



PMB 01231  
BUREAU OF ADMINISTRATION  
OFFICE OF PROCUREMENT MANAGEMENT  
523 EAST CAPITOL  
PIERRE, SD 57501-3182  
(605) 773-3405  
FAX (605) 773-4840



## MEMORANDUM

TO: All Agencies

FROM: Steven L. Berg

DATE: December 5, 2019

SUBJECT: SFY 2020-2021 BID LETTING SCHEDULE

Attached is the bid letting schedule for SFY 2020 and 2021. Please use the schedule as your planning guide for fiscal year 2020 and 2021 purchases. It is our intention to strictly adhere to the specification requirement due dates that appear on the schedule. **SPECIFICATION REQUIREMENTS SUBMITTED TO PROCUREMENT MANAGEMENT AFTER THE INDICATED DUE DATE WILL BE HELD UNTIL THE NEXT SCHEDULED LETTING, UNLESS THE AGENCY REQUESTS AN EMERGENCY BID LETTING AND THE REQUEST IS APPROVED BY OPM.**

The following SFY-2020 state funds cut off dates will apply to all requisitions:

- A. CONTRACT, PIGGYBACK & THREE QUOTE PURCHASES: 6/19/2020
- B. EMERGENCY/SOLE SOURCE: 6/19/2020
- C. NON-CONTRACT ITEMS: will be bid when they are scheduled

Please be advised that these dates are "HARD" cutoffs, with exceptions ONLY when prior approval has been arranged with the Bureau of Finance & Management (BFM).

In most cases, in order to conduct an invitation for sealed bids, receive delivery of the merchandise, and process payment in the current fiscal year requires that specification requirements be in the Office of Procurement Management by March or April. This requires sound **planning** by the end-user. Failing to have specification requirements to OPM in time to conduct an advertised sealed bid as required by law will not create an emergency purchase situation, unless the agency can identify an adverse impact on the health, welfare and safety of the public.

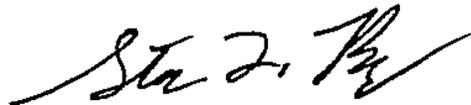
Items on solicitations opening after June 1, 2020 will be applied toward fiscal year 2021 funds. Requisitions received after 5:00 PM on the dates listed above should be coded using FY2021 funds.

All emergency and sole source requisitions must be accompanied by the justification form detailing the nature of the emergency or sole source.

It is the responsibility of the requesting agency to insure that vendors for Emergency and Sole Source purchases are entered on the State Accounting System vendor file before the cut off dates listed so a purchase order can be issued.

Should you need assistance with any procurement situation, please call 773-3405 and ask for the appropriate buyer. We appreciate your cooperation in helping us to obtain the best value possible for you.

Sincerely,

A handwritten signature in black ink, appearing to read "Steven L. Berg". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Steven L. Berg, Director  
Office of Procurement Management

**OPM PURCHASING SPECIALIST COMMODITY LISTING**

<b>Buyer ID</b>	<b>Buyer Name</b>	<b>Position</b>	<b>Phone</b>	<b>Commodity</b>
010	Steve Berg	Assistant Director	773-5270	1122 Program Single Point of Contact Procurement Card Administrator Protests Requests for Proposals (RFPs)
003	Chuck Clark	Purchasing Specialist	773-4276	Computer Related Items & Supplies
006	Scott Nelson	Purchasing Specialist	773-4276	Air Conditioners, de)humidifiers AC/Furnace Filters Aircraft Athletic Equipment and Supplies Automotive Filters Bituminous Materials for DOT Car Batteries Cars Trucks Pickups Charter Bus Coal Cutting Edges DOT Light Strobes Farm Equipment Glass Beads Glycol Highway Industrial Highway Traffic Paint LP Gas Material Handling Equipment Motor Oil & Grease Oil Analysis Sample Kit Pavement Marking Tape Recycled Waste Tire Disposal Road Chemicals Road Sweeper Broom Refills Snowplows/Sanders Tires & Tubes Tire Retreading Traffic Counters Transport/Tankwagon Fuels Trucks (Class 35) Vehicle Lifts Weather Station Equipment Wood Chip Fuel

**OPM PURCHASING SPECIALIST COMMODITY LISTING**

<b>Buyer ID</b>	<b>Buyer Name</b>	<b>Position</b>	<b>Phone</b>	<b>Commodity</b>
007	Missy Schuetzle	Purchasing Specialist	773-4277	Advertising Specialties Boxes (Shipping Storage) Business Cards Carbonless Forms Continuous Forms & Labels (not printed) Continuous Forms & Labels (printed) Custom Printed Labels Educational/Resource Materials Envelopes (printed & not printed) Fine Paper (cut sizes) GOED 2008 Newsletter Governor's Wellness Program Incentives Governor's Wellness Program Incentives-Non-Clothing Legislative Printing Misc. Newsletters Pesticide Applicator Newsletter Plastic Bindings Pressure Sensitive & Graphic Aids Printing Equipment Printing Misc. Reproduction Paper Rubber Stamps & Plastic Signs Snap Apart Forms (printed) South Dakota Hwy. Patrol Vehicle Decals Library & Art Supplies Music Equipment & Instruments Mattresses (Dorm) Furniture, Household/Dorm/Office Flags

