

**OBLIGATION RECOVERY CENTER
TIMELINE SUMMARY**

March 2015	HB 1228 signed into law establishing the Obligation Recovery Center within the Bureau of Administration (BOA). Codified in SDCL 1-55.
September 2015	Advisory Group meeting. BOA presented a Center update to Government Operations and Audit Committee.
November 2015	Bureau of Administration signed contract with CGI Technologies to operate the Center. Advisory Group meeting. Obligation Recovery Center kickoff meeting with Cabinet and Advisory Group.
December 2015	Agencies and contacts identified – monthly meetings scheduled. Request for Proposal (RFP) drafted for 3 rd party debt collection.
January 2016	BOA organized the Implementation Group to work on debt referral issues. CGI began work with agencies to establish Memorandums of Understanding. Responses from 3 rd party debt collectors were received. Implementation Group Monthly Meeting.
February 2016	Subgroup review and rating of RFP responses from 3 rd party debt collectors. Implementation Group Monthly Meeting. Unified Judicial System signed a Memorandum of Understanding to refer debt.
March 2016	ORC Advisory Group meeting to discuss RFP response ratings. Implementation Group Monthly Meeting. Department of Corrections signed a Memorandum of Understanding to refer debt.
April 2016	Implementation Group Monthly Meeting.
May 2016	Implementation Group Monthly Meeting. Notification of 3 rd party debt collection vendors of their selection. BOA presented a Center update to Government Operations and Audit Committee. Game, Fish and Parks signed a Memorandum of Understanding to refer debt.
June 2016	Implementation Group Monthly Meeting.

Negotiate and sign 3rd party debt collector contracts with Progressive; Harris and Harris; and Gila.
BOA debt collection policy reviewed.
Department of Transportation signed a Memorandum of Understanding with the Obligation Recovery Center.

July 2016
Implementation Group Monthly Meeting.
First referrals from Department of Corrections and Unified Judicial System July 15th.
Administrative rules drafting process began.
Met and worked with Board of Finance on write off process.
Discussed hearing process for debtors.
BOA debt collection policy updated.
BOA presented update on Center to Joint Committee on Appropriations.
Department of Human Services signed a Memorandum of Understanding to refer debt.

August 2016
Advisory Group conference call.
Implementation Group Monthly Meeting.
Agency discussions regarding various offset possibilities were held.
First Obligation Center Annual Report completed.
Department of Revenue signed a Memorandum of Understanding to refer debt.

September 2016
BOA conducted public hearing on proposed Center rules.
Implementation Group Monthly Meeting.
Department of Agriculture signed a Memorandum of Understanding to refer debt.
Departments of Game, Fish and Parks; Agriculture and Revenue began referring debts to the Center.
Department of Game, Fish and Parks began enforcement actions.

October 2016
BOA presented the Center rules to Interim Rules Review Committee.
Interim Rules Review Committee approved Center rules as complete.
BOA presented a Center update to Government Operations and Audit Committee.

November 2016
Implementation Group Monthly Meeting.
Department of Revenue, Division of Motor Vehicles, began enforcement actions.
Department of Public Safety, Drivers Licensing, began enforcement actions.

December 2016
Implementation Group Monthly Meeting.

BOA updated the debt collection policy to reflect administrative rules taking effect.

Board of Regents sent first debt referral file – USD.

Department of Public Safety signed a Memorandum of Understanding to refer debt.

January 2017	Implementation Group Monthly Meeting. Board of Regents signed a Memorandum of Understanding with the Obligation Recovery Center for all institutions. Board of Regents sent first debt referral file – NSU.
February 2017	Implementation Group Monthly Meeting.
March 2017	Implementation Group Monthly Meeting. Department of Transportation began referring debt. Board of Regents sent first debt referral file – DSU. Referrals to outside collection agencies began on March 13, 2017.
April 2017	Implementation Group Monthly Meeting. Board of Regents sent first debt referral file – BHSU.
May 2017	Implementation Group Monthly Meeting. Board of Regents sent first debt referral file – SDSU and SDSM&T. Secretary of State signed a Memorandum of Understanding to refer debt.
June 2017	Implementation Group Monthly Meeting. Final Advisory Group meeting via teleconference – June 8. Sunsetting by statute June 30, 2017. Contracts with third party collection agencies renewed. First fiscal year of operation completed.
July 2017	Implementation Group Monthly Meeting.
August 2017	Implementation Group Monthly Meeting.
September 2017	Annual report was completed and submitted to the Government Operations and Audit Committee per statute on September 6, 2017. Center webpage updated with FY2017 reports on September 6, 2017.
October 2017	Presented annual report to the Government Operations and Audit Committee on October 6, 2017.

Implementation Group Monthly Meeting. December 2017 meeting will begin the quarterly meeting schedule.

November 2017 Department of Social Services signed a memorandum of understanding to refer debt.
Department of Education signed a memorandum of understanding to refer debt.

December 2017 Implementation Group Quarterly Meeting.
The SD One Call under the Public Utilities Commission signed a memorandum of understanding to refer debt.

February 2018 Department of Labor and Regulation, Division of Insurance signed a memorandum of understanding to refer debt.

March 2018 Implementation Group Quarterly Meeting.

May 2018 The South Dakota Retirement System signed a Memorandum of Understanding to refer debt.

June 2018 Second fiscal year of operation completed.

July 2018 Implementation Group Quarterly Meeting.

August 2018 The Department of Environment and Natural Resources and the Department of Veterans Affairs, State Veterans Home signed Memorandums of Understanding to refer debt.

September 2018 Department of Labor and Regulation, excluding the Divisions of Insurance and Unemployment Insurance signed a Memorandum of Understanding to refer debt.

Annual report was completed and submitted to the Government Operations and Audit Committee per statute on September 25, 2018.

October 2018 Final Implementation Group Quarterly Meeting was held. Moving forward the Obligation Recovery Center will have quarterly calls with each agency referring debt to discuss and work on issues.

January 2019	Worked with Representative Bartling and the vocational technical schools to pass HB 1039 allowing the tech schools to utilize the Obligation Recovery Center effective July 1, 2019.
May 2019	Held annual review with Harris and Harris and Municipal Services Bureau to discuss progress and renewal of contracts.
July 2019	Due to the passage of HB 1039 during the 2019 Legislative Session, the four vocational-technical schools signed Memorandums of Understanding with the Obligation Recovery Center effective July 1 to refer debt. Schools include Mitchell Technical Institute, Southeast Technical Institute, Lake Area Technical Institute and Western Dakota Technical Institute. The Public Utilities Commission signed a Memorandum of Understanding with the Obligation Recovery Center effective July 10 to refer debt.
August 2019	Presented FY2019 ORC Annual Report to the Government and Operations Audit Committee per SDCL 1-55-16 on August 22, 2019.