



**BUREAU OF ADMINISTRATION  
OFFICE OF THE STATE ENGINEER**

Joe Foss Building  
523 East Capitol Avenue  
Pierre, South Dakota 57501-3182  
Phone - (605) 773-3466  
Fax - (605) 773-5980  
[boa.sd.gov/divisions/engineer/](http://boa.sd.gov/divisions/engineer/)

September 14, 2016

**STATEMENT OF INTEREST**

Re: Electrical Service Study  
SD State Fair  
Huron, SD  
OSE# M2317--04X/SWMR

The Office of the State Engineer, on behalf of the South Dakota Bureau of Administration, is soliciting Statements of Interest from firms interested in providing professional engineering services for the study referenced above. The study shall involve the existing electrical service to the State Fair Complex taking into account condition and capacity of each electrical service. Provide a report on findings including recommendations relative to repair and/or replacement of existing services. Study to include cost estimate for work recommended in study. New services shall have capacity for future expansion of State Fair Complex.

Firms desiring to be considered for providing professional services for this study should send a Statement of interest that outlines their qualifications and experience for this project.

Statements of Interest should include at a minimum:

- 1.) Specialized expertise, capabilities, and experience in commissioning similar facilities; technical competence as demonstrated by the team's capabilities, and the proposed approach and methodology to meet the project requirements. (30%)
- 2.) Resources available to perform the work, including and specialized services, within the specified time limits for the project. Include resumes of all personnel, including sub-consultants who will be assigned to this project for the entire duration. (30%)
- 3.) Record of past performance, including price and cost data from previous projects, quality of work, ability to meet schedules, cost control, and contract administration. (10%)
- 4.) Ability and project history in handling special project constraints. (10%)
- 5.) Proposed project management techniques. (5%)
- 6.) Availability to project locale. (10%)
- 7.) Familiarity with project locale. (5%)

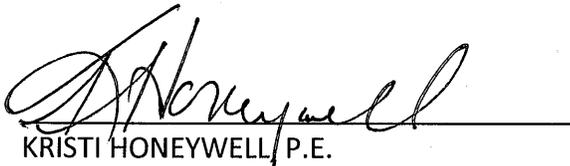
Copies of the Statement of Interest must be submitted by 5:00 PM CT on November 15, 2016. Please send both a recyclable hard copy and an electronic copy (media or e-mail attachment) to the following:

**Randall Bollinger**  
**Office of the State Engineer**  
**Joe Foss Building**  
**523 E. Capitol**  
**Pierre, SD 57501-3182**  
**605-773-3897**  
**Randy.bollinger@state.sd.us**

Firms wanting to visit the site should contact Peggy Besch at SD State Fair, 605-353-3740.

Thank you for your interest in this project. We look forward to working with you.

Sincerely,

A handwritten signature in cursive script, appearing to read "Kristi Honeywell", written over a horizontal line.

KRISTI HONEYWELL, P.E.  
State Engineer  
Office of the State Engineer

Cc: Peggy Besch, SDSF  
Randy Bollinger, OSE Project Engineer  
OSE File