



December 1, 2020

Senator John Wiik
Representative Chris Karr
Co-Chairs Appropriations
500 East Capitol
Pierre, SD 57501

RE: 2020 Letter of Intent

Dear Senator Wiik and Representative Karr:

First, let me thank you and the Appropriations Committee for allowing additional time to complete the Master Plan Phase I and for requesting and getting funding approval from the Executive Board to cover the \$60,000 cost to review space in the Pierre/Ft. Pierre area.

There were 6 items included in the Letter of Intent:

1 – Five-year historical data on building expansion due to growth in Pierre/Ft. Pierre area workplace square footage.

ANSWER: There have been a small number of expansions to lease space in the Pierre/Ft. Pierre area in the last five years. They are as follows:

- Department of Public Safety leased space for Emergency Management in the former Klein Building - CY2016.
- Board of Technical Education leased space in the former Capital University Center - CY2018.
- Department of Labor and Regulation moved from the 3rd Floor of the Kneip Building to the former Farm Credit Service Building - CY2019.
- State Treasurer's Office leased space for Unclaimed Property needs for the office - CY2019.
- Department of Health leased space due to COVID-19 storage needs - CY2020.

2 – List of buildings in the Pierre/Ft. Pierre area with a breakout of state-owned and leased buildings.

ANSWER: This information is included in the Executive Summary and report details.

3 – Expected expansion and attainment of any new buildings for the next five fiscal years.

ANSWER: Based upon the report, that evaluation will be accomplished in Phase II of the process. Any new buildings would require approval by the Governor in the budget process and subsequent approval by the Legislature.

4 – Historical changes in the last five years and/or future changes in agency location due to consolidation of services across departments.

ANSWER: As a result of the Department of Labor and Regulation move out of the Kneip Building, it allowed the Bureau of Information and Telecommunications to consolidate staff from the Becker-Hansen, Hillview Plaza, 2nd Floor Kneip and the Capitol basement into the Kneip Building 3rd Floor. The Department of Tribal Relations will be moving to Dolly-Reed by end of December and the lease with Hughes County will be canceled.

5 – An analysis providing the square foot per person for each building and the physical work conditions of each building.

ANSWER: This information is included in the Executive Summary.

6 – Building Plan to accommodate the change and growth with expected costs.

ANSWER: Based upon the surveys and interviews conducted, this item will require further analysis of the agency information submitted to decide on the best way to proceed. This process would be covered in Phase II.

Please find attached the Executive Summary of the Capitol Complex Building Inventory Evaluation. The Executive Summary and additional detail will be made available on the BOA website at <https://boa.sd.gov>.

Sincerely,



Scott W. Bollinger
Commissioner

C: Executive Summary