



**BUREAU OF ADMINISTRATION
OFFICE OF THE STATE ENGINEER**

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MEMORANDUM

DATE: July 23, 2015
FROM: Kristi Honeywell, P.E.
RE: Student Wellness Center Building Addition
Commissioning Services
South Dakota State University
Brookings, South Dakota
OSE# R0315--50X

The Office of the State Engineer, on behalf of South Dakota State University, is soliciting Statements of Interest from firms interested in providing professional commissioning services for the project referenced above. Your firm has expressed interest in projects of this size and type in the Brookings area.

The project scope involves construction of approximately 63,800 sqft of new space and renovation of approximately 3,000 sqft of existing space, including all associated site, electrical, and mechanical work. The project will be delivered using the Construction Manager-At-Risk method. Those services are being requested at this time in a separate advertisement. The Owner will work with the design and construction team for the most advantageous project scheduling but in general it should fit within the time frame of March 2016 to July 2018 with a construction window of approximately 16 months. The construction cost for this project is currently estimated to range from \$13,600,000 to \$14,500,000. The project will be designed, constructed, and registered in accordance with the United States Green Building Council (USGBC) Leadership in Energy and Environmental Design (LEED) rating.

Firms wishing to be considered for providing professional commissioning services for this project should send a Statement of Interest that outlines their qualifications and relevant experience for this project. Statements of Interest should include at a minimum:

- Specialized expertise, capabilities, and technical competence as demonstrated by the proposed approach and methodology to meet the project requirements (25%)
- Resources available to perform the work, including any specialized services, within the specified time limits for the project. Include resumes of all personnel who will be assigned to this project for the entire duration (25%)

- Record of past performance, including price and cost data from previous projects, quality of work, ability to meet schedules, cost control, and contract administration (15%)
- Ability and proven history in handling special project constraints. (10%)
- Proposed project management techniques (10%)
- Availability to project locale (5%)
- Familiarity with project locale (10%)

The firm for this project shall be selected by the OSE project engineer and members of SDSU Facilities and Services based upon the contents of the Statement of Interest. Questions or requests for additional information about the project and the areas of work may be directed to Amy Jones at the Office of Facilities & Services (p. 605-688-4637), or to John Ullmann at the Office of the State Engineer (p. 605-773-3466).

Copies of the Statement of Interest shall be submitted by recyclable hard copy and in digital format (pdf) by 5:00 pm CDT, August 12, 2015 as directed to each of the following:

John Ullmann (2 hard copies, 1 CD or thumbdrive)
 Office of the State Engineer
 523 East Capitol
 Pierre, South Dakota, 57501-3182

Amy Jones (4 hard copies)
 SDSU Facilities and Services
 1229 N. Campus Drive
 Brookings, SD 57007

Thank you for your interest in this project.



KRISTI HONEYWELL, P.E.
 State Engineer
 Office of the State Engineer

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