



South Dakota

**BUREAU OF ADMINISTRATION
OFFICE OF THE STATE ENGINEER**

Joe Foss Building
523 East Capitol Avenue
Pierre, South Dakota 57501-3182
Phone: 605.773.3466
Fax: 605.773.5980
<http://boa.sd.gov/divisions/engineer/>

October 19, 2016

REQUEST FOR STATEMENTS OF INTEREST

To: Interested Firms

Subject: Ventilation System Replacement
Pierre Community Work Center
South Dakota Women's Prison Facility
Pierre, South Dakota
OSE#C2017--01X/SWMR

The Office of the State Engineer on behalf of the Department of Corrections is soliciting STATEMENTS OF INTEREST from firms interested in providing professional architectural and engineering services for the Housing Unit Ventilation system Replacement at the South Dakota Women's Prison Pierre Community Work Center, located at 3444 E. Highway 34, Pierre, South Dakota.

The anticipated scope of work will include a review of existing systems and full design and construction phase services for replacement of the ventilation and exhaust systems serving this wing. The overall project budget is \$500,000. The desired completion date is October 1, 2017.

Special project requirements include working in a secure facility with background checks required and working in an occupied facility. The anticipated delivery method will be design-bid-build with a single prime bid package.

Statements of Interest should include at a minimum (shown with relative importance):

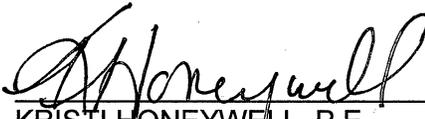
- (1) Specialized expertise, capabilities and technical competence as demonstrated by the proposed approach and methodology to meet the project requirements; 20%
- (2) Resources available to perform the work, including any specialized services, within the specified time limits for the project; 20%
- (3) Record of past performance, including price and cost data from previous projects, quality of work, ability to meet schedules, cost control, and contract administration; 15%
- (4) Availability to the project locale; 15%
- (5) Familiarity with the project locale; 10%
- (6) Proposed project management techniques; 5%
- (7) Ability and proven history in handling special project constraints; 15%

Interested Firms should submit an electronic copy of a Statement of Interest by 5:00 PM, November 18, 2016 to:

Rich Ivey, P.E.
Office of the State Engineer
523 E. Capitol Ave., Pierre, SD 57501
605.773.6512
rich.ivey@state.sd.us

Questions should be directed to Rich Ivey. Firms will not be able to visit the facility prior to submitting a Statement of Interest and are asked not to contract Department of Corrections staff directly.

A review committee will select the firm based on the seven criteria shown.
Thank you for your interest in this project.



KRISTI HONEYWELL, P.E.
State Engineer
OFFICE OF THE STATE ENGINEER

c.c.

Brenda Hyde, South Dakota Women's Prison
Candy Snyder, Department of Corrections
Office of the State Engineer project file
Rich Ivey, OSE Project Engineer