**OPM PURCHASING SPECIALIST COMMODITY LISTING**

<b>Buyer ID</b>	<b>Buyer Name</b>	<b>Position</b>	<b>Phone</b>	<b>Commodity</b>
012	Andy Mobley	Purchasing Specialist	773-4278	Bedding Plants Brooms, Brushes & Mops Buffalo Feed and Salt Blocks Building Materials Cleaning Chemicals & Soap Cleaning Equipment (Floors & Carpet) Electrical Lamps Electrical Supplies GFP Signing Hand & Power Tools Hardware Misc. Herbicides Lawn Care Equipment Paint & Supplies Paper & Plastic Supplies Pest Control Plumbing Supplies Reflectorized Sign Material Seed and Feed Sign Stands Square Tube Steel Sign Posts Stand-by Generators and Transfer Switches Steel Bars-Sheets & Structural Steel Steel Sign Posts Trout and Salmon Food Water Softener Salt West Nile Preventative Chemicals and Equip. Wood Lathes & Stakes Wood Posts
011	Kathy Stasch	Purchasing Specialist	773-6877	Purchasing Training Audio/Visual Equipment Breast Pumps Child Safety Seats Copiers Digital Cameras, LCD Projector & Lamps Disposable Briefs Drug Testing Kits Evidential Breath Alcohol Testing Instruments Facsimiles Global Positioning/Satellite Equipment Hospital, Safety & First Aid Equipment Key Telephone Systems Laboratory Equipment & Supplies Medical Supplies Personal Care Products Pharmaceuticals Scientific & Lab Equipment Survey Equipment, Boundary Posts & Caps Telephone Equipment & Supplies Telephone Systems Video Conferencing Equipment

**OPM PURCHASING SPECIALIST COMMODITY LISTING**

<b>Buyer ID</b>	<b>Buyer Name</b>	<b>Position</b>	<b>Phone</b>	<b>Commodity</b>
014	Lisa Hubbard	Purchasing Specialist	773-4580	Ammunition Antennas Mobile/Microwave Audio Visual & Studio Lamps Batteries, Portable/Flashlights Boiler Plant Fuel Broadcast & Radio Tubes Clothing and Textiles Document Shredding Fire Extinguishers Fire Fighter Clothing Flooring (Including Carpet) Foods Footwear GFP Clothing Highway Patrol Uniforms Microfilm Supplies Office Machines Office Supplies Parks and Playground Equipment Protective/Safety Vests Radar Radios, Mobile and Digital Radios, Portable Security Equipment Security & Surveillance Equipment Secure Document Shredding Smoke Alarms Stoker Coal Studio Broadcast Equipment UHF Extenders Uniforms USDA Storage Vending Machines/Services Weapons and Tasers

**WARNING !!! WARNING !!! WARNING !!!**

ITEMS ON BID PROPOSALS OPENING AFTER

**JUNE 1, 2020**

WILL BE APPLIED TOWARD FISCAL YEAR 2021 FUNDS

**AGENCIES PLEASE NOTE:** IT IS YOUR RESPONSIBILITY TO DETERMINE WHEN A REQUISITION AND OR SPECIFICATION MUST REACH THE PROCUREMENT OFFICE IN ORDER TO COMPLY WITH THE SHOWN DATES

