



State of South Dakota

IFB #2304

Submitted to the State of South Dakota
Office of Procurement Management
523 East Capitol Avenue, Pierre, SD 57501-3182

Submitted by
Allsteel Inc.
April 1, 2021

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ATTACHMENT A

LOCAL AUTHORIZED DEALER LIST

MANUFACTURER INFORMATION	SALES CONTACT
Company Name: Allsteel Inc.	Contact Person: Janice Konchar
Address: 2210 2 nd Ave, Muscatine, IA 52761	Address: 2210 2 nd Ave, Muscatine, IA 52761
Contact Person: Cindy Hermann	Email: koncharj@allsteeloffice.com
Email: AllsteelGovContracts@allsteeloffice.com	Phone: 319.560.5648
Phone: 563.316.9655	
LOCAL AUTHORIZED DEALERS	
Business Name: Iowa Office Supply, Inc. DBA Office Elements	Business Name:
Address: 122 South Phillips Avenue, Sioux Falls, SD 57104	Address:
Contact Name: Linda Fickbohm	Contact Name:
Email: linda@officeelements.net	Email:
Phone: O: 712-255-0181 C: 712-253-2745	Phone:
Business Name:	Business Name:
Address:	Address:
Contact Name:	Contact Name:
Email:	Email:
Phone:	Phone:
Business Name:	Business Name:
Address:	Address:
Contact Name:	Contact Name:
Email:	Email:
Phone:	Phone:

State of South Dakota Price Matrix		
Products	Combined List per Order*	End-User Discount
Stride Systems, Stride Desking, Stride Benching, Stride Storage, Gallery Panels, Altitude, A8, System Universals Electrical & Storage	\$1 - \$350,000	73.3%
Concensys, Further, Approach, Involve, Terrace, Systems Worksurfaces & Optimize	\$1 - \$350,000	72.6%
Gather Collection, Parallel, Townhall, Park, CoHo, Retreat, Clarity & Two Thirds	\$1 - \$350,000	53.4%
Ergonomic tools, task lights, hands free & Align Wood	\$1 - \$350,000	57.3%
Svelte, Inspire, Seek, Quip, Evo, Relate, Mimeo, Access & Lyric Seating	\$1 - \$350,000	59.8%
Acuity & #19 Seating	\$1 - \$350,000	60.3%
Aware, Structure & Merge	\$1 - \$350,000	62.2%
Scout Seating	\$1 - \$350,000	62.6%
Essentials / Persona Storage	\$1 - \$350,000	64.2%
Tolleson, Nimble & Trooper Seating	\$1 - \$350,000	64.8%
Essentials Lateral / Vertical Files	\$1 - \$350,000	68.8%
Radii Storage, Align Credenzas, Align Lockers & Align Metal Storage	\$1 - \$350,000	72.6%
Gunlocke Casegoods, Seating & Tables	\$1 - \$350,000	58.5%

***Any single order project greater than \$350,000 list is eligible for negotiable bid pricing.**

Please note: Discounts will be based on the May 2, 2021 price lists



State of South Dakota Price Matrix

Products	Combined List per Order*	End-User Discount
All HBF product lines	\$1 - \$350,000	45%

*Any single order project greater than \$350,000 list is eligible for negotiable bid pricing.

Please note: Discounts will be based on the April 5, 2021 price lists

Allsteel will submit price lists the week of April 5—after our upcoming price increase is published.

Please note: Allsteel and Gunlocke discounts will be based on the May 2, 2021 price lists. HBF discounts will be based on the April 5, 2021 price lists.



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Service Rates

Service Type	Quote Type	Rate
Dock Delivery	N/A	No Charge
Inside Delivery	Hourly	\$45.00/Hour
Install	Hourly	\$45.00/Hour
Reconfiguration	Hourly	\$45.00/Hour
Design	Hourly	\$55.00/Hour
Project Management	Hourly	No Charge

Use of Recycled or Biobased Materials

Biobased

While Allsteel, Gunlocke, and HBF use many biobased materials in our products (like wood, cotton fabrics, hemp fabrics, and others), they are not certified under the USDA BioPreferred program.

