

**OBLIGATION RECOVERY CENTER  
TIMELINE SUMMARY**

March 2015	HB 1228 signed into law establishing the Obligation Recovery Center within the Bureau of Administration (BOA). Codified in SDCL 1-55.
September 2015	Advisory Group meeting. BOA presented a Center update to Government Operations and Audit Committee.
November 2015	Bureau of Administration signed contract with CGI Technologies to operate the Center. Advisory Group meeting. Obligation Recovery Center kickoff meeting with Cabinet and Advisory Group.
December 2015	Agencies and contacts identified – monthly meetings scheduled. Request for Proposal (RFP) drafted for 3 <sup>rd</sup> party debt collection.
January 2016	BOA organized the Implementation Group to work on debt referral issues. CGI began work with agencies to establish Memorandums of Understanding. Responses from 3 <sup>rd</sup> party debt collectors were received. Implementation Group Monthly Meeting.
February 2016	Subgroup review and rating of RFP responses from 3 <sup>rd</sup> party debt collectors. Implementation Group Monthly Meeting.
March 2016	ORC Advisory Group meeting to discuss RFP response ratings. Implementation Group Monthly Meeting.
April 2016	Implementation Group Monthly Meeting.
May 2016	Implementation Group Monthly Meeting. Notification of 3 <sup>rd</sup> party debt collection vendors of their selection. BOA presented a Center update to Government Operations and Audit Committee.
June 2016	Implementation Group Monthly Meeting. Negotiate and sign 3 <sup>rd</sup> party debt collector contracts with Progressive; Harris and Harris; and Gila. BOA debt collection policy reviewed.

July 2016	<p>Implementation Group Monthly Meeting.</p> <p>First referrals from Department of Corrections and Unified Judicial System July 15<sup>th</sup>.</p> <p>Administrative rules drafting process began.</p> <p>Met and worked with Board of Finance on write off process.</p> <p>Discussed hearing process for debtors.</p> <p>BOA debt collection policy updated.</p> <p>BOA presented update on Center to Joint Committee on Appropriations.</p>
August 2016	<p>Advisory Group conference call.</p> <p>Implementation Group Monthly Meeting.</p> <p>Agency discussions regarding various offset possibilities were held.</p> <p>First Obligation Center Annual Report completed.</p>
September 2016	<p>BOA conducted public hearing on proposed Center rules.</p> <p>Implementation Group Monthly Meeting.</p> <p>Departments of Game, Fish and Parks; Agriculture and Revenue began referring debts to the Center.</p> <p>Department of Game, Fish and Parks began enforcement actions.</p>
October 2016	<p>BOA presented the Center rules to Interim Rules Review Committee.</p> <p>Interim Rules Review Committee approved Center rules as complete.</p> <p>BOA presented a Center update to Government Operations and Audit Committee.</p>
November 2016	<p>Implementation Group Monthly Meeting.</p> <p>Department of Revenue, Division of Motor Vehicles, began enforcement actions.</p> <p>Department of Public Safety, Drivers Licensing, began enforcement actions.</p>
December 2016	<p>Implementation Group Monthly Meeting.</p> <p>BOA updated the debt collection policy to reflect administrative rules taking effect.</p> <p>Board of Regents sent first debt referral file – USD.</p>
January 2017	<p>Implementation Group Monthly Meeting.</p> <p>Board of Regents sent first debt referral file – NSU.</p>
February 2017	<p>Implementation Group Monthly Meeting.</p>
March 2017	<p>Implementation Group Monthly Meeting.</p> <p>Department of Transportation began referring debt.</p>

Board of Regents sent first debt referral file – DSU.  
Referrals to outside collection agencies began on March 13, 2017.

April 2017            Implementation Group Monthly Meeting.  
Board of Regents sent first debt referral file – BHSU.

May 2017             Implementation Group Monthly Meeting.  
Board of Regents sent first debt referral file – SDSU and SDSM&T.

June 2017            Implementation Group Monthly Meeting.  
Final Advisory Group meeting via teleconference – June 8. Sunsetting by statute  
June 30, 2017.  
Contracts with third party collection agencies renewed.  
First fiscal year of operation completed.

July 2017             Implementation Group Monthly Meeting.

August 2017          Implementation Group Monthly Meeting.

September 2017      Annual report completed and submitted to the Government Operations and  
Audit Committee per statute on September 6, 2017.  
  
Center webpage updated with FY2017 reports on September 6, 2017.

October 2017         Presented annual report to the Government Operations and Audit Committee  
on October 6, 2017.  
  
Implementation Group Monthly Meeting. December 2017 meeting will begin  
the quarterly meeting schedule.

November 2017       Department of Social Services signed a memorandum of understanding to refer  
debt.  
Department of Education signed a memorandum of understanding to refer  
debt.

December 2017       Implementation Group Quarterly Meeting.  
The SD One Call under the Public Utilities Commission signed a memorandum of  
understanding to refer debt.