REQUISITIONS AND OR SPECIFICATIONS RECEIVED IN THE OFFICE OF PROCUREMENT MANAGEMENT AFTER 5:00 PM

**FRIDAY JUNE 19, 2020**

WILL BE APPLIED TOWARD FISCAL YEAR 2021 FUNDS

**WARNING !!! WARNING !!! WARNING !!!**

<b>Due Date</b>	<b>Open Date</b>	<b>Commodity</b>	<b>Frequency</b>	<b>Purchasing Specialist</b>
12/11/2019	01/22/2020	Audio, Video & Broadcasting Equipment	Monthly/Quarterly	Stasch
12/19/2019	01/09/2020	Scientific & Laboratory Supplies	Monthly/Quarterly	Stasch
12/19/2019	01/09/2020	Telephone Equip & Systems	Monthly/Quarterly	Stasch
12/27/2019	01/23/2020	Drug Testing Kits	Monthly/Quarterly	Stasch
01/02/2020	01/23/2020	Ammunition	Monthly/Quarterly	Hubbard
01/02/2020	03/02/2020	Reflectorized Materials	Semi-Annual/Annual	Mobley
01/03/2020	01/30/2020	Hospital, Safety & First Aid	Monthly/Quarterly	Stasch
01/08/2020	02/08/2020	Highway Industrial	Monthly/Quarterly	Nelson
01/10/2020	01/30/2020	Studio Broadcast Equipment	Monthly/Quarterly	Hubbard
01/10/2020	02/09/2020	Hardware Miscellaneous	Monthly/Quarterly	Mobley
01/10/2020	02/13/2020	Scientific & Laboratory Supplies	Monthly/Quarterly	Stasch
01/11/2020	02/12/2020	Highway Traffic Paint	Semi-Annual/Annual	Nelson
01/14/2020	01/28/2020	Advertising Specialties	Monthly/Quarterly	Schuetzle
01/17/2020	02/13/2020	Footwear	Semi-Annual/Annual	Hubbard
01/17/2020	02/14/2020	Library/Art Supplies	Monthly/Quarterly	Schuetzle
01/17/2020	02/14/2020	Musical Instruments & Equipment	Monthly/Quarterly	Schuetzle
01/17/2020	02/14/2020	Audio, Video & Broadcasting Equipment	Monthly/Quarterly	Stasch
01/17/2020	02/14/2020	Furniture & Related Products	Monthly/Quarterly	Schuetzle
01/17/2020	02/20/2020	Mattresses (Dorm)	Monthly/Quarterly	Schuetzle
01/22/2020	02/04/2020	Printing	Monthly/Quarterly	Schuetzle
01/22/2020	02/22/2020	Tires & Tubes	Semi-Annual/Annual	Nelson
01/23/2020	02/22/2020	Athletic Equipment & Supplies	Monthly/Quarterly	Nelson
01/24/2020	02/20/2020	Telephone Equip & Systems	Monthly/Quarterly	Stasch
01/24/2020	02/25/2020	Security & Surveillance Equipment	Monthly/Quarterly	Hubbard
01/24/2020	02/26/2020	Clothing and Textiles	Semi-Annual/Annual	Hubbard
01/25/2020	02/27/2020	Blinds & Upholstery	Monthly/Quarterly	Mobley
01/28/2020	02/11/2020	Advertising Specialties	Monthly/Quarterly	Schuetzle
01/29/2020		Transport/Tankwagon Estimates	Semi-Annual/Annual	Nelson
01/31/2020	02/27/2020	Park and Playground Equipment	Monthly/Quarterly	Hubbard
02/01/2020	02/26/2020	Bituminous Materials for DOT	Semi-Annual/Annual	Nelson
02/02/2020	02/28/2020	Building Materials	Monthly/Quarterly	Mobley
02/04/2020	02/19/2020	Printing	Monthly/Quarterly	Schuetzle
02/05/2020	03/02/2020	Seed & Feed (Spring)	Semi-Annual/Annual	Mobley
02/06/2020	03/02/2020	Hardware Miscellaneous	Monthly/Quarterly	Mobley
02/07/2020	03/4/2020	Furniture & Related Products	Monthly/Quarterly	Schuetzle
02/07/2020	03/06/2020	Ammunition	Monthly/Quarterly	Hubbard
02/07/2020	03/06/2020	Laundry/Sewing Equipment	Monthly/Quarterly	Mobley

<b>Due Date</b>	<b>Open Date</b>	<b>Commodity</b>	<b>Frequency</b>	<b>Purchasing Specialist</b>
02/07/2020	03/12/2020	Scientific & Laboratory Supplies	Monthly/Quarterly	Stasch
02/07/2020	03/17/2020	Security Equipment	Monthly/Quarterly	Hubbard
02/11/2020	02/25/2020	Advertising Specialties	Monthly/Quarterly	Schuetzle
02/12/2020	03/12/2020	Transport-Tankwagon Fuels	Semi-Annual/Annual	Nelson
02/12/2020	03/12/2020	Glass Beads	Semi-Annual/Annual	Nelson
02/12/2020	03/14/2020	Air Conditioners, (de)humidifiers	Monthly/Quarterly	Nelson
02/13/2020	03/21/2020	Miscellaneous Furniture	Monthly/Quarterly	Schuetzle
02/14/2020	03/19/2019	Fire Extinguishers	Monthly/Quarterly	Hubbard
02/14/2020	03/12/2020	Hospital, Safety & First Aid Equip	Monthly/Quarterly	Stasch
02/14/2020	03/18/2020	Flooring	Monthly/Quarterly	Hubbard
02/14/2020	03/19/2020	Studio Broadcast Equipment	Monthly/Quarterly	Hubbard
02/14/2020	03/20/2020	Audio, Video & Broadcasting Equipment	Monthly/Quarterly	Stasch
02/16/2020	03/15/2020	Pavement Marking Tape	Semi-Annual/Annual	Nelson
02/19/2020	03/04/2020	Printing	Monthly/Quarterly	Schuetzle
02/20/2020	03/21/2020	Furniture & Related Products	Monthly/Quarterly	Schuetzle
02/21/2020	03/21/2020	(Household) Appliances	Monthly/Quarterly	Mobley
02/21/2020	03/24/2020	Vending Machines/Services	Monthly/Quarterly	Hubbard
02/21/2020	03/25/2020	Security & Surveillance Equipment	Monthly/Quarterly	Hubbard
02/21/2020	04/02/2020	Telephone Equip & Systems	Monthly/Quarterly	Stasch
02/25/2020	03/11/2020	Advertising Specialties	Monthly/Quarterly	Schuetzle
02/25/2020	03/27/2020	Athletic Equipment & Supplies	Monthly/Quarterly	Nelson
03/02/2020	04/27/2020	Paper and Plastic	Semi-Annual/Annual	Mobley
03/02/2020	04/30/2020	Cleaning Products	Semi-Annual/Annual	Mobley
03/04/2020	03/18/2020	Printing	Monthly/Quarterly	Schuetzle
03/05/2020	04/02/2020	Ammunition	Monthly/Quarterly	Hubbard
03/05/2020	04/02/2020	Hardware Miscellaneous	Monthly/Quarterly	Mobley
03/06/2020	04/09/2020	Studio Broadcast Equipment	Monthly/Quarterly	Hubbard
03/06/2020	04/16/2020	Microfilm Supplies	Semi-Annual/Annual	Hubbard
03/11/2020	03/25/2020	Advertising Specialties	Monthly/Quarterly	Schuetzle
03/11/2020	04/19/2020	Furniture & Related Products	Semi-Annual/Annual	Schuetzle
03/13/2020	04/16/2020	Portable Radios	Semi-Annual/Annual	Hubbard
03/13/2020	04/16/2020	Evidential Breath Alcohol Test Instruments	Semi-Annual/Annual	Stasch
03/13/2020	04/16/2020	Hospital, Safety & First Aid Equip	Monthly/Quarterly	Stasch
03/13/2020	04/16/2020	Scientific & Laboratory Supplies	Monthly/Quarterly	Stasch
03/13/2020	04/21/2020	Security Equipment	Monthly/Quarterly	Hubbard
03/13/2020	04/22/2020	Flooring	Monthly/Quarterly	Hubbard
03/15/2020	04/18/2020	Farm Equipment	Monthly/Quarterly	Nelson
03/18/2020	04/01/2020	Printing	Monthly/Quarterly	Schuetzle

