



# SD Asset Retirement Form & Condition Statement

SD Property Management  
 1320 E Sioux Ave | Pierre, SD 57501 | 605-773-3223

Submit Date: \_\_\_\_\_  
 \*5-24A-13. Retention and Disposition of Sales Proceeds

AGENCY INFORMATION		FINANCIAL INFORMATION	
Agency		Asset #	Gross \$ \$
Item Location		Equipment #	Sale Expense \$
Prpty Management Officer		Value \$	Retire Date
Phone Number		Retire Code	Retire Price \$

VEHICLE/EQUIPMENT INFORMATION							
Year		Make		Model		VIN/SN	
Vehicle is in use		Odometer is accurate		Miles/Hours:		Current Reading:	
<b>Body Style:</b>		<b>Pickups:</b>					
# of Axels		<input type="checkbox"/> Reg Cab	<input type="checkbox"/> Ext Cab	<input type="checkbox"/> Crew Cab	<input type="checkbox"/> Dump	<input type="checkbox"/> Svc Bdy	<input type="checkbox"/> Flatbed <input type="checkbox"/> Topper
<b>Options:</b> <input type="checkbox"/> Power Seats <input type="checkbox"/> Power Windows <input type="checkbox"/> Power Locks <input type="checkbox"/> Cruise Control <input type="checkbox"/> Police Package							

MECHANICAL INFORMATION								
Operating or Inoperable?			Engine		Cylinders		Drive Line	
Dually?	# of Gears		Transmission		Fuel Type		Dyed Diesel?	
Inboard or Outboard?			Strokes		Engine Model Year			

KNOWN MECHANICAL/EXTERIOR ISSUES (Rust, Hail, Glass)/REMARKS:
Note any additional comments, dimension, capacities, attachments, or equipment below. (i.e. PTO, 3 pt. hitch, etc.)

TRAILERS/MOWING DECKS					
Trailer Type		Size		Deck Condition	
Mower Type		Hitch Type			
Damage Description:					

Submitted By: \_\_\_\_\_ Phone Number: \_\_\_\_\_