



**BUREAU OF ADMINISTRATION  
OFFICE OF THE STATE ENGINEER**

Joe Foss Building  
523 East Capitol Avenue  
Pierre, South Dakota 57501-3182  
Phone: 605.773.3466  
Fax: 605.773.5980  
<http://boa.sd.gov/divisions/engineer/>

**MEMORANDUM**

September 8, 2015

FROM: Kristi Honeywell, P.E.

RE: Building Renovation  
McLaury Building  
SD Mines  
Rapid City, SD  
OSE # R0715--07X

The Office of the State Engineer, on behalf of the South Dakota School of Mines and Technology, is soliciting Statements of Interest from firms interested in providing professional architectural and engineering services for the referenced project. Your firm has expressed interest in projects of this size and type in the Rapid City area.

The University plans to evaluate the condition of the McLaury Building to plan and complete various renovations and upgrade projects over the period of several years as funding becomes available.

This scope of work would be to study the existing condition of the building, specifically the following systems, for future renovation and upgrades.

- General Building Code compliance
- Fire Code
- Window systems
- Elevator
- ADA Compliance
- Flooring, specifically stairways
- Interior doors
- Building entrances
- Subgrade water infiltration
- HVAC Systems

The initial study would produce an overall evaluation of the condition of these systems and any other system the awarded design firm may recommend. Each evaluation would include a cost estimate and recommended priority of the project. This scope of work would include the design and construction administration services to complete projects as funding is available. The projects identified in this study and completed under this scope would be completed over multiple years in multiple phased projects as funding is available.

The design team should include resources for architectural, mechanical, electrical, and civil engineering and other services as deemed necessary. The owner team will include members of the South Dakota School of Mines and Technology Facilities Services and the Office of the State Engineer.

Firms wishing to be considered for providing professional services for this project should send a Statement of Interest that outlines their qualification and experience for this project. Firms are encouraged to provide examples of recently completed similar projects and their related facilities. Statement of Interests should include at a minimum and will be evaluated on the following:

- Specialized expertise, capabilities, and technical competence as demonstrated by the proposed approach and methodology to meet the project requirements (30%)
- Resources available to perform the work, including any specialized services, with the specified time limits for the project. Include resumes of all personnel, including subconsultants who will be assigned to this project for the entire duration (25%)
- Record of past performance, including price and cost data from previous projects, quality of work, ability to meet schedules, cost control, and contract administration (15%)
- Proposed project management techniques (10%)
- Availability to project local (10%)
- Familiarity with project local (10%)

These are the items that will be scored in selecting the firm, and the weighting assigned to each item. Submittals are due September 30, 2015.

Those firms that desire additional information specific to the project or wishing to visit the campus should contact Jerilyn Roberts at (605)394-2251 or email [jerilyn.roberts@sdsmt.edu](mailto:jerilyn.roberts@sdsmt.edu).

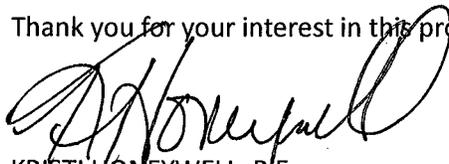
Copies of the Statement of Interest must be submitted on recyclable hard copy by 4:00 PM CT, September 30, 2015 to each of the following:

James Kliewer (1 hard and 1 electronic copy)  
Office of the State Engineer  
523 E. Capitol Ave.  
Pierre, SD 57501R

Jerilyn Roberts (2 hard and 1 electronic copy)  
SD Mines Facility Services  
501 E. St. Joseph St.  
Rapid City, SD 57701

Questions may also be directed to **James Kliewer at (605)773-5342** or email [james.kliewer@state.sd.us](mailto:james.kliewer@state.sd.us).

Thank you for your interest in this project.



KRISTI HONEYWELL, P.E.  
State Engineer  
Office of the State Engineer

CC: Jerilyn Roberts, SD MINES  
James Kliewer, OSE  
Project File