<b>Due Date</b>	<b>Open Date</b>	<b>Commodity</b>	<b>Frequency</b>	<b>Purchasing Specialist</b>
03/18/2020	04/23/2020	Fire Extinguishers	Monthly/Quarterly	Hubbard
03/20/2020	04/17/2020	Furniture & Related Products	Monthly/Quarterly	Schuetzle
03/20/2020	04/23/2020	Smoke Alarms	Annual	Hubbard
03/25/2020	04/08/2020	Advertising Specialties	Monthly/Quarterly	Schuetzle
03/25/2020	04/28/2020	Security & Surveillance Equipment	Monthly/Quarterly	Hubbard
03/25/2020	05/01/2020	Athletic Equipment & Supplies	Monthly/Quarterly	Nelson
03/27/2020	04/30/2020	Ammunition	Monthly/Quarterly	Hubbard
03/27/2020	04/30/2020	Telephone Equip & Systems	Monthly/Quarterly	Stasch
04/01/2020	04/15/2020	Printing	Monthly/Quarterly	Schuetzle
04/02/2020	06/04/2020	SDSU Exterior Building Lettering	Semi-Annual/Annual	Mobley
04/03/2020	05/14/2020	Studio Broadcast Equipment	Monthly/Quarterly	Hubbard
04/05/2020	04/30/2020	Building Materials	Monthly/Quarterly	Mobley
04/05/2020	05/03/2020	Wood Chip Fuel	Semi-Annual/Annual	Nelson
04/08/2020	04/22/2020	Advertising Specialties	Monthly/Quarterly	Schuetzle
04/08/2020	05/12/2020	Flooring	Semi-Annual/Annual	Hubbard
04/08/2020	05/13/2020	Security Equipment	Monthly/Quarterly	Hubbard
04/08/2020	05/20/2020	Fire Extinguishers	Monthly/Quarterly	Hubbard
04/10/2020	05/15/2020	Audio, Video & Broadcasting Equipment	Monthly/Quarterly	Stasch
04/10/2020	05/20/2020	Park and Playground Equipment	Monthly/Quarterly	Hubbard
04/11/2020	05/09/2020	Blinds & Upholstery	Monthly/Quarterly	Mobley
04/11/2020	05/13/2020	Musical Instruments & Equipment	Monthly/Quarterly	Schuetzle
04/11/2020	05/13/2020	Library/Art Supplies	Monthly/Quarterly	Schuetzle
04/15/2020	04/29/2020	Printing	Monthly/Quarterly	Schuetzle
04/16/2020		LP Gas Estimates	Semi-Annual/Annual	Nelson
04/16/2020	05/16/2020	Farm Equipment	Monthly/Quarterly	Nelson
04/17/2020	05/14/2020	Hospital, Safety & First Aid Equip	Monthly/Quarterly	Stasch
04/17/2020	05/16/2020	Mattresses (Dorm)	Monthly/Quarterly	Schuetzle
04/17/2020	05/21/2020	GFP Outdoor Clothing	Semi-Annual/Annual	Hubbard
04/17/2020	05/21/2020	Flooring	Monthly/Quarterly	Hubbard
04/17/2020	05/21/2020	Telephone Equip & Supplies	Semi-Annual/Annual	Stasch
04/18/2020	05/22/2020	Furniture & Related Products	Monthly/Quarterly	Schuetzle
04/22/2020	05/06/2020	Advertising Specialties	Monthly/Quarterly	Schuetzle
04/24/2020	05/28/2020	Rental Contract Shop Towels, Carpets, and Mops	Annual	Hubbard
04/24/2020	05/28/2020	Telephone Equip & Systems	Monthly/Quarterly	Stasch
04/25/2020	05/27/2020	Athletic Equipment & Supplies	Monthly/Quarterly	Nelson
04/25/2020	06/05/2020	Household Appliances	Semi-Annual/Annual	Mobley
04/29/2020	05/13/2020	Printing	Monthly/Quarterly	Schuetzle
04/29/2020	05/26/2020	Security & Surveillance Equipment	Monthly/Quarterly	Hubbard

