firms desiring to be considered for providing professional services for this project should send a Statement of interest that outlines their qualifications and experience for this project. Statements of Interest should include at a minimum:

1. Specialized expertise, capabilities, and experience in commissioning similar facilities; technical competence as demonstrated by the team's capabilities, and the proposed approach and methodology to meet the project requirements. (30%)
2. Resources available to perform the work, including and specialized services, within the specified time limits for the project. Include resumes of all personnel, including sub-consultants who will be assigned to this project for the entire duration. (30%)
3. Record of past performance, including price and cost data from previous projects, quality of work, ability to meet schedules, cost control, and contract administration. (10%)
4. Ability and project history in handling special project constraints. (10%)
5. Proposed project management techniques. (5%)
6. Availability to project locale. (10%)
7. Familiarity with project locale. (5%)

A technical review committee will select the firm based on the criteria shown.

Copies of the Statement of Interest must be submitted by 5:00 PM CT on January 18, 2017. Please send both a recyclable hard copy and an electronic copy (media or e-mail attachment) to each of the following:

Brandon Carda
Office of the State Engineer
Joe Foss Building
523 E. Capitol
Pierre, SD 57501-3182
605-773-3898
Brandon.Carda@state.sd.us

Firms wanting to visit the site should contact **Peggy Besch at SD State Fair, 605-353-7340**.
*Note Phone Number for SD State Fair was Updated.

Thank you for your interest in this project. We look forward to working with you.

Sincerely,



KRISTI HONEYWELL, P.E.
State Engineer
Office of the State Engineer

Cc: Peggy Besch, SDSF
Brandon Carda, OSE Project Engineer
OSE File