



## SOUTH DAKOTA PROPERTY MANAGEMENT

South Dakota Bureau of Administration  
1320 E. Sioux Avenue  
Pierre, South Dakota 57501  
(605) 773-4935 Fax: (605) 773-3837

### Internal Use Only

Fair Market Value: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

## EQUIPMENT CONDITION REPORT

AGENCY INFORMATION			
Agency:	EQUIP #:	VIN/SN:	Asset #:
Location of Equipment:		Overall Condition: <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor	

VEHICLE INFORMATION					
Year:	Manufacturer:	Model:	Body Style:		
# of Axles:	<input type="checkbox"/> 4x2 <input type="checkbox"/> 4x4 <input type="checkbox"/> AWD <input type="checkbox"/> 6x4 <input type="checkbox"/> 6x6	Mileage/Hours:	Odometer Accurate? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Pickups: <input type="checkbox"/> Regular Cab <input type="checkbox"/> Service Body	<input type="checkbox"/> Ext. Cab <input type="checkbox"/> Flat Bed	<input type="checkbox"/> Crew Cab <input type="checkbox"/> Topper	Options: <input type="checkbox"/> Power Seats <input type="checkbox"/> Power Windows	<input type="checkbox"/> Power Locks <input type="checkbox"/> Cruise Control	<input type="checkbox"/> Police Package

MECHANICAL INFORMATION			
Engine:	Cylinders: <input type="checkbox"/> 4 <input type="checkbox"/> 6 <input type="checkbox"/> 8	Fuel: <input type="checkbox"/> Gas <input type="checkbox"/> E-85 <input type="checkbox"/> Diesel	Transmission: <input type="checkbox"/> Automatic <input type="checkbox"/> Manual # of Gears:
Liter:	<input type="checkbox"/> Inboard <input type="checkbox"/> Outboard <input type="checkbox"/> 2 Stroke <input type="checkbox"/> 4 Stroke Engine Model Year if Outboard:	Operating Condition: <input type="checkbox"/> Starts and Runs <input type="checkbox"/> Is NOT Drivable	
Known Mechanical Issues:			

EXTERIOR CONDITION		
Body:		
Windows: <input type="checkbox"/> Cracked Windshield Location:	<input type="checkbox"/> Missing/Broken Glass	Decals Removed: <input type="checkbox"/> Yes <input type="checkbox"/> No

TRAILERS/MOWING DECK	
Type:	Deck Condition: <input type="checkbox"/> Operable <input type="checkbox"/> Damaged
Size:	Damage Description:

REMARKS: Note any additional comments, dimension, capacities, attachments, or equipment below. (i.e. PTO, 3 pt. hitch, etc.)

Form Completed by:	Phone #:
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