<b>Due Date</b>	<b>Open Date</b>	<b>Commodity</b>	<b>Frequency</b>	<b>Purchasing Specialist</b>
04/30/2020	06/04/2020	Building Materials	Monthly/Quarterly	Mobley
05/01/2020	06/04/2020	Ammunition	Monthly/Quarterly	Hubbard
05/06/2020	05/20/2020	Advertising Specialties	Monthly/Quarterly	Schuetzle
05/06/2020	06/10/2020	Security Equipment	Monthly/Quarterly	Hubbard
05/07/2020	06/06/2020	LP Gas	Semi-Annual/Annual	Nelson
05/07/2020	06/11/2020	Hardware Miscellaneous	Monthly/Quarterly	Mobley
05/08/2020	06/11/2020	Studio Broadcast Equipment	Monthly/Quarterly	Hubbard
05/08/2020	06/11/2020	Scientific & Laboratory Supplies	Monthly/Quarterly	Stasch
05/08/2020	06/12/2020	Audio, Video & Broadcasting Equipment	Monthly/Quarterly	Stasch
05/10/2020	06/11/2020	DOT Light Strobe	Semi-Annual/Annual	Nelson
05/11/2020	06/25/2020	Radar	Annual	Hubbard
05/13/2020	05/28/2020	Printing	Monthly/Quarterly	Schuetzle
05/13/2020	06/17/2020	Fire Extinguishers	Monthly/Quarterly	Hubbard
05/15/2020	06/13/2020	Laundry/Sewing Equipment	Monthly/Quarterly	Mobley
05/15/2020	06/13/2020	Miscellaneous Furniture	Monthly/Quarterly	Schuetzle
05/15/2020	06/18/2020	Flooring	Monthly/Quarterly	Hubbard
05/20/2020	06/03/2020	Advertising Specialties	Monthly/Quarterly	Schuetzle
05/20/2020	06/17/2020	(Household) Appliances	Monthly/Quarterly	Mobley
05/20/2020	06/17/2020	Vending Machines/Services	Monthly/Quarterly	Hubbard
05/20/2020	06/18/2020	Security & Surveillance Equipment	Monthly/Quarterly	Hubbard
05/21/2020	06/20/2020	Farm Equipment	Monthly/Quarterly	Nelson
05/21/2020	06/21/2020	Highway Industrial	Monthly/Quarterly	Nelson
05/22/2020	06/17/2020	Furniture & Related Products	Monthly/Quarterly	Schuetzle
05/22/2020	06/25/2020	Hospital, Safety & First Aid Equipment	Monthly/Quarterly	Stasch
05/27/2020	06/10/2020	Printing	Monthly/Quarterly	Schuetzle
05/29/2020	07/02/2020	Telephone Equip & Systems	Monthly/Quarterly	Stasch
06/01/2020	07/30/2020	Sign Stands	Semi-Annual/Annual	Mobley
06/03/2020	06/17/2020	Advertising Specialties	Monthly/Quarterly	Schuetzle
06/04/2020	07/03/2020	Hardware Miscellaneous	Monthly/Quarterly	Mobley
06/04/2020	07/05/2020	Road Chemicals	Semi-Annual/Annual	Nelson
06/05/2020	07/02/2020	Ammunition	Monthly/Quarterly	Hubbard
06/05/2020	07/16/2020	Scientific & Laboratory Supplies	Monthly/Quarterly	Stasch
06/10/2020	06/24/2020	Printing	Monthly/Quarterly	Schuetzle
06/10/2020	07/14/2020	Security Equipment	Monthly/Quarterly	Hubbard
06/12/2020	07/09/2020	Studio Broadcast Equipment	Monthly/Quarterly	Hubbard
06/12/2020	07/22/2020	Audio, Video & Broadcasting Equipment	Monthly/Quarterly	Stasch

