



PMB 01231  
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**NJPA COOPERATIVE – EMERGENCY RESPONSE EQUIPMENT**

**CDWG CONTRACT #032509-CDW**

**NOTICE OF PARTICIPATION  
JANUARY 19, 2010**

1. The Bureau of Administration, Office of Procurement Management is making National Joint Powers Alliance (NJPA) contract #032509-CDW available to state agencies for the purchase of items that are not available from other existing State contracts. **AGENCIES MUST CHECK STATE CONTRACTS FIRST BEFORE USING THIS CONTRACT FOR ANY PURCHASES.**
2. This contract is administered by the NJPA and is open to NJPA members. State agencies wishing to utilize this contract must complete an NJPA membership form, which can be done online at <http://www.njpacoop.org/contract-purchasing-solutions/join-njpa>. A printable version of the NJPA Membership application can be found on the last page of this notice. All terms and conditions of the contract are posted on the NJPA website at <http://www.njpacoop.org/contract-purchasing-solutions/contracts>.
3. CDWG may have items on existing state contracts that are considered “state standard” items. These items may have better pricing than will appear on the NJPA contract.
4. **PRICING:** Pricing on the NJPA contract reflects “ceiling” prices for the items shown. Agencies making a quantity purchase of the items should contact CDWG to request a quote for additional discounted pricing.
5. The contract contains items that may be handled by multiple purchasing specialists at OPM. State agencies purchasing from this contract must direct their requisition to the appropriate purchasing specialist.
6. **MORATORIUM REGULATIONS APPLY:** All computer hardware and software and related technology items purchased by state agencies from CDWG contract #032509-CDW are moratorium regulated and require Bureau of Information and Telecommunications (BIT) approval and a purchase order issued by the Office of Procurement Management (OPM) before they can be ordered.
7. **COMPUTER PURCHASES:** Computer hardware and software and related technology items available through the National Association of State Procurement Officials (NASPO)/Western States Contracting Alliance (WSCA) cooperative contracts may NOT be purchased through the NJPA contract, unless specifically authorized by BIT and OPM.
8. Purchases of items that do not require moratorium approval may be made directly from the vendor.
9. **Unless otherwise indicated, payment for items on the contract(s) may be made with the South Dakota Purchasing Card (Citibank Master Card). Any moratorium regulated items may not be purchased with a purchasing card unless authorized by BIT and OPM.**
10. OPM may discontinue the State’s participation in this agreement at any time.

Jeff T. Holden, Director  
Office of Procurement Management