



PMB 01231
BUREAU OF ADMINISTRATION
OFFICE OF PROCUREMENT MANAGEMENT
523 EAST CAPITOL
PIERRE, SD 57501-3182
(605) 773-3405
FAX (605) 773-4840



CENTRAL MAIL OUTGOING FREIGHT ANNUAL

NOTICE OF AWARDS

Buyer: Steve Boring (015)
Phone: 605-773-2162
Fax: 605-773-4840
Email: steve.boring@state.sd.us

Date: January 14, 2013

1. **Contract Term:** This notice establishes contract(s) resulting from IFB #1048 for a period of one (1) year, from February 1, 2013 through January 31, 2014 inclusive. The Solicitation and the vendor's response, along with the South Dakota Vendor's Manual are made part of the vendor's contract by this reference.
2. **Extension:** The State may, at its own discretion, extend a contract for an additional two (2) months past the original contract expiration date. Further extensions may be for a period of one year. Notice shall be given by the State to the vendor at least 60 days prior to the termination of the contract, and the vendor shall agree to such extension within 30 days thereafter, before such extension period shall become effective.
3. **Pricing:** All prices quoted in the referenced proposal are firm for the term of this contract. Price decreases are acceptable on invoice(s) presented for payment.
4. **Pickup & Delivery:**
 - A. The freight hauler will pick-up items at Pierre, South Dakota and deliver the items to locations outside Pierre, but within the State of South Dakota. The freight hauler will provide an appropriate permit issued by the South Dakota Public Utilities Commission to the Office of Procurement Management.
 - B. Pick up will be initiated by a representative of South Dakota Central Mail Services (CMS), who will call the vendor when items are ready for loading. Vendor shall pick-up items within 24 (twenty-four) hours of a call. Contact CMS at 605-773-3441. Items will be picked up at CMS, located at 1320 E Sioux Avenue, Pierre, South Dakota. Pick-up will be between the hours of 8:00 AM and 4:00 PM (CST), Tuesday and Thursday, excluding State Holidays.
 - C. An item or items for shipment will weigh approximately 250 (two hundred fifty) pounds or more. All items will be on one or more pallets. Items will not require refrigeration.
 - D. Items shall be delivered to their South Dakota destination within 24 (twenty four) hours of the time they are loaded at Pierre. This includes inside delivery. All communities within the borders of South Dakota will be included as destination deliveries.
5. **Bills Of Lading And Payment:**
 - A. The vendor shall furnish to CMS a bill of lading for each shipment. Payment to the vendor will be made by CMS and all billings are to be submitted to CMS.
 - B. The vendor will be allowed to add a fuel surcharge as published by Middlewest Motor Freight Bureau, as shown below. <http://www.middlewest.com/news/fuel.asp>

C. The amount of the surcharge will be adjusted weekly in accordance with changes in the national average diesel fuel price computed by the Energy Information Administration. The formula shown below has been adopted to adjust the surcharge: The surcharge that becomes effective each Monday will be based on the national average diesel price for the Midwest as reported the previous Monday. The reported price will be rounded to the nearest whole cent when applying the formula shown above. The Energy Information Administration Fuel Price Hotline number is (202) 586-6966.

<http://tonto.eia.doe.gov/oog/info/gdu/gasdiesel.asp>

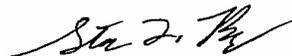
D. Payments per CWT \$11.50

6. National Diesel Fuel Index Surcharge Table:

At least	But less than	LTL
0 cents	115 cents	NSC
115 cents	120 cents	0.7%
120 cents	125 cents	1.0%
125 cents	130 cents	1.3%
130 cents	135 cents	1.6%
135 cents	140 cents	1.9%
140 cents	145 cents	2.2%
145 cents	150 cents	2.5%
150 cents	155 cents	2.8%
155 cents	160 cents	3.1%
160 cents	165 cents	3.4%
165 cents	170 cents	3.7%
170 cents	175 cents	4.0%
175 cents	180 cents	4.3%
180 cents	185 cents	4.6%
185 cents	190 cents	4.9%
190 cents	195 cents	5.2%
195 cents	200 cents	5.5%
200 cents	205 cents	5.8%
205 cents	210 cents	6.1%
210 cents	215 cents	6.4%
215 cents	220 cents	6.7%
220 cents	225 cents	7.0%
225 cents	230 cents	7.3%
230 cents	235 cents	7.6%
235 cents	240 cents	7.9%
240 cents	245 cents	8.2%
245 cents	250 cents	8.5%
250 cents	255 cents	8.8%
255 cents	260 cents	9.1%
260 cents	265 cents	9.4%
265 cents	270 cents	9.7%
270 cents	275 cents	10.0%
275 cents	280 cents	10.3%
280 cents	285 cents	10.6%
285 cents	290 cents	10.9%
295 cents	300 cents	11.2%
300 cents	305 cents	11.5%
305 cents	310 cents	11.8%

310 cents	315 cents	12.1%
315 cents	320 cents	12.4%
320 cents	325 cents	12.7%
325 cents	330 cents	13.0%
330 cents	335 cents	13.3%
335 cents	340 cents	13.6%
340 cents	345 cents	13.9%
345 cents	350 cents	14.2%
350 cents	355 cents	14.5%
355 cents	360 cents	14.8%
360 cents	365 cents	15.1%
365 cents	370 cents	15.4%
370 cents	375 cents	15.7%
375 cents	380 cents	16.0%
380 cents	385 cents	16.3%
385 cents	390 cents	16.6%
390 cents	395 cents	16.9%
395 cents	400 cents	17.2%
400 cents or greater		**

** The surcharge provides a .3% surcharge for every 5 cents increase in fuel price for LTL shipments when the national average diesel fuel index is 115 cents or more per gallon.



Steven L. Berg, Director
Office of Procurement Management

CONTRACTOR

Midwest Motor Express

2807 North First Avenue

Sioux Falls, SD 57107

Contact: Tom Jones

Tel: 605-335-1600

Fax: 605-339-3467

Email: Tom.Jones@mmeinc.com

Vendor # 12027150

Contract # 16431