<b>Due Date</b>	<b>Open Date</b>	<b>Commodity</b>	<b>Frequency</b>	<b>Purchasing Specialist</b>
06/12/2020	07/23/2020	Global Positioning Systems	Semi-Annual/Annual	Stasch
06/13/2020	07/12/2020	Farm Equipment	Monthly/Quarterly	Nelson
06/17/2020	07/01/2020	Advertising Specialties	Monthly/Quarterly	Schuetzle
06/17/2020	07/22/2020	Fire Extinguishers	Monthly/Quarterly	Hubbard
06/17/2020	07/23/2020	Security & Surveillance Equipment	Monthly/Quarterly	Hubbard
06/19/2020	07/23/2020	Copiers	Semi-Annual/Annual	Stasch
06/19/2020	07/23/2020	Hospital, Safety & First Aid Equipment	Monthly/Quarterly	Stasch
06/20/2020	07/15/2020	Furniture & Related Products	Monthly/Quarterly	Schuetzle
06/20/2020	07/22/2020	Mattresses (Dorm)	Monthly/Quarterly	Schuetzle
06/23/2020	07/28/2020	Flooring	Monthly/Quarterly	Hubbard
06/24/2020	07/08/2020	Printing	Monthly/Quarterly	Schuetzle
06/26/2020	07/30/2020	Telephone Equip & Systems	Monthly/Quarterly	Stasch
06/29/2020	09/03/2020	Steel	Semi-Annual/Annual	Mobley
07/01/2020	07/15/2020	Advertising Specialties	Monthly/Quarterly	Schuetzle
07/03/2020	07/31/2020	Ammunition	Monthly/Quarterly	Hubbard
07/03/2020	08/14/2020	Audio, Video & Broadcasting Equipment	Monthly/Quarterly	Stasch
07/08/2020	07/22/2020	Printing	Monthly/Quarterly	Schuetzle
07/08/2020	08/08/2020	Musical Instruments & Equipment	Monthly/Quarterly	Schuetzle
07/08/2020	08/11/2020	Security Equipment	Monthly/Quarterly	Hubbard
07/09/2020	08/06/2020	Building Materials	Monthly/Quarterly	Mobley
07/09/2020	08/13/2020	Studio Broadcast Equipment	Monthly/Quarterly	Hubbard
07/10/2020	08/13/2020	Scientific & Laboratory Supplies	Monthly/Quarterly	Stasch
07/10/2020	08/13/2020	Child Safety Seats	Semi-Annual/Annual	Stasch
07/11/2020		Vehicle Pre Bid Meeting	Semi-Annual/Annual	Nelson
07/11/2020	08/09/2020	Cutting Edges	Semi-Annual/Annual	Nelson
07/12/2020	07/29/2020	Advertising Specialties	Monthly/Quarterly	Schuetzle
07/15/2020	08/15/2020	Blinds & Upholstery	Monthly/Quarterly	Mobley
07/15/2020	08/18/2020	Fire Extinguishers	Monthly/Quarterly	Hubbard
07/15/2020	08/19/2020	Furniture & Related Products	Monthly/Quarterly	Schuetzle
07/16/2020	08/13/2020	Feed & Seed /Fall	Semi-Annual/Annual	Mobley
07/16/2020	08/13/2020	Farm Equipment	Monthly/Quarterly	Nelson
07/17/2020	09/03/2020	Park and Playground Equipment	Monthly/Quarterly	Hubbard
07/18/2020	08/22/2020	Library/Art Supplies	Monthly/Quarterly	Schuetzle
07/20/2020	08/20/2020	Fertilizer/Fall	Semi-Annual/Annual	Mobley
07/22/2020	08/05/2020	Printing	Monthly/Quarterly	Schuetzle
07/22/2020	08/25/2020	Security & Surveillance Equipment	Monthly/Quarterly	Hubbard
07/24/2020	08/20/2020	Hospital, Safety & First Aid	Monthly/Quarterly	Stasch

<b>Due Date</b>	<b>Open Date</b>	<b>Commodity</b>	<b>Frequency</b>	<b>Purchasing Specialist</b>
		Equipment		
07/24/2020	08/26/2020	Flooring	Monthly/Quarterly	Hubbard
07/29/2020	08/12/2020	Advertising Specialties	Monthly/Quarterly	Schuetzle
07/31/2020	09/03/2020	Telephone Equip & Systems	Monthly/Quarterly	Stasch
07/31/2020	09/10/2020	Ammunition	Monthly/Quarterly	Hubbard
08/02/2020	09/28/2020	Square Tube Steel Sign Posts and Accessories	Semi-Annual/Annual	Mobley
08/05/2020	08/19/2020	Printing	Monthly/Quarterly	Schuetzle
08/06/2020	09/04/2020	Building Materials	Monthly/Quarterly	Mobley
08/06/2020	09/06/2020	Vehicles	Semi-Annual/Annual	Nelson
08/06/2020	09/07/2020	Hardware Miscellaneous	Monthly/Quarterly	Mobley
08/07/2020	09/17/2020	Studio Broadcast Equipment	Monthly/Quarterly	Hubbard
08/08/2020	09/09/2020	Miscellaneous Furniture	Monthly/Quarterly	Schuetzle
08/08/2020	09/09/2020	Laundry/Sewing Equipment	Monthly/Quarterly	Mobley
08/11/2020	09/16/2020	Security Equipment	Monthly/Quarterly	Hubbard
08/12/2020	08/26/2020	Advertising Specialties	Monthly/Quarterly	Schuetzle
08/12/2020	09/09/2020	(Household) Appliances	Monthly/Quarterly	Mobley
08/12/2020	09/17/2020	Vending Machines/Services	Monthly/Quarterly	Hubbard
08/12/2020	09/23/2020	Fire Extinguishers	Monthly/Quarterly	Hubbard
08/13/2020	09/12/2020	Farm Equipment	Monthly/Quarterly	Nelson
08/14/2020	09/17/2020	Hospital, Safety & First Aid Equipment	Monthly/Quarterly	Stasch
08/14/2020	09/17/2020	Scientific & Laboratory Supplies	Monthly/Quarterly	Stasch
08/14/2020	09/24/2020	Uniforms	Semi-Annual/Annual	Hubbard
08/19/2020	09/03/2020	Printing	Monthly/Quarterly	Schuetzle
08/19/2020	09/23/2020	Audio, Video & Broadcasting Equipment	Monthly/Quarterly	Stasch
08/21/2020	09/16/2020	Furniture & Related Products	Monthly/Quarterly	Schuetzle
08/25/2020	09/29/2020	Flooring	Monthly/Quarterly	Hubbard
08/26/2020	09/09/2020	Advertising Specialties	Monthly/Quarterly	Schuetzle
08/26/2020	09/23/2020	Athletic Equipment & Supplies	Monthly/Quarterly	Nelson
08/26/2020	09/30/2020	Security & Surveillance Equipment	Monthly/Quarterly	Hubbard
08/28/2020	10/02/2020	Telephone Equip & Systems	Monthly/Quarterly	Stasch
09/02/2020	09/16/2020	Printing	Monthly/Quarterly	Schuetzle
09/03/2020	10/09/2020	Building Materials	Monthly/Quarterly	Mobley
09/04/2020	10/01/2020	Studio Broadcast Equipment	Monthly/Quarterly	Hubbard
09/04/2020	10/16/2020	Audio, Video & Broadcasting Equipment	Monthly/Quarterly	Stasch
09/09/2020	09/24/2020	Advertising Specialties	Monthly/Quarterly	Schuetzle
09/10/2020	10/13/2020	Security Equipment	Monthly/Quarterly	Hubbard

