



PMB 01231
BUREAU OF ADMINISTRATION
OFFICE OF PROCUREMENT MANAGEMENT
523 EAST CAPITOL
PIERRE, SD 57501-3182
(605) 773-3405
FAX (605) 773-4840



SDSM&T HARDROCK MAGAZINE

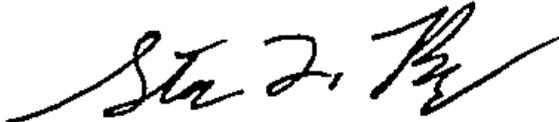
NOTICE OF AWARDS

Buyer: Missy Schuetzle (007)
Phone: 605-773-4277
Fax: 605-773-4840
Email: Missy.Schuetzle@state.sd.us

Date: May 25, 2016

- 1. Contract Term:** This notice establishes contract(s) resulting from IFB #640 for a period of one (1) year, from July 1, 2016 through June 30, 2017 inclusive. The Solicitation and the vendor's response, along with the South Dakota Vendor's Manual are made part of the vendor's contract by this reference.
- 2. Extension:** The State may, at its own discretion, extend a contract for an additional two (2) months past the original contract expiration date. Further extensions may be for a period of one year. Notice shall be given by the State to the vendor at least 60 days prior to the termination of the contract, and the vendor shall agree to such extension within 30 days thereafter, before such extension period shall become effective.
- 3. Pricing:** All prices quoted in the referenced proposal are firm for the term of this contract. Price decreases are acceptable on invoice(s) presented for payment. If the open market price of a specific contract item is under the vendor's price, the State reserves the right to purchase the lower priced product.
- 4. Delivery:** The contractor shall furnish and deliver all of the awarded items of supplies, equipment, and commodities enumerated in the schedules and specifications, at the price and according to the terms and conditions, and of the kind, quality, and amounts and at the times specified in the schedules and specifications. The supplies, equipment and commodities shall be delivered to the Director of the Office of Procurement Management or to such State Department or State agency as he shall direct and such delivery shall be made without cost to the State.
- 5.** In the event of the inability or failure of the contractor to furnish and deliver any item or items enumerated in the schedules and specifications at the time and in accordance with the terms and conditions therein provided, the Director of the Office of Procurement Management may contract for or purchase such supplies, equipment, and commodities in the open market and the contractor shall make good the excess over the price named in the schedule and specifications and the cost of such supplies, equipment, and commodities in the open market provided however, that the foregoing provisions shall not apply where other penalties for any default in the performance of the conditions of this contract are provided for in the schedules and specifications.
- 6.** All orders must be bid F.O.B. destination with all transportation and handling charges paid by the vendor. Deliveries shall be made at such time, place and in such quantities as shown on the Purchase Order. All items in common usage are to be shipped within 30 days from the date of purchase order. An additional 10 days will be allowed for back-ordered items when notification is given, in writing, to the ordering agency that the items are not available for immediate delivery.
- 7.** All delivery tickets, invoices and statements shall show the purchase order number, brand or trade name and State Item Number when applicable as shown in this contract. Invoices must be submitted in duplicate to the State Agency ordering the merchandise. DO NOT SUBMIT STATEMENTS OR INVOICES TO THE OFFICE OF PROCUREMENT MANAGEMENT AS IT ONLY DELAYS PAYMENT.

8. **Surety:** This contract(s) shall be in full force and effect upon the execution and delivery thereof and the furnishing and delivery by the Contractor, to the Office of Procurement Management, of a good and sufficient Surety Bond in the sum required by the above-referenced solicitation, to be approved by the Office of Procurement Management.
9. STATE AGENCIES MUST INCLUDE ITEM NUMBERS AND A BRIEF DESCRIPTION WHEN ORDERING FROM THIS CONTRACT.
10. **Unless otherwise indicated, payment for items on the contract(s) may be made with the South Dakota Purchasing Card (Citibank Master Card). State agencies may use the Purchasing Card when making purchases of \$1000.00 or less per transaction.**

A handwritten signature in black ink, appearing to read "Steven L. Berg", with a stylized flourish at the end.

Steven L. Berg, Director
Office of Procurement Management

CONTRACTORS

Leader Printing
218 S. Egan Ave.
Madison, SD 57042

Contact: David Heim
Phone: 605-256-4444
E-mail: sales@leaderprinting.com

Vendor #12029478-03
Contract #16958

SDSM&T Hardrock Magazine – Annual Contract

This will be an annual contract effective July 1, 2016 through June 30, 2017 to print two issues of the SDSM&T Hardrock Magazine as follows:

Base Quantity: 14,625 Copies per issue (2 separate issues per year, totaling 29,250).

Number of Pages: 40 pages plus 4 page cover.

Finished Size: 9 x 11.

Cover Format:

Paper for Cover: 100# Endurance Silk Cover (non-negotiable).

Cover Ink Colors: 4/4 plus Dull Aqueous Coating on outside covers (non-negotiable).

Bleeds on Cover: Full bleeds.

Inside Page Format:

Paper for Inside: 70# Endurance Silk Text (non-negotiable).

Inside Ink Colors: Full color/full bleed.

Bleeds on inside pages: Full bleed.

Folding/Perforations: None.

Binding: Perfect bind (non-negotiable).

Artwork provided in what format: PDF via FTP upload.

Delivery of artwork to printer: 2 weeks before expected delivery date.

Proof: Yes, color and layout proofs in hand.

Delivery date: First week of August and first week of February.

Special Instructions: The paper selection, dull coating, and perfect binding for this project are non-negotiables.

Additional Requirements: 432 copies will be labeled and delivered to the University for campus delivery. 50 copies delivered to Alumni Association. 370 delivered to University Relations.

Mailing Instructions: 13,773 total mailing – 12,000 mailed to Alumni Association address list, 1,773 mailed to University off campus mailing list.

Ship to: South Dakota School of Mines and Technology, University and Public Relations, 501 E. Saint Joseph Street, Rapid City, SD 57701.

Direct Questions: Jade Herman 605-394-1733.

1 purchase order will be issued for both FY17 issues.

Base Price per issue of 14,625 copies: \$9,960

Additional Copies in increments of 100: \$30.00