



PMB 01231
BUREAU OF ADMINISTRATION
OFFICE OF PROCUREMENT MANAGEMENT
523 EAST CAPITOL
PIERRE, SD 57501-3182
(605) 773-3405
FAX (605) 773-4840



SDSU QUICK TURNAROUND PRINT

NOTICE

CONTRACT EXTENSION
ADDENDUM #1

Creative Printing, Inc.
210 3rd Street SW
Huron, SD 57350
Contact: Brad McGirr
Phone: 605-352-6565
Email: brad@creativeprinting.com
Vendor #12046602
Contract #17352

September 21, 2020

Buyer: Missy Schuetzle

Phone Number: 605-773-4277

1. The contract for furnishing the SDSU Quick Turnaround Print annual contract to the State of South Dakota, resulting from IFB #1814 has been extended for a period of one (1) year, beginning October 1, 2020 through September 30, 2021.
2. All terms, conditions and specifications of this contract are firm for the extended period.

Sincerely,

Steven L. Berg, Director
Office Procurement Management



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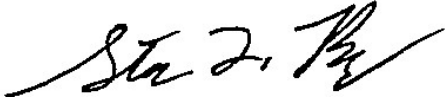
NOTICE OF AWARDS

Buyer: Missy Schuetzle (007)
Phone: 605-773-4277
Fax: 605-773-4840
Email: Missy.Schuetzle@state.sd.us

Date: October 9, 2019

- 1. Contract Term:** This notice establishes contract(s) resulting from IFB #1814 for a period of one (1) year, from October 1, 2019 through September 30, 2020 inclusive. The Solicitation and the vendor's response, along with the South Dakota Vendor's Manual are made part of the vendor's contract by this reference.
- 2. Extension:** The State may, at its own discretion, extend a contract for an additional two (2) months past the original contract expiration date. Further extensions may be for a period of one year. Notice shall be given by the State to the vendor at least 60 days prior to the termination of the contract, and the vendor shall agree to such extension within 30 days thereafter, before such extension period shall become effective.
- 3. Pricing:** All prices quoted in the referenced proposal are firm for the term of this contract. Price decreases are acceptable on invoice(s) presented for payment. If the open market price of a specific contract item is under the vendor's price, the State reserves the right to purchase the lower priced product.
- 4. Delivery:** The contractor shall furnish and deliver all of the awarded items of supplies, equipment, and commodities enumerated in the schedules and specifications, at the price and according to the terms and conditions, and of the kind, quality, and amounts and at the times specified in the schedules and specifications. The supplies, equipment and commodities shall be delivered to the Director of the Office of Procurement Management or to such State Department or State agency as he shall direct and such delivery shall be made without cost to the State.
- 5.** In the event of the inability or failure of the contractor to furnish and deliver any item or items enumerated in the schedules and specifications at the time and in accordance with the terms and conditions therein provided, the Director of the Office of Procurement Management may contract for or purchase such supplies, equipment, and commodities in the open market and the contractor shall make good the excess over the price named in the schedule and specifications and the cost of such supplies, equipment, and commodities in the open market provided however, that the foregoing provisions shall not apply where other penalties for any default in the performance of the conditions of this contract are provided for in the schedules and specifications.
- 6.** All orders shall be shipped F.O.B. destination. Deliveries shall be made at such time, place and in such quantities as shown on the Purchase Order. All items in common usage are to be shipped within 30 days from the date of purchase order. An additional 10 days will be allowed for back-ordered items when notification is given, in writing, to the ordering agency that the items are not available for immediate delivery.
- 7.** All delivery tickets, invoices and statements shall show the purchase order number, brand or trade name and State Item Number when applicable as shown in this contract. Invoices must be submitted in duplicate to the State Agency ordering the merchandise. DO NOT SUBMIT STATEMENTS OR INVOICES TO THE OFFICE OF PROCUREMENT MANAGEMENT AS IT ONLY DELAYS PAYMENT.

8. Unless otherwise indicated, payment for items on the contract(s) may be made with the South Dakota Purchasing Card (Citibank Master Card). State agencies may use the Purchasing Card when making purchases of \$1000.00 or less per transaction.

A handwritten signature in black ink, appearing to read "Steven L. Berg". The signature is fluid and cursive, with a prominent initial "S" and a long, sweeping underline.

Steven L. Berg, Director
Office of Procurement Management

CONTRACTORS

	<p>Creative Printing, Inc. 210 3rd Street SW Huron, SD 57350</p> <p>Contact: Brad McGirr Phone: 605-352-6565 E-mail: brad@creativeprinting.com</p> <p>Vendor #12046602 <u>Contract #17352</u></p>	

SDSU Quick Turnaround Print – Annual Contract

This will be an annual print contract and shall be effective October 1, 2019 through September 30, 2020.

The purpose of this contract is to handle overflow print projects the SDSU Print Lab is not able to accommodate.

Time Delivery Requirements: (CRITICAL)

Job requests received by the contract vendor between 8:00 a.m.-12:00 p.m. will be required to provide delivery to SDSU Campus no later than the next business day by 12:00 p.m.

Job requests received by the contract vendor between 1:00 p.m.-5:00 p.m. will be required to provide delivery to SDSU Campus no later than the next business day by 5:00 p.m.

Example: Contract vendor receives job ticket 10:00 a.m. Monday morning. Delivery will be required to SDSU Campus by Tuesday, 12:00 p.m.

**Contract vendor will have the option to decline a print job if they are not able to meet the delivery requirements.

Many of these print jobs are for specific events, therefore non-delivery of print project may result in non-payment from SDSU since the print project would no longer be needed since event has since passed.

Late production deliveries could invalidate the bid award.

No “proof” approvals are necessary.

The awarded vendor must have production facilities (not be print brokers) and awarded vendor cannot subcontract projects out to other vendors.

PMS colors can be printed as 4 color process. *Please note the screen mix of PMS 287 Blue (a school color) can easily print as a reddish purple hue due to the amount of magenta in the mix--we prefer it to print to the blue'r hue.*

Shipments for all projects are directed to:
South Dakota State University
Printing Services
1137 Campanile Avenue

Recycled Paper Requirements:

Shall include the statement “Printed on Recycled Paper” if applicable.

The vendor must provide environmentally preferable paper products that meet one of the following criteria:

Green Seal certified as defined in ARSD 10:02:05:04; Ecologo certified as defined in ARSD 10:02:05:05; or Comply with the minimum requirements for recycled content as published in the United States Environmental Protection Agency Comprehensive Procurement Guidelines, Buy-Recycled Series, Paper Products, October 2007. The Comprehensive Guide can be viewed on OPM's website at www.state.sd.us/boa/opm under “Info for Vendor's”.

Within vendor response notes, vendors shall provide the manufacturer and brand of paper they are bidding as well as if their paper is Green Seal certified, Ecologo certified or complies with the minimum requirements for recycled content as published in the US EPA Comprehensive Procurement Guidelines for Paper Products dated October 2007.

The State may consider the alternative (virgin) products for award if it is apparent that no product is available that meets any of the stated requirements or if the environmentally preferable paper product does not exceed the price of the alternate product by more than five percent.

An award will be made to either virgin paper or recycled paper.

SDSU Contact:

Robert Carlson 605-688-4270 or robert.carlson@sdstate.edu

Yeager Hall, Room #104

Brookings, SD 57007

605.688.5111

Creative Printing Contact:

Tatyanna Strand 605-352-6565 or Tatyanna@creativeprinting.com