<b>Due Date</b>	<b>Open Date</b>	<b>Commodity</b>	<b>Frequency</b>	<b>Purchasing Specialist</b>
09/10/2020	10/15/2020	Bedding Plants	Monthly/Quarterly	Mobley
09/11/2020	10/15/2020	Ammunition	Monthly/Quarterly	Hubbard
09/11/2020	10/15/2020	Hospital, Safety & First Aid Equipment	Monthly/Quarterly	Stasch
09/11/2020	10/15/2020	Scientific & Laboratory Supplies	Monthly/Quarterly	Stasch
09/13/2020	10/15/2020	Trees and Shrubs	Monthly/Quarterly	Mobley
09/16/2020	09/30/2020	Printing	Monthly/Quarterly	Schuetzle
09/16/2020	10/14/2020	Furniture & Related Products	Monthly/Quarterly	Schuetzle
09/16/2020	10/21/2020	Fire Extinguishers	Monthly/Quarterly	Hubbard
09/17/2020	10/10/2020	Farm Equipment	Monthly/Quarterly	Nelson
09/17/2020	11/26/2020	GFP Signs	Semi-Annual/Annual	Mobley
09/18/2020	10/22/2020	Ammunition	Monthly/Quarterly	Hubbard
09/19/2020	10/21/2020	Mattresses (Dorm)	Monthly/Quarterly	Schuetzle
09/23/2020	10/07/2020	Advertising Specialties	Monthly/Quarterly	Schuetzle
09/23/2020	10/27/2020	Security & Surveillance Equipment	Monthly/Quarterly	Hubbard
09/23/2020	10/28/2020	Flooring	Monthly/Quarterly	Hubbard
09/24/2020	10/22/2020	Highway Industrial	Monthly/Quarterly	Nelson
09/25/2020	10/29/2020	Telephone Equip & Systems	Monthly/Quarterly	Stasch
09/28/2020	11/02/2020	Paint Supplies	Semi-Annual/Annual	Mobley
09/30/2020	10/15/2020	Printing	Monthly/Quarterly	Schuetzle
10/01/2020	11/20/2020	Trout and Salmon Food	Semi-Annual/Annual	Mobley
10/01/2020	11/26/2020	Wood Laths and Stakes	Semi-Annual/Annual	Mobley
10/01/2020	12/21/2020	Electrical Lamps	Semi-Annual/Annual	Mobley
10/02/2020	11/06/2020	Audio, Video & Broadcasting Equipment	Monthly/Quarterly	Stasch
10/03/2020	11/05/2020	Automotive Filters	Semi-Annual/Annual	Nelson
10/07/2020	10/21/2020	Advertising Specialties	Monthly/Quarterly	Schuetzle
10/07/2020	11/07/2020	Musical Instruments & Equipment	Monthly/Quarterly	Schuetzle
10/07/2020	11/07/2020	Blinds & Upholstery	Monthly/Quarterly	Mobley
10/08/2020	11/12/2020	Recycled Waste Tire	Semi-Annual/Annual	Nelson
10/09/2020	11/05/2020	Secure Document Shredding	Semi-Annual/Annual	Hubbard
10/09/2020	11/10/2020	Security Equipment	Monthly/Quarterly	Hubbard
10/09/2020	11/13/2020	Scientific & Laboratory Supplies	Monthly/Quarterly	Stasch
10/09/2020	11/17/2020	Fire Extinguishers	Monthly/Quarterly	Hubbard
10/12/2020	11/12/2020	Motor Oil & Grease	Semi-Annual/Annual	Nelson
10/12/2020	11/14/2020	Hardware Miscellaneous	Monthly/Quarterly	Mobley
10/14/2020	10/28/2020	Printing	Monthly/Quarterly	Schuetzle
10/14/2020	11/11/2020	Furniture & Related Products	Monthly/Quarterly	Schuetzle
10/16/2020	11/12/2020	Studio Broadcast Equipment	Monthly/Quarterly	Hubbard
10/17/2020	11/21/2020	Library/Art Supplies	Monthly/Quarterly	Schuetzle

