



Office of Procurement Management  
Environmentally Preferable Products  
Request for Waiver Form

AGENCY NAME:

REQUESTER NAME AND TITLE:

REQUESTER PHONE:

REQUESTER EMAIL:

CITY:

State:

The agency identified above is requesting a waiver from the requirement to purchase environmentally preferable products in the category listed below (select only one):

Paper Products or State Printing Project

Energy Consuming Products

Cleaning and Maintenance Products (not equipment)

Water Consuming Products

Enter a detailed justification for your request for a waiver of the requirement to purchase environmentally preferable products as required by SDCL 5-18A-38 and ARSD 10:02:05:01 to 10:02:05:15, inclusive. The justification must be in compliance with the requirements of ARSD 10:02:05:15. The waiver request is approved if this form has been signed by the OPM Director or designee.

DETAILED JUSTIFICATION (Identify the specific product being purchased. Identify the facility involved for purchases of cleaning and maintenance products):

\_\_\_\_\_  
Authorized Requester Signature and Date

\_\_\_\_\_  
Procurement Management Director Signature and Date

Procurement Management Comments