

STATE AUCTION SALES

Policy ES-05

PURPOSE

The following guidelines are for administering the Bureau of Administration State Property Management surplus vehicles and miscellaneous equipment auction sales under the authority of SDCL 5-24-9.2. The purpose of this policy is to develop consistent surplus procedures for auction sales.

POLICY REQUIREMENTS

Agencies must adhere to all letters, dates and schedules set by State Property Management prior to auction sales.

- A. All vehicles and equipment in working condition may be advertised on the South Dakota Surplus Property website before it can be placed on a public auction sale.
- B. Agencies will be responsible for submitting all vehicle titles, condition reports, damage disclosure and odometer statements upon request from Property Management.
- C. State Property Management will determine the location of sale sites and placement of each vehicle and equipment listed for sale.
- D. Vehicles and equipment cannot be removed from an auction after it has been scheduled for sale unless approved by State Property Management.
- E. Exceptions to #4 would include replacing an item with a like item due to an accident or major mechanical problems.
- F. State Property Management will determine if vehicles and equipment listings are received too late and will be held over for a future sale.

POLICY INDEX

Scope:	Statewide
Replaces Policy:	ES-96-7
Effective Date:	August 2008
Supersedes Version Written:	February 2000
Office of Primary Responsibility:	Property Management

REVISION LOG

August 2008	Removes obsolete language and reference to SDCL 5-24-9.4
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