Recycled Content

Please refer to the attached document for a summary of each brand's recycled content per product. Environmental Data sheets can also be provided per product by request.

Postconsumer Material / Recovered Material

A majority of the products from Allsteel, Gunlocke, and HBF contain some amount of recycled content and we are requesting preference for our products, as noted in the bid document, section A.17.2. Recycled content can vary by product depending on the materials used and options selected. An overview of each product line's recycled content is included in the attached file.

The recycled contents recorded for our products include Post-Consumer content, which is content recovered from consumers and used as feedstocks in new products, and Pre-Consumer content, which is content recovered from industrial processes that are used as feedstocks in new materials.

Recycled content and material breakdowns are available on our Environmental Data Sheets, Environmental Data sheets can be provided by request.



Allsteel Warranty

Allsteel Inc. warrants its products to be free from defects in material and workmanship for as long as the original purchaser owns them, except as set forth below. Allsteel shall repair or replace with comparable product (at Allsteel's discretion), free of charge, any Allsteel product or component manufactured after January 29, 2017, that fails under normal commercial office use.

This warranty is subject to the following provisions: Some natural variations occurring in wood, leather, or other natural materials are inherent to their character and not considered defects. Allsteel does not warrant the colorfastness or matching of colors, grains, or textures of these materials. Additionally, a Customer's Own Material (COM) selected by, and used at the request of, a user is not warranted.

The materials and components listed below are covered according to the following schedule from the date of sale:

- Wood products and electrical components (lamps and ballasts are not covered), seating controls pneumatic cylinders, glides, casters and polymer-based components, and foam — 12 years
- Wood seating, stacking chairs, Sum® AutoFit® technology, and laminates — 10 years
- User-adjustable worksurface mechanisms — 10 years
- Tablet arm mechanisms, interior wood framed seating and lounge products, occasional tables, Mimeo™ mesh, Quip™ mesh, Scout® mesh, panel and seating upholstery fabrics, and other covering materials — 5 years
- Marker board surfaces and upholstery on Gather™ products — 3 years
- #19®, Access™, Acuity®, Clarity®, Inspire®, Lyric™, Relate®, Scout, Seek®, Sum, and Trooper® asynchronous and synchro-tilt models are warranted for multiple shifts and users up to 300 lbs. Mimeo is warranted for multiple shifts and users up to 350 lbs. Lyric Large & Tall is warranted for multiple shifts and users up to 400 lbs. Trooper Large & Tall is warranted for multiple shifts and users up to 500 lbs. All other Allsteel chairs and components are warranted for single-shift, 40-hour workweek usage.
- #19 chair, including components and material, is

warranted for as long as the original purchaser owns the chair.

- #19, Access, Acuity, Clarity, Lyric, Relate, and Seek mesh/carriers and Mimeo and Quip carriers are considered structural chair components and as such are warranted for as long as the original purchaser owns the chair.
- Undercabinet LED light — fixture warranted for 3 years; power supply warranted for 1 year
- Link™ LED light — 5 years
- Wand™ LED Light — fixture warranted for 5 years; power supply warranted for 3 years
- Beyond™ Movable Walls — 10 years; moving parts such as door hardware and door mechanisms — 5 years; customer's own hardware — supplier warranty
- This warranty does not apply to:
- Normal wear and tear over the course of ownership, including fabric puddling.
- Damage from sharp objects (e.g., writing utensils, heeled shoes, scissors, jewelry, keys, etc.)
- Modifications or attachments to the product not approved by Allsteel
- Products not installed, used, or maintained in accordance with product instructions and warnings
- Products used for rental purposes
- Damage caused by the carrier in-transit, which is handled under separate terms
- Third-party products. Allsteel, to the extent possible, will pass through to the original purchaser (and process claims under) any warranty provided by manufacturers of undercabinet lighting, ergonomic work tools, or other third-party products supplied by Allsteel.

