



BUREAU OF ADMINISTRATION

OFFICE OF THE STATE ENGINEER

Joe Foss Building

523 East Capitol Avenue

Pierre, South Dakota 57501-3182

Phone: 605.773.3466

Fax: 605.773.5980

<http://boa.sd.gov/divisions/engineer/>

MEMORANDUM

DATE: February 10, 2016

FROM: Kristi Honeywell, P.E.

RE: Building Commissioning Services
Performing Arts Center
South Dakota State University
Brookings, South Dakota
OSE# R0312—38X

The Office of the State Engineer, on behalf of South Dakota State University is soliciting Statements of Interest from firms interested in providing building commissioning services for the referenced project. Your firm has expressed interest in this type of work in the Brookings area.

The scope of work will be to provide Fundamental and Enhanced Building Commissioning services in conjunction with the new construction and renovation. The space to be commissioned will include the following approximate areas:

- 18,500 square feet of performance space,
- 6,575 square feet of front of house space,
- 7,100 square feet of back of house space,
- 28,100 square feet of academic space,
- 1,700 square feet of building support space.

The project has secured funding and is currently moving into Design Development. The project is being designed, constructed, and registered in accordance with the United States Green Building Council (USGBC) Leadership in Energy and Environmental Design (LEED) rating, with a requirement of a least a LEED Silver rating.

Firms wishing to be considered for providing professional testing services for this project should send a Statement of Interest that outlines their qualifications and relevant experience for this project. Statements of Interest should include at a minimum:

- Specialized expertise, capabilities, and technical competence as demonstrated by the proposed approach and methodology to meet the project requirements (25%)

- Resources available to perform the work, including any specialized services, within the specified time limits for the project. Include resumes of all personnel who will be assigned to this project for the entire duration (25%)
- Record of past performance, including price and cost data from previous projects, quality of work, ability to meet schedules, cost control, and contract administration (15%)
- Ability and proven history in handling special project constraints. (10%)
- Proposed project management techniques (10%)
- Availability to project local (5%)
- Familiarity with project local (10%)

These are the items that will be reviewed in evaluating the submittals.

Questions or requests for additional information about the project and the areas of work may be directed to the Campus Architect Leslie Olive at the SDSU Office of Facilities & Services (p. 605-688-6251 or c. 605-691-3421), or to John Ullmann at the Office of the State Engineer (p. 605-773-3897). Information can also be obtained by contacting the project architect, Dick Dempster, at (605) 339-1711 or email ardempster@architectureinc.com.

Copies of the Statement of Interest must be submitted on recyclable hard copy by 5:00 PM CT, March 5, 2016 to each of the following:

John Ullmann (1 print copy & 1 electronic copy)

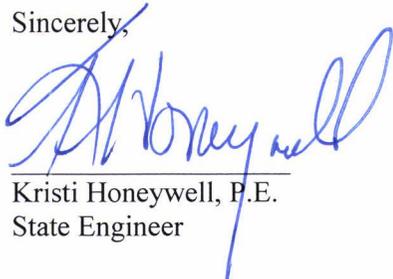
Office of the State Engineer
523 East Capitol
Pierre, South Dakota, 57501

Les Olive (2 print copies)

Facilities and Services - SDSU
PO Box 2202
Brookings, SD 57007

Thank you for your interest in this project.

Sincerely,



Kristi Honeywell, P.E.
State Engineer

CC:

Les Olive, SDSU
John Ullmann, OSE
Project File