<b>Due Date</b>	<b>Open Date</b>	<b>Commodity</b>	<b>Frequency</b>	<b>Purchasing Specialist</b>
10/21/2020	11/04/2020	Advertising Specialties	Monthly/Quarterly	Schuetzle
10/21/2020	11/24/2020	Security & Surveillance Equipment	Monthly/Quarterly	Hubbard
10/22/2020	11/19/2020	Highway Patrol Uniforms	Semi-Annual/Annual	Hubbard
10/22/2020	11/19/2020	Farm Equipment	Monthly/Quarterly	Nelson
10/23/2020	11/25/2020	Park and Playground Equipment	Monthly/Quarterly	Hubbard
10/24/2020	11/25/2020	Athletic Equipment & Supplies	Monthly/Quarterly	Nelson
10/27/2020	11/25/2020	Flooring	Monthly/Quarterly	Hubbard
10/28/2020	11/12/2020	Printing	Monthly/Quarterly	Schuetzle
11/01/2020	12/03/2020	Building Materials	Monthly/Quarterly	Mobley
11/02/2020	12/03/2020	Herbicides	Semi-Annual/Annual	Mobley
11/04/2020	11/18/2020	Advertising Specialties	Monthly/Quarterly	Schuetzle
11/04/2020	12/08/2020	Security Equipment	Monthly/Quarterly	Hubbard
11/06/2020	12/03/2020	Ammunition	Monthly/Quarterly	Hubbard
11/06/2020	12/07/2020	Hardware Miscellaneous	Monthly/Quarterly	Mobley
11/07/2020	12/09/2020	Laundry/Sewing Equipment	Monthly/Quarterly	Mobley
11/07/2020	12/09/2020	Miscellaneous Furniture	Monthly/Quarterly	Schuetzle
11/11/2020	12/16/2020	Fire Extinguishers	Monthly/Quarterly	Hubbard
11/12/2020	11/29/2020	Printing	Monthly/Quarterly	Schuetzle
11/12/2020	12/12/2020	Road Sweeper Brooms	Semi-Annual/Annual	Nelson
11/13/2020	12/10/2020	Studio Broadcast Equipment	Monthly/Quarterly	Hubbard
11/13/2020	12/11/2020	Audio, Video & Broadcasting Equipment	Monthly/Quarterly	Stasch
11/13/2020	12/16/2020	Furniture & Related Products	Monthly/Quarterly	Schuetzle
11/18/2020	12/02/2020	Advertising Specialties	Monthly/Quarterly	Schuetzle
11/18/2020	12/19/2020	(Household) Appliances	Monthly/Quarterly	Mobley
11/18/2020	12/22/2020	Vending Machines/Services	Monthly/Quarterly	Hubbard
11/18/2020	12/23/2020	Security & Surveillance Equipment	Monthly/Quarterly	Hubbard
11/19/2020	12/17/2021	Farm Equipment	Monthly/Quarterly	Nelson
11/20/2020	12/23/2020	Hospital, Safety & First Aid Equipment	Monthly/Quarterly	Stasch
11/24/2020	12/29/2020	Flooring	Monthly/Quarterly	Hubbard
11/27/2020	12/22/2020	Scientific & Laboratory Supplies	Monthly/Quarterly	Stasch
11/27/2020	12/22/2020	Telephone Equip & Systems	Monthly/Quarterly	Stasch
11/27/2020	12/23/2020	Incontinence Products	Semi-Annual/Annual	Stasch
11/30/2020	01/03/2021	Steel Sign Posts	Semi-Annual/Annual	Mobley
12/02/2020	12/16/2020	Printing	Monthly/Quarterly	Schuetzle
12/09/2020	12/30/2020	Advertising Specialties	Monthly/Quarterly	Schuetzle
12/09/2020	01/05/2021	Security Equipment	Monthly/Quarterly	Hubbard
12/09/2020	01/06/2021	Fire Extinguishers	Monthly/Quarterly	Hubbard
12/11/2020	01/07/2021	Ammunition	Monthly/Quarterly	Hubbard

<b>Due Date</b>	<b>Open Date</b>	<b>Commodity</b>	<b>Frequency</b>	<b>Purchasing Specialist</b>
12/16/2020	01/06/2021	Printing	Monthly/Quarterly	Schuetzle
12/17/2020	01/14/2021	Studio Broadcast Equipment	Monthly/Quarterly	Hubbard
12/18/2020	01/07/2021	Scientific & Laboratory Supplies	Monthly/Quarterly	Stasch
12/19/2020	01/10/2021	Farm Equipment	Monthly/Quarterly	Nelson
12/19/2020	01/17/2021	Furniture & Related Products	Monthly/Quarterly	Schuetzle
12/23/2020	01/26/2021	Flooring	Monthly/Quarterly	Hubbard
12/27/2020	01/29/2021	Wood Posts	Semi-Annual/Annual	Mobley
12/30/2020	01/27/2021	Security & Surveillance Equipment	Monthly/Quarterly	Hubbard
12/30/2020	01/28/2021	Security Equipment	Monthly/Quarterly	Hubbard
12/30/2020	01/30/2021	Athletic Equipment & Supplies	Monthly/Quarterly	Nelson
12/30/2020	02/02/2021	Fire Extinguishers	Monthly/Quarterly	Hubbard
01/06/2021	01/20/2021	Printing	Monthly/Quarterly	Schuetzle
01/13/2021	01/27/2021	Advertising Specialties	Monthly/Quarterly	Schuetzle