TO THE EXTENT ALLOWED BY LAW, ALLSTEEL MAKES NO OTHER WARRANTY, EITHER EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. ALLSTEEL WILL NOT BE LIABLE FOR ANY CONSEQUENTIAL OR INCIDENTAL DAMAGES.

This warranty applies only to products sold within the United States of America and the Commonwealth of Canada. Your Allsteel Dealer is our mutual partner in supporting your warranty requests. To obtain service under this warranty, please contact your Allsteel Dealer.

Gunlocke Warranty

12 Year Warranty. Subject to the limitations set forth below. The Gunlocke Company warrants to the original purchaser all product in this price list to be free from defects in material and workmanship for a twelve year period from the date of shipment. This 12-year warranty applies to all products sold and installed by a Gunlocke authorized agent for normal commercial single shift service. Gunlocke will repair, or at its option, replace defective merchandise, free of charge. The following components not manufactured by Gunlocke have the following warranties:

- High wear components such as casters and glides are warranted for five years after date of shipment to original owner.
- Electrical components are warranted 10 years from date of manufacture with exception of lamps and ballasts which are not warranted. This includes fluorescent task lights.
- LED tasklights are warranted for 3 years from date of shipment to original owner.
- Drawer suspensions are warranted for lifetime of product after shipment to original owner.
- Personal corners including covering (leather) are warranted for three years of single shift and normal use after shipment to original owner.
- Height adjustable electrical components are warranted for five years of single shift and normal use after shipment to original owner.

Any non-standard material selected by the customer is not warranted. Neither does this warranty apply to damage resulting from accident, alteration, or misuse, as well as damage from normal wear and tear such as dents, nicks, scratches, fading and improper maintenance. That is, Gunlocke's warranty is only valid if products are given proper use and care. Gunlocke assumes no responsibility for product damages resulting from improper installation or user modification.

It is expressly understood and agreed that the buyer's sole and exclusive remedy for any and all losses or damages resulting from nonconforming goods, or from any other cause, shall be repair or replacement of defective parts, and that Gunlocke shall not be liable for damages or injury to persons or property, nor for replacement of the entire commercial unit, if repair or replacement of defective parts can reasonably render the unit conforming.

All warranty claims must be made in writing by the original owner. Owner may be required to produce the invoice or other evidence to establish that a claim is within the warranty period. Warranty claims may be submitted on the Gunlocke website. www.gunlocke.com/productservice. As stated and illustrated on the website, serial numbers are required to process a warranty claim. No person, firm or corporation is authorized to assume for Gunlocke any liability in connection with the sale or installation of Gunlocke products except as stated above.

All other warranties, expressed or implied, are excluded. Gunlocke shall not be liable for incidental or consequential damages of any sort.

HBF Warranty

HICKORY BUSINESS FURNITURE dba HBF LIMITED WARRANTY

Hickory Business Furniture, dba HBF, warrants to the original purchaser that its products are free from defects in materials and workmanship for a period of twelve (12) years from date of shipment, except as noted below. This warranty applies to single shift (standard 8-hour day, 5 days per week) use, and covers products delivered in the Americas: Canada, the Caribbean, Latin America, Mexico and the United States.

Exceptions:

5 Years:

Stacking chairs, metal chair frames, seating components including controls and adjustment mechanisms, monitor supports and tablet arm assemblies, wood, wood veneer, linoleum, low (LPL) and high (HPL) pressure laminate surfaces, solid surfaces, urethane, wood and wood edge treatments, and tailoring.

3 Years:

Electrical components and power supplies, ballasts, height adjustment mechanisms and pneumatic cylinders, casters, glides, exposed wood frames and legs, marker and tack board surfaces, granite, marble and glass surfaces, and replacement parts.

2 Years:

Graded-In HBF Textiles cover materials including, but not limited to, textiles, leathers and faux leathers. Licensed products are warranted to the original purchaser to be free from defects in materials and workmanship for a period of two (2) years from date of shipment, except as noted under the exclusions. The Gubi Beetle chair and

stools are warranted for a period of two years from date of shipment from HBF.

Exclusions:

Warranty does not apply to product failure or loss resulting from:

- Acts of nature, civil disobedience or social unrest.
- Normal wear and tear.
- COM (Customer's own materials) including, but not limited to solid surfaces, linoleum, laminates, textiles and upholstery materials, leathers, wood and wood veneers. These materials are subject to the original manufacturer's warranties only.
- Failure to apply, install, clean or maintain products according to published HBF or manufacturer instructions and guidelines.
- Use of harsh, abrasive or acidic cleaning agents; and chemicals or agents that may alter or degrade the appearance, materiality and structural integrity of the product.
- Physical or chemical abuse, misuse, neglect or accident.
- Unauthorized alteration or modification of the product.
- Unauthorized repair of the product.
- Products exposed to extreme environmental conditions, direct sunlight or improper storage.
- Products exposed to outdoor use, unless manufactured specifically for outdoor conditions.
- Products used for rental purposes.

- Substitution of any unauthorized components that are integral to the performance of the product.

Warranty does not cover:

- Replacement parts are covered for three (3) years or the balance of the original warranty, whichever is longer. Replacement parts for licensed products are covered for one (1) year of the balance of the original warranty, whichever is longer.
- Damage caused by carriers or concealed damage. Damage caused in-transit will be handled under separate terms.
- Damage caused by dealers and their subcontractors or agents.
- Custom and special product(s) are covered for three (3) years, and all other exclusions apply.
- Variations in surface and solid materials including color, grain, marbling, texture and veining.
- Variations in leather such as scars, wrinkles, and other marks.
- Variations in wood such as color, staining, grain, scars and other marks.
- Variations in textiles and other upholstery materials due to inconsistencies between dye lots.
- Graded-In Maharam fabrics, refer to maharam.com for specific Maharam pattern warranties.
- Color fastness due to aging or exposure to artificial or natural sunlight.
- Consumables, such as batteries, light

bulbs and lamps.

- Products purchased "as is", used or secondhand.
- Products sold by unauthorized dealers or installers.

Warranty Provides

Exclusive Remedies:

Under this warranty, if a product fails during normal use during the warranty period as a result of a defect in materials or workmanship, HBF will, at its sole discretion, either repair or replace the product free of charge, which includes delivery and labor costs. If HBF determines the repair or replacement of the product(s) is not commercially practical, HBF may choose to refund the purchase price of the affected product. This warranty applies to products purchased on or after June 1, 2017. For products purchased prior to June 1, 2017, please refer to the warranty terms and conditions in effect at that time.

THIS LIMITED WARRANTY IS THE SOLE REMEDY FOR PRODUCT DEFECT AND NO OTHER EXPRESS OR IMPLIED WARRANTY IS PROVIDED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. HICKORY BUSINESS FURNITURE SHALL NOT BE LIABLE FOR ANY CONSEQUENTIAL, INDIRECT, SPECIAL, PUNITIVE OR INCIDENTAL DAMAGES.

This warranty is non-transferable and valid to the original purchaser only. Warranty is enforceable only if products were acquired and installed by Hickory Business Furniture or one of its Authorized Resellers.

Cancellations & Returns

All requested cancellations to submitted orders are subject to Allsteel's approval.

Raw material planning occurs immediately after the order is acknowledged and may involve suppliers who have a no-cancellation policy. If the cancellation is approved, Allsteel will determine the actual cancellation charges at that time. Dealer is responsible for payment of cancellation charges. Cancellation of Specials (i.e. – COM, special finishes, product modifications, etc.) may also be billed for engineering time related to a special product modification. Allsteel | Gunlocke determines the actual cancellation charge at the time it is requested.

Requests for returns due to Allsteel error must be made within 30 calendar days of receipt of erroneous shipment.

Returns are not accepted for any electrical components—opened or un-opened— due to UL restrictions. Great care should be taken during the specification process to ensure that all